

**College of San Mateo – Fire Technology
Advisory Board Meeting Agenda
Thursday, April 10, 2023
10:30am - 12:00pm**

Invitees:	Christy Baird, Coordinator	Fire Technology, College of San Mateo
	Bruce Barron, Fire Chief	Central County Fire Department
	Ray Iverson, Fire Chief	San Mateo Consolidated Fire Department
	Jesus Magallanes, Fire Chief	South San Francisco Fire Department
	Dr. Francisco Gamez, Division Dean	Business/Technology, College of San Mateo
	Alex Kramer, Director	Workforce Development, College of San Mateo

I. Call to Order

II. Introductions

III. Topics

A. Short-Term Goals

1. Fall combined Academy starting in Fall 2023
 - Director for Academy
2. Working to eliminate FC3 costs. Thoughts how to make it long term in an MOU?
3. Supporting Half Moon Bay Volunteers
 - Joining CSM Academy for Haz Mat CSTI this semester
 - Testing course for HMB for Volunteer Dept
4. State Fire Training Accreditation
5. Redwood City/ Woodside/CSM Tower Progress
6. Girl's Fire Camps

B. Long-Term Goals

1. Regional Training Facility
2. Paramedic Program

IV. Adjournment

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I. Call to Order

The meeting was called to order at 1031

II. Introductions

Not in attendance: Jesus Magallanes and Francisco Gamez

After introductions, Christy produced the agenda from the October 8, 2020 meeting. She explained how CSM has met or will soon be meeting each point on the agenda.

III. Topics

A. Short-Term Goals

1. Fall combined Academy starting in Fall 2023

Christy Baird gave an update on how the combined academies was going for its inaugural academy (#1) in fall 2023. She started by giving Alex Kramer a brief history of how the two academies had been existing in San Mateo County. She also discussed some of the challenges she saw, including buy-in from line personnel on the fire agency side, the physical fitness of self-sponsored recruits, and how to integrate county academy traditions into the combined academy. She was especially concerned with how self-sponsored recruits would feel watching sponsored recruits get their badges pinned on at the graduation. Chiefs Barron and Iverson informed her that badge pinning ceremonies were duplicated in-house and that they could be removed from the graduation ceremony. That way the graduation would just be a graduation and badge pinning ceremonies would be handled at the agency level.

Michelle Schneider gave a brief overview of the pre-requisite verification process and timelines. Information and documents for the verification packets would be available in May for a submission window beginning in June. The window would be open for approximately six weeks prior to the start of the fall 2023 academy.

Based on recommendations from State Fire Training, the Fire Technology department looked into obtaining permission to hire a Director for the Fire Academy. However, because of the way job titles are used in the District, hiring a Director is not an option. Instead, the Fire Technology department will offer release time to the lead instructors of the academy. A list of duties and responsibilities was created and submitted to the Dean for feedback. This will formalize the assignments and secure two to three lead instructors to oversee the academy logistics.

The last point made was by Chief Barron regarding the importance of separation of payroll for county fire personnel who also work for College of San Mateo. Michelle

Schneider assured him that on duty personnel would be identified in the schedule and they would not be paid while on duty.

2. Working to eliminate FC3 costs. Thoughts how to make it long term in an MOU? To formalize the coordination of CSM and the county fire agencies, a multi-year MOU will be drawn up regarding the expectations for the parties regarding Fire Control 3 training. San Mateo County fire agencies will support with personnel, equipment, and location resources, while CSM will support with instructional materials. Certified instructors from both CSM and the county Burn Cadre will continue to work together and provide opportunities to train additional certified instructors.
3. Supporting Half Moon Bay Volunteers
Christy Baird informed the council that the Half Moon Bay Volunteer department will be joining the spring 2023 academy class for the CSTI Hazardous Material training. She will also check with them to see how we can assist them further with testing by having them register for our testing course.
4. State Fire Training Accreditation
State Fire Training will be conducting their accreditation site visit on Monday, April 17. The visit will begin at CSM, visit off-campus training sites, and conclude at Station 72 in Pacifica.
5. Redwood City/ Woodside/CSM Tower Progress
A site at 1517 Veterans Blvd. in Redwood City has been identified for the creation of a shared training site. The site is already graded and contains the utilities required. A lease agreement and MOU is in the works, with the support of County Manager and the City Manager of Redwood City. The construction of the training system should take three months. Chief Iverson will forward his latest PowerPoint presentation to Christy.
6. Girls' Fire Camps
Christy just volunteered at a Girls' Fire Camp held by the City of Santa Clara. There were 70 participants and 40 firefighters. The group who oversees these camps will be changing their format to work through community colleges versus a specific fire agency to avoid alienating agencies that were not picked to host a camp.

B. Long-Term Goals

1. Regional Training Facility
Chief Iverson reported that ongoing planning for the regional training center has been handed off to the county Training Officers for further logistics. Work will continue with County Manager Mike Callagy regarding the MOU for use of identified land on Tower Road.
2. Paramedic Program
Christy reported that she and Dean Gamez visited City College of San Francisco regarding their paramedic program. This trip was to build a foundation of understanding of how a program is set up and works. CSM is currently in a brainstorming phase to determine how to make a program work on our campus and who would run the program, given the specific Title 22 requirements that need to be met. Chief Iverson

mentioned that there are a variety of groups working on separate, but parallel, tracks towards paramedic programs. He is hoping to speak to the various groups and bring them together. Alex Kramer mentioned that discussions with Foothill College should be started soon, as they are currently pushing back at the Bay Area Community College Consortium (BACCC) level on programs that too closely match theirs.

IV. **Adjournment**

The meeting was adjourned at 1134