



Associated Students of College of San Mateo

## Inter Club Council Regular Meeting Agenda

Tuesday, October 20, 2020, 1:15 p.m.

Via Zoom | Join link: <https://smccd.zoom.us/j/93054062009>

The public is invited and encouraged to attend all ASCSM Inter Club Council Meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements and Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**  
At this time, members of the public may address the ICC on non-Agenda items.
- VI. Reports**
  - a. Chair Andrianna Pellini
  - b. Vice Chair vacant
  - c. Club Reports
  - d. Advisors
    - i. Aaron Schaefer, Student Life and Leadership Manager
    - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- VII. Unfinished Business: Action, Discussion, and Information Items**
  - a. Election of ICC Vice Chair**  
The Council shall open nominations and hold an election to select an ICC Vice Chair for the 2020-2021 academic year. Possible action to take place.
- VIII. New Business: Action, Discussion, and Information Items**
  - a. Club Fair Debrief**  
The Council shall review, discuss, and provide feedback regarding the recent Club Fair event. No action to take place.
  - b. ICC and Student Senate Funding Procedure**  
The Council shall review and discuss the process for requesting funds through ICC and the Student Senate. No action to take place.
  - c. Funding to Renew Submittable Membership – Writers’ Project**  
The Council shall discuss and consider the request by the Writers’ Project for funds to renew the group’s subscription to the Submittable platform. Possible action to take place.
  - d. ASCSM Advocacy Board Voter Information Presentation**  
The Council shall review and discuss the voter information presentation developed by the ASCSM Advocacy Board. No action to take place.
- IX. Future Agenda Items**  
At this time, members of the ICC may suggest agenda items for consideration for future meetings.
- X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**  
At this time, members of the ICC and members of the public may voice any concluding comments.
- XI. Adjournment**



# ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of ICC: Tuesday, Oct. 19, 2020 / Student Senate: Monday, Oct. 26, 2020

Title of Proposal Funding to Renew Submittable Membership

Being Proposed by Writers' Project <sup>Lead</sup> Coordinator Candela Graciarena

Event Date(s) if applicable n/a

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name 5031 Club Assistance/ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

We use this program called Submittable to go through the large amount of submissions we receive every semester. Through this, we ensure anonymity of submissions and we can go through our four types of submissions with ease. We have worked with this program for over a year now and we really like it! With this funding, we will renew the membership for another two years.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Submittable Members (2 years)</u>	<u>\$3,564.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$3,564.00</u></b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_