



Associated Students of College of San Mateo

## Public Relations Board Regular Meeting Agenda

Thursday, November 18, 2021, 12:10 p.m.

**Via Zoom:** Join Link: <https://smccd.zoom.us/j/81961045716>

Dial-In Number: (669) 900-9128 | Webinar ID: 819 6104 5716

The public is invited and encouraged to attend ASCSM Public Relations Board meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Public Relations Board on non-agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Public Relations Board reserves the right to suspend the orders of the day if necessary to conduct business.

### **I. Call to Order**

### **II. Roll Call**

### **III. Approval of the Agenda**

### **IV. Approval of the Minutes of Prior Meeting(s)**

### **V. Announcements and Hearing of the Public**

During this time, members of the public may address the Public Relations Board on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

### **VI. Reports**

- a. Chair Jiana Javier-Ramos
- b. Vice Chair Lucy Chang
- c. Members
- d. Advisors
  - i. Aaron Schaefer, Student Life and Leadership Manager
  - ii. Fauzi Hamadeh, Student Life and Leadership Assistant

### **VII. Unfinished Action, Discussion, and Information Items**

#### **a. Transfer Statement**

With transfer season approaching, the Board shall brainstorm and discuss ways to support the Transfer students within the CSM community. Possible action to take place.

### **VIII. New Business, Discussion, and Information Items**

#### **a. In-person Meetings for Spring 2022**

The Board shall discuss possible days/times for in-person meetings to take place during the Spring 2022 semester. Possible action to take place.

#### **b. Fall Event**

The Board shall discuss ways to promote the Fall/End-of-Semester event. Possible action to take place.

### **IX. Future Agenda Items**

At this time, members of the Board may suggest agenda items for consideration for future meetings.

### **X. Final Announcements and Hearing of the Public**

During this time, members of the Public Relations Board and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

### **XI. Adjournment**