



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, February 7, 2022, 2:15 p.m.

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/87482622878>
Dial-In Number: (669) 900-9128 | Webinar ID: 874 8262 2878

As per District policy, face coverings will be required while indoors in any campus buildings for individuals who attend the meeting in person, regardless of COVID-19 vaccination status.

Please silence all cell phones and other electronic devices. Members attending remotely must turn on webcam.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements and Hearings of the Public

During this time, members of the public may address the Student Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

VI. Reports

a. Officers

i. President	Andrea Morales
ii. Vice President	Nicole Hong
iii. Finance Director	vacant
iv. Vice Chair	Lita Kavapalu
v. Secretary	vacant
vi. District Student Trustee	Ashley Garcia

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and other boards, committees, or organizations.

c. CSM Administration

- i. Dr. Jennifer Taylor-Mendoza, CSM President
- ii. Kristi Ridgway, CSM Acting Vice President of Student Services
- iii. Mike Holtzclaw, CSM Vice President of Instruction

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

VII. Action Items

a. Appointments – President Morales

The Student Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

b. Legislative Bills – Advocacy Board Chair Chang

The Student Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation. Possible action to take place.

c. Funding for Art and Science Lecture Reception – Professor Mohsen Janatpour

The Student Senate shall discuss and consider allocating funds to support the reception at the Prof. Mohsen Janatpour's annual Art and Science Lecture event. Possible action to take place.

d. Funding for Valentine's Day Event – Programming Board

The Student Senate shall discuss and consider allocating funds for an event in celebration of Valentine's Day. Possible action to take place.

e. Funding for Rescheduled ASCSM Leadership Retreat – Center for Student Life

The Student Senate shall discuss and consider allocating funds for the rescheduled ASCSM Leadership Retreat to take place later in the spring semester. Possible action to take place.

f. Funding for Lunch for ESL Student Tour – President Morales

The Student Senate shall discuss and consider allocating funds to provide lunch for students participating in the ESL Student Tour through the Multicultural and Dream Center on February 23, 2022. Possible action to take place.

g. Funding to Purchase Replacement Canopies – Center for Student Life

The Student Senate shall discuss and consider allocating funds to purchase replacement canopies for ASCSM and other student events. Possible action to take place.

h. Funding for Purchase of Music Player

The Student Senate shall discuss and consider allocating funds to purchase a digital music player to provide music at ASCSM events. Possible action to take place.

i. Adoption of Spring 2022 Election Timeline

The Student Senate shall discuss and consider adopting the timeline for the combined ASCSM Spring 2022 General Election and Student Trustee Nominee Election. Possible action to take place.

VIII. Information and Discussion Items

a. Debrief of ASCSM Events

The Student Senate shall discuss and review any recent ASCSM events. No action to take place.

b. Spring 2022 Campus Transition

The Student Senate shall discuss and consider information and plans regarding the continued transition back to in-person operations at CSM for the spring 2022 semester. No action to take place.

c. Campus Speaker Event

The Student Senate shall brainstorm and discuss plans for a campus speaker event. No action to take place.

IX. Future Agenda Items

During this time, members of the Student Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements and Hearing of the Public

During this time, members of the Student Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

XI. Adjournment

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, February 7, 2022**

Title of Proposal **Funding for Art and Science Lecture Reception**

Being Proposed by **Prof. Mohsen Janatpour** Lead **Prof. Mohsen Janatpour** Coordinator

Event Date(s) **May 6, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5032 College Program Assistance**

DESCRIPTION

This is the 33rd presentation of this event, which is held in the CSM theater and is open to the students and the community free of charge. This year we are celebrating CSM's 100th anniversary. Thus, we have an extended program that includes a lecture and art exhibition connecting art and science a planetarium show, a musical performance, a reception, and a trip to the CSM Observatory. It is designed to encourage students of every discipline to enrich their education through courses and activities in both science and art. This event will promote the image of CSM as an academic institution, which is beneficial to the students who graduate or transfer from CSM. In the past, The Associated Students Senate has co-sponsored this event by providing funds and manpower for publicity and a reception. Before the COVID era, the receptions, which were completely funded and run by Associated Students Senate volunteers, were such a success that many are still talking about them. CSM Centennial Celebration committee and the Math/Science Division funds will Theatre and Choral room rental, custodial services, pen TV ads, truck rentals, postcards, Astronomy technicians, etc.

I would like to ask Associated Students Senate to cosponsor this event by funding the reception.

