



Associated Students of College of San Mateo

Student Senate Regular Meeting Minutes (Approved)

Monday, November 16, 2020

CALL TO ORDER

The meeting was called to order at 2:18 pm.

ROLL CALL

Members Present: President Joseph Nguyen; Vice President Dyana Huaraz; Finance Director Anthony Frangos; Secretary Livienna Lie; Vice Chair Andrianna Pellini; Senators Zaina Abdelrahman, Janice Cheung, Alec Guiulfo, Mae Ikahihifo, Suzy Ito, Jessie Liu, Anna Mahoney, Andrea Morales, Htet Thiri Naing, Natalie Zamora

Members Absent: Senators Kyle Guanzon, Hayden Noe, Megha Rai

Advisors Present: Fauzi Hamadeh, Student Life and Leadership Assistant

Others Present: Hilary Goodkind, Dean of PRIE

APPROVAL OF THE AGENDA

Motion to approve the agenda by Senator Zamora; seconded by Senator Liu. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, November 9, 2020, meeting by Senator Mahoney; seconded by Senator Naing. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

Hearing no objections, the order of the day was suspended and the Senate took up Review and Approval of ACCJC Follow-Up Report.

REVIEW AND APPROVAL OF ACCJC FOLLOW-UP REPORT

Hilary Goodkind, Dean of PRIE, provided background regarding the College's accreditation process. After the College's last site visit in fall 2019, the visiting team provided one recommendation for compliance, which means that the College is required to take action and submit a follow-up report. The recommendation centered around distance education and regular and substantive instructor-initiated contact with students. Since then, the College has worked to develop a policy defining substantive contact and to provide professional development opportunities for faculty. In addition, a team has been writing the follow-up report to document the changes. The follow-up report will be submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC) in the spring. A follow-up site visit will take place during the spring 2021 semester. ACCJC will review the report from the visiting team and take action at its meeting in summer 2021.

Members of the Senate asked what constitutes “regular and substantive instructor-initiated contact.” Dean Goodkind pointed out that the follow-up report includes what the College defines as regular and substantive instructor-initiated contact, which includes:

- Required minimum of once a week of substantive contact with each student.
- Minimum of once a week opportunity of student-to-student contact.
- Minimum regular and substantive contacts need to be met with separate contacts.

Members of the Senate additionally asked about issues getting in touch with instructors, such as lack of replies to email messages or insufficient office hours. Dean Goodkind and Mr. Hamadeh noted that such concerns should be addressed first with the faculty member and then, if a satisfactory resolution is not achieved, taken to the division dean.

Motion to approve the Follow-Up Report to ACCJC by Senator Mahoney; seconded by Senator Morales. Hearing no objections, the motion carried.

At the conclusion of this item, the Senate returned to the order of the day.

REPORTS

Mr. Hamadeh reported that the Senate meeting scheduled for next Monday, November 23, is canceled. In addition, none of the boards will meet next week due to the Thanksgiving break. Board chairs should plan to send in their agendas for meetings the week of November 30 no later than noon on Wednesday, November 25. On behalf of himself and Mr. Schaefer, Mr. Hamadeh wished everyone a happy and safe Thanksgiving.

APPOINTMENTS

None.

LEGISLATIVE BILLS

None.

DEBRIEF OF ASCSM EVENTS

None.

FUTURE AGENDA ITEMS

None.

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Senator Abdelrahman noted that Senator Guzman is taking a break this week, so if anyone has any matters for the Advocacy Board, please contact her directly.

Senator Morales said that the Cultural Awareness Board will be holding a Thanksgiving get together at 5 pm today.

Mr. Hamadeh reminded that group that this week is International Education Week and encouraged them to participate in the planned events. He also announced that there will be a forum on Thursday, November 19 to garner feedback from students regarding the College’s programs and services during remote operation. Finally, Mr. Hamadeh stated that there will be a campus forum on Friday, November 20 to solicit feedback regarding the College’s president search process.

ADJOURNMENT

Motion to adjourn at 2:50 pm by Vice Chair Pellini; seconded by Senator Abdelrahman. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh

Student Life and Leadership Assistant