

**College of San Mateo All-Campus PD Committee
Minutes**

Friday, February 27, 2026, 10:00-11:00

Zoom: <https://smccd.zoom.us/j/89750607394>

All members of the campus community are welcome to attend New All-Campus PD Committee (name TBD) meetings.

Required membership:

Present:

Tri-chairs	Classified: Marisol Quevedo, Instructional Technologist Administration: Chiara Ojeda, LAD Dean Faculty: Susan Khan, Professional Development Faculty Coordinator	X X x
Classified	Alicia Frangos, Program Services Coordinator, Student Success Dulce Martinez Luna, Learning Communities Program Services Coordinator	X x
Students	Vacant Vacant	
Faculty (full-time)	Alex Wong, Physics Faculty Katryn Wiese, Geological Sciences Faculty	X x
Faculty (adjunct)	vacant vacant	
Administration/Management	Kohya Lu, Ombudsperson Chiara Ojeda, Dean of Language Arts	X
Ex Officio: ASLT Dean	Tarana Chapple, Dean of Academic Support & Learning Technology	
Ex Officio: Distance Ed	Marisol Quevedo, Instructional Technologist	x
Ex Officio: Professional Development Faculty Coordinator	Susan Khan, Professional Development Faculty Coordinator	x
Ex Officio: CSM President	Manuel Alejandro Pérez, President	

Guests:

- I. Order of Business (Marisol), 10:00-10:05
 - a. Approval of the Agenda
 - b. Approval of the [Minutes from 1/30/26](#) and [Minutes from 1/16/26](#)
 - c. Announcements/Public Comment
- II. DTLC Presentation: "Circle of Redesign" Training (Jennifer), 10:05-10:15
- III. Update on Assessing "Table Talk" survey results (Susan), 10:15-10:20
- IV. Flex Day, 10:20-10:50
 - a. April Flex Day
 - i. Sharing of [proposals so far](#) (Susan)
 - ii. Showcase plan; help from committee with recruiting people to spotlight (Marisol)
 - b. Planning for Next Year
 - i. [Theme/Speaker ideas](#) (Chiara)
- V. PD Planning beyond Flex Day (Susan), 10:55-11:00
 - a. [Projects page](#)

Action Items

- [] Chiara: Reach out to Kohya to confirm whether he has stepped down from the committee and report back
- [] Chiara: Coordinate with Marisol Quevedo and Susan Khan to finalize the minutes formatting and apply agreed changes before posting the revised minutes
- [] Marisol: Send signup information and additional details for the National Equity Project event and the all-campus community art project to the committee/campus once contracts and details are finalized
- [] Susan: Post the call for Flex Day session proposals again (extension) as requested by the committee
- [] Susan: Spread the word about the extended call for Flex Day session proposals to encourage more submissions

Outline

Presentation from Jennifer Howze-Owens from DTLC on "Circle of Redesign": Training Available on Adapting Assignments in Age of AI

- Jennifer Howze Owens discusses the need for faculty to update formative and summative assessments due to changes in the educational landscape.
- Jennifer mentions the availability of resources and the need to streamline and make the most effective use of them.
- Jennifer outlines a proposal for five workshop sessions to address AI and assessments, with participants receiving materials and support.
- Jennifer suggests that the proposal could be integrated into flex days or as a district-wide initiative for core faculty.

Discussion

- There was discussion about whether the funding would be for all faculty or just faculty teaching courses going through common course numbering. There was agreement on the need for funding. There was also discussion about the benefits of longer-term professional development and cohort experiences.

Update on Assessing "Table Talk" survey results

- Susan Khan provides an update on the process of determining our "Table Talk" survey results and mentions the need for a road show to the campus.

Flex Day

April Flex Day:

- Susan announced the deadline for session proposals for April Flex Day and suggests extending the deadline.
- There was discussion of a need for a rubric to evaluate flex day proposals in the future.
- Susan Khan shared the session proposals, and the committee reviewed them.
- Marisol Quevedo provided an update on the National Equity project and mentioned the need for finalizing the contract.
- She also announced the upcoming community building art project on March 20th, involving an artist from San Jose State. We discussed the showcase of innovative assessment practices to be presented during the morning session on Wednesday.
- We discussed adding a Q&A session to the showcase to allow for discussion and feedback.

- We discussed the need for a flexible format for the showcase, depending on the number of participants.
- We are considering the possibility of including interviews and videos in the showcase.
- Members were encouraged to reach out if they had people to recommend for the showcase.

Planning for Next Year:

- We discussed the possibility of a retreat in the summer for long-range planning and collaboration, and that we will submit a proposal. Not all members will be able to participate over the summer, but we discussed the possibility of bringing in outside people to sub for members who cannot be present.
- We reviewed again the sign up for projects and members were encouraged to sign up for 1-2 projects.