Item Description	Cost
1. <u>Funding for Art and Science Lecture Reception</u>	<u>\$700.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$700.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, February 7, 2022**

Title of Proposal **Funding for Valentine's Day Event**

Being Proposed by **Programming Board** Lead Coordinator **Yoon Wadi Zaw**

Event Date(s) **Monday, February 14, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5150 Programs**

DESCRIPTION

An event to celebrate Valentine's Day.

Item Description	Cost
1. <u>Funding for Valentine's Day Event</u>	<u>\$3,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$3,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, February 7, 2022**

Title of Proposal **Funding for Rescheduled ASCSM Leadership Retreat**

Being Proposed by **Center for Student Life** Lead Coordinator **Center for Student Life**

Event Date(s) **March 27–29, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5033 Conference**

DESCRIPTION

To fund the rescheduled ASCSM leadership retreat at the Bishop's Ranch site in Healdsburg, Calif.

Item Description	Cost
1. Rescheduled ASCSM Leadership Retreat (lodging, transportation, food, etc.)	\$11,000.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$11,000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, February 7, 2022**

Title of Proposal **Funding for Lunch for ESL Student Tour**

Being Proposed by **Andrea Morales** Lead Coordinator **MCCDC and Andrea Morales**

Event Date(s) **February 23, 2022**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5032 College Program Assistance**

DESCRIPTION

To provide box lunches for students participating in the ESL Student Tour sponsored by the Multicultural and Dream Centers.

Item Description	Cost
1. <u>Boxed lunches</u>	<u>\$600.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$600.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, February 7, 2022**

Title of Proposal **Funding to Purchase Replacement Canopies**

Being Proposed by **Center for Student Life** Lead Coordinator **Center for Student Life**

Event Date(s) **n/a**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5181 Furniture, Fixtures, and Equipment**

DESCRIPTION

To purchase replacement (non-branded) canopies for ASCSM and student-sponsored events.

Item Description	Cost
1. Replacement Canopies	\$800.00
2.	
3.	
4.	
5.	
Total Funding Request	\$800.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **Monday, February 7, 2022**

Title of Proposal **Funding for Purchase of Music Player**

Being Proposed by **Center for Student Life** Lead Coordinator **Center for Student Life**

Event Date(s) **n/a**

Forwarded to the Student Senate by:

☐ Executive Cabinet ☐ Advocacy ☐ Cultural Awareness ☐ Programming ☐ ICC ☐ Other

ASCSM Account **5181 Furniture, Fixtures, and Equipment**

DESCRIPTION

To purchase a digital music player for ASCSM events and activities.

Item Description	Cost
1. Digital Music Player (iPod touch)	\$350.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$350.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM General Election and Student Trustee Election

Timeline – Spring 2022

Monday April 4, 2022	Candidate filing period begins <ul style="list-style-type: none">▪ Candidate eligibility forms and information packets available from the Center for Student Life.<ul style="list-style-type: none">○ ASCSM Student Senate<ul style="list-style-type: none">▪ President (1)▪ Vice President (1)▪ Finance Director (1)▪ Senator (13)○ Student Trustee Nominee from College of San Mateo▪ No campaigning may take place until after the Mandatory Candidates Meeting.
Friday April 15, 2022 1 pm – 2:30 pm Via Zoom	Mandatory Candidates Meeting (attendance is mandatory) <ul style="list-style-type: none">▪ All candidates must attend this meeting or be subject to disqualification.▪ Review of the election process, including the election guidelines and campaigning rules.▪ Discuss plans for open forum(s), debate(s) or other campaign activities.
Monday April 18, 2022 8 am	Campaigning begins <ul style="list-style-type: none">▪ Eligible candidates may not campaign prior to this day/time.▪ Any campaigning prior to this day/time shall result in sanctions against a candidate.
Tuesday, April 26, 2022, through Thursday, April 28, 2022	Election Polls open <ul style="list-style-type: none">▪ Online polls▪ Only College of San Mateo students currently enrolled in the spring 2022 semester may cast ballots
Friday, April 29, 2022	Election results posted <ul style="list-style-type: none">▪ Results will be posted by the Center for Student Life.▪ This date is subject to change based on availability or other circumstances.

Debrief of ASCSM Events

There is no printed material related to this item.

Spring 2022 Campus Transition

There is no printed material related to this item.

Campus Speaker Event

There is no printed material related to this item.