



## Executive Cabinet Regular Meeting Minutes (Approved)

Wednesday, June 2, 2021

### CALL TO ORDER

The meeting was called to order at 1:06 p.m.

### ROLL CALL

Members Present: President Andrea Morales; Vice President Anna Mahoney; Finance Director Tanja Farjat  
Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Finance Director Farjat; seconded by Vice President Mahoney. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Minutes of the prior Executive Cabinet meeting were not available. Hearing no objections, this item was tabled until a future meeting.

### ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

### REPORTS

Mr. Schaefer welcomed the new ASCSM executive officers for 2021-2022. He pointed out that there are many positions that still needed to be appointed. Mr. Schaefer noted that the vice chair position is elected from among the members of the Student Senate, which will most likely take place mid-summer. One of the primary responsibilities of the vice chair is to serve as the chair of Inter Club Council (ICC) and work with the clubs. Mr. Schaefer also said that the secretary is a hired position that is primarily responsible for producing Student Senate agendas and minutes. In addition, the secretary serves as a student assistant in the Center for Student Life. The job announcement will be posted on the college's online job posting service, JobSpeaker, soon. A student who is familiar with student government is preferred. The chairs of the four boards will also need to be appointed by President Morales with the approval of the Student Senate. The sooner the board chair positions are filled, the better. While the president appoints the board chairs, they are encouraged to bring the names to Executive Cabinet for input from the other officers. Mr. Schaefer announced that he and Mr. Hamadeh are beginning to make plans for what will hopefully be an in-person, on-campus leadership retreat in late summer. It will not be like past retreats where the group goes off campus but will be an opportunity for members of the Student Senate to meet in person and do some teambuilding. There are also plans to hold at least some of the Student Senate meetings on campus during the fall semester. The scheduling of the in-person meetings will be respectful of those who may not regularly be on campus.

Mr. Hamadeh noted that everyone is still in a "holding pattern" and waiting to see what the Board of Trustees will decide in terms of returning to campus for the fall 2021 semester. The district administration will be presenting a reopening framework to the board at its June 9 meeting. Once the board has given the district administration direction, college staff will start making plans for a phased reopening in the fall. Mr. Hamadeh also mentioned that discussions have begun on how to welcome students back for the spring 2022 semester, which is probably when most students will be returning to campus. He pointed out that some second-year students have never actually set foot on the CSM campus. Throughout the fall there will be discussions about ways to welcome folks back to campus, and the Student Senate will be a big part of those plans.

## **APPOINTMENTS**

Mr. Hamadeh said that Yoon Wadi Zaw is interested in being appointed to the Student Senate. She ran for finance director in the spring 2021 general election and was not elected. In addition, she was a member of the Advocacy Board last semester. Given that she has already stepped up and ran in the election and has prior experience being a member of a board, the requirement that any Student Senate appointments be on a board before they are appointed may be waived. Mr. Hamadeh pointed out that there are currently two open seats on the Senate. It would be up to President Morales to put the appointment forward and then the Student Senate would have to approve. President Morales affirmed that she would appoint Ms. Zaw as a senator at the next meeting.

## **LEGISLATIVE BILLS**

None.

## **AGENDA ITEMS FOR THE NEXT STUDENT SENATE MEETING**

The following items were placed on the Student Senate agenda for Monday, June 7, 2021:

- Swearing in
- Ice breaker
- Introduction and overview of student government presentation (including ASCSM boards, etc.)
- Communication strategies for members of the Student Senate
- Parliamentary procedure/Robert's Rules of Order presentation

In addition, the following topics were identified for future Student Senate meetings: Goals brainstorming session and task force; social and teambuilding activities; and plans for campus speaker event.

## **AGENDA ITEMS FOR FUTURE EXECUTIVE CABINET MEETINGS**

The following items were identified as agenda items for future Executive Cabinet meetings: Goals; plans for campus speaker event; and social events.

## **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Mr. Schaefer pointed out that the incoming Student Senate is one of the most diverse groups in several years. He also mentioned that a majority of the members of the student government are women.

President Morales expressed her excitement at working with the rest of the executive board and all the members of the Student Senate over the next year.

Mr. Hamadeh asked if Wednesdays at 1 p.m. works for the group for the remainder of the Executive Cabinet meetings over the summer. He noted that the group would meet on the weeks when the Student Senate is not meeting. Vice President Mahoney and Finance Director Farjat asked if the meeting could be moved to 2 p.m. The group affirmed that Wednesdays at 2 p.m. is OK with everyone for the rest of the summer.

## **ADJOURNMENT**

Motion to adjourn at 1:30 p.m. by Vice President Mahoney; seconded by Finance Director Farjat. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh  
Student Life and Leadership Assistant