

**College of San Mateo – Fire Technology  
Advisory Board Meeting Agenda Thursday,  
May 8, 2025     10:00 am - 11:30 pm**

**Invitees:**

Christy Baird, Coordinator	Fire Technology, College of San Mateo
Devine Flannery Deputy Chief	South San Francisco Fire Department
Chief Todd Ellis, Division	Menlo Park Fire Protection District
Chief Robert Cook, Training	San Mateo County Consolidated Fire Department
Chief Ryan Frederick, Training	North County Fire
Chief Tom Cushieri	Woodside Fire Protection District
Chris Wettstein, Director	College of San Mateo Fire Academy

- I.     Call to Order
- II.    Introductions
  - Additional Invites for introduction
- III.   Topics
  - A.     New College of San Mateo Administration
  - B.     Academy
  - C.     Paramedic School
  - D.     Fire Technology Courses
  - E.     Firefighter Certificates
  - F.     Regional Training Facility
  - G.     Recruitment
  - H.     Open Discussion

IV. Adjournment

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# Advisory Board Meeting Minutes

**Date:** May 8, 2025

**Time:** 10:00 AM

**Location:** College of San Mateo

<b>Attendees:</b> Christy Baird, Coordinator	Fire Technology, College of San Mateo
Jonathon Cox, Deputy Chief	Central County Fire Department
Devin Flannery, Deputy Chief	South San Francisco Fire Department
Todd Ellis, Division Chief	Menlo Park Fire Protection District
Ryan Frederick, Training Chief	North County Fire
Chris Wettstein, Director	College of San Mateo, Fire Academy

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## I. Call to Order

- Meeting called to order at 10:04 AM.

## II. Introductions

### A. Additional invites for introduction.

- Admin of Justice and Fire Administrative Assistant: Arianna Avendano.

## III. Topics

### A. New CSM Leadership

- New College Administration
  - President – Dr. Manuel Alejandro Perez
  - Vice President of Administrative Services – Gerardo Ramirez
  - Vice President of Student Services – Alex Guiriba
  - Vice President of Instruction (Interim) – Dani Redding Lapuz

### B. Academy

#### 1. Review:

- A meeting needs to be scheduled for the “Hot Wash” of the academy

#### 2. Funding:

- Exploring opportunities for non-sponsored recruits.
- Potential sponsors: Menlo Park Fire, Redwood City Fire.
- Scholarships through the foundation at CSM

#### 3. Instructor Hours

- The college is requesting that the academy staff reduce instructor hours in the academy, due to budget issues.

#### 4. Educating Line Personnel

- This is the county academy
- The benefits and value of the combined academy

#### 5. Graduation

- Quin White’s family will be presented with a fire helmet with QW

## **6. Recruit Registration**

- Assure sponsored recruits are registered for the next academy.

## **7. Create a Formal Request Process for Academy Changes**

- Create a survey:  
Recruits' initial presentation, 6 months, 1 year.

## **C. Paramedic School**

### **1. Proposal:**

- On hold due to the state of the college budget

## **D. Additional Fire Technology Courses**

### **1. Firefighter 1 and Firefighter 2 Testing Course, possibly next year**

- 2 units taken consecutively with the Fire Academy.
- For Volunteers, In-service to get SFT FF1 or FF2.

### **2. Firefighter Fitness Course:**

- Pre-academy course modified to target under-marginalized groups of students.

### **3. Coastside Campus:**

- Intro to Fire Course, FIRE 715, 20 students in the course
- Wildland is being taught in the Fall

### **4. Online Officer Series :**

- On hold due to current budget

## **E. State Fire Training Firefighter Certificates**

1. Being paid by deposit of money at the beginning of the course through Ken Lord - Training Officer Secretary

## **F. Regional Training Tower**

### **1. Station 17**

- Union Local 2400 meeting with County Supervisors

## **G. Recruitment**

- Fire Technology Information Session
- HERizon Women's Leadership Summit

## **IV. Adjournment**

- Meeting adjourned at 11:34 AM.

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**Next Meeting:** TBD

**Minutes Prepared by:** Christy Baird