



Associated Students of College of San Mateo

Student Senate Regular Meeting Minutes (Approved)

Monday, October 5, 2020

CALL TO ORDER

The meeting was called to order at 2:17 pm.

ROLL CALL

Members Present: Vice President Dyana Huaraz; Secretary Livienna Lie; Vice Chair Andrianna Pellini; Senators Zaina Abdelrahman, Janice Cheung, Kyle Guanzon, Suzy Ito, Jessie Liu, Anna Mahoney, Andrea Morales, Htet Thiri Naing, Hayden Noe, Megha Rai, HaoNan Ye, Natalie Zamora

Members Absent: President Joseph Nguyen (excused); Finance Director Anthony Frangos; Senator Mele Ikahihifo

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant

Others Present: Acting Vice President of Student Services Lizette Bricker; Communications Manager David McLain

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Noe; seconded by Senator Mahoney. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Due to the lack of prepared minutes, this item was tabled until the next meeting.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Senator Mahoney noted that during the spring 2020 semester students had been able to access the Adobe Creative Cloud suite of applications for free. The program has since ended. Senator Mahoney said that many students benefited from being able to access programs such as Adobe Acrobat, Illustrator, and Photoshop. She has started a petition to request that the District work to again provide free access to Adobe Creative Cloud for students. Senator Mahoney provided a link to the petition and asked that members of the Senate encourage their friends and classmates to also sign.

REPORTS

Vice Chair Pellini reported that the Club Fair will take place on Tuesday, Oct. 13 and Wednesday, Oct. 14. She encouraged members of the Senate to help promote the event by sharing the Instagram post advertising the Club Fair.

Senator Zamora stated that the Programming Board will be sponsoring three contests for October: A “ghost challenge,” a costume contest, and a decoration contest. Winners will receive Amazon gift cards. She asked that the Senate help promote the contests.

Senator Guanzon asked members of the Senate to help amplify the Instagram posts encouraging folks to register to vote in time for the November 3 election.

Student Life and Leadership Manager Schaefer stated that he would be leaving the meeting for a short time but would return later on.

APPOINTMENTS

On behalf of President Nguyen, Vice President Huaraz made the following appointments:

- Nerissa Chang to the Advocacy Board
Motion to approve the appointment by Vice Chair Pellini; seconded by Senator Liu. Hearing no objections, the motion carried.

LEGISLATIVE BILLS

None.

DEBRIEF OF ASCSM EVENTS

None.

FUNDING FOR HALLOWEEN EVENT

The Halloween Event would encompass three separate contests: A “ghost challenge,” a decoration contest, a classic costume contest, and a contemporary costume contest. Entrants in each contest would be eligible to receive a \$50 Amazon gift card (first place), a \$35 Amazon gift card (second place), or a \$25 Amazon gift card (third place). The total amount for all the gift cards is \$440.00.

Motion to approve \$440.00 from the Programs account (#5150) for the Halloween contests by Senator Mahoney; seconded by Senator Guanzon. The motion carried with 13 in favor, 0 opposed, and 0 abstaining.

CLUB FAIR

Vice Chair Pellini and Mr. Hamadeh reiterated that the Club Fair will take place on Tuesday, Oct. 13 and Wednesday, Oct. 14. Clubs are being asked to register ahead of time for the fair. Student attendees are also being asked to register via Zoom. The fair will start with a brief introduction by Vice Chair Pellini and Mr. Hamadeh, then each club will have 3 to 5 minutes to talk about their club’s mission and activities. Afterwards, there will be an opportunity for questions and answer. Each club is also being asked to put together a slide or graphic that mentions their meeting day and time, their advisors’ names, and any contact information.

VOTER INFORMATION DRIVE

Senators Abdelrahman and Guanzon reported that the Advocacy Board is developing a presentation and social media campaign to encourage students to register to vote. The group is also working on ways to educate students about the propositions and candidates that will be on the ballot on November 3. They asked members of the Senate to help spread the word and to ask their instructors if representatives of the Advocacy Board may give the presentations in their classes.

CLUB SUPPORT

Vice Chair Pellini and Mr. Hamadeh reported that at a recent Inter Club Council meeting, representatives expressed frustration with some of the challenges of sustaining clubs while in remote operation. Notably, several club representatives said that keeping students engaged and attending club meetings was their biggest hardship. Several members of the Senate asked if incentives could be provided to students who attend club meetings. Mr. Hamadeh said he would have to check with the District compliance staff to find out. Members of the Senate also suggested using the ASCSM social media accounts to help promote the clubs, highlighting clubs in the student edition of the Bulldog Bulletin, and exploring ways to promote the clubs in Canvas.

PROMOTION OF STUDENT BULLDOG BULLETIN

Acting Vice President of Student Services Lizette Bricker and Communications Manager David McLain joined the Student Senate to discuss ways to encourage students to read the student edition of the Bulldog Bulletin. Currently, the Bulletin is sent out to all students twice per month. Students do have to click on a link to visit a website and open a PDF of the current edition, which everyone agreed were too many steps. This is due to a limitation of the system used to send out the email.

Members of the Senate suggested sending out the Bulletin as a true e-newsletter, similar to platforms like Constant Contact or Mailchimp. It was noted that the CRM system, which is currently being deployed by the District, may be able

to fulfill this need. It was recommended that contests, student submissions, or campus profiles be added to encourage folks to read and explore the Bulletin. The format of the Bulletin was discussed, with members of the Senate suggesting that a table of contents or other easy reference point be added. The group also discussed ways that the Senate could help promote the Bulletin through its social media accounts.

STUDENT COMPLAINT PROCESS

Vice President Huaraz reported that she has been meeting with Academic Senate President Arielle Smith regarding the student complaint process. In order to get broader feedback, Vice President Huaraz is looking for three to four members of the Student Senate to meet with President Smith to discuss the complaint process. Senators Abdelrahman, Guanzon, and Mahoney volunteered to attend the meeting. Mr. Schaefer suggested that the group also try to find a student who has gone through the complaint process to provide feedback.

FUTURE AGENDA ITEMS

- ASCSM Goals for 2020-2021

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Senators Liu and Noe noted that the Public Relations Board is developing a form so that the other boards may request promotional support for events and activities. They asked for feedback on the form and on the timeline for submitting requests.

ADJOURNMENT

Motion to adjourn at 3:56 pm by Senator Abdelrahman; seconded by Vice Chair Pellini. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh
Student Life and Leadership Assistant