COLLEGE OF SAN MATEO

Nursing Advisory Council Committee Meeting Minutes

November 2, 2020

0900-1030

Zoom Video Meeting

Agency members present:

1. Mary Ann Van Dam (Director of Nursing: San Francisco State University)
2. Catherine. Middlen (San Francisco State University)
3. Lisa Tealer (Executive Director, Bay Area Community Health Advisory Council)
4. Jane McAteer (Former CSM Nursing Director)

College of San Mateo representatives:

1. Janis Wisherop (Interim Director of Nursing)
2. Natalie Waechtler (Assistant Director of Nursing)
3. Melinda Nguyen (Faculty)
4. Leann Kennedy (Faculty)
5. Jessie Tohmc (Faculty)
6. Ilene Simon (Faculty)
7. Paula Edwards (Faculty)
8. Judith Cheung (Staff Assistant)
9. Kylin Johnson (Nursing Lab Coordinator)
10. Tammy Chun (Nursing Student)
11. Belle Yee (Nursing Student)
12. Daniella Antalek (Nursing Student)
13. Reyna Tomlinson (Nursing Student)
14. Melissa Risso (Nursing Counselor)

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| **Agenda** | **Discussion** |
| Welcome/ Introductions | Round table introduction via Zoom Style. |
| Approval of Spring meeting minutes | 04/27/2020 minutes were approved. |
| Agenda Additions | Good |
| Review and Discuss | 1. Current student demographics:   Less African American applicants. Need more involvement and may starts as early as high school. More reach out & financial aspect also.   1. Graduate surveys:   Program organized. Clinical sites. Employee survey rate were awful. Response rate was 21% - slightly higher than the past.   1. Program Communication – COVID Survey:   Current student, faculty, school, work, financial. More strict guidelines. Need communication. Maybe skills lab will be offer on campus. S.I. for second year class. |
| What are we doing now | 1. Program:   Distance learning education. Submitted & approved by Curriculum Committee.  Clinical still “**NO**” for spring 2021 accept at this moment!! MaryAnn also agreed Direct & Indirect hours has been changed. Meeting with Janet from BRN consulter in December.   1. Courses:   Virtual – N241 (Psy) thru VITAS  1st year student – skills lab. N211 first eight weeks toward to clinical hours. There is break-out room during N211 lecture. Questions & interactions were missing via Zoom.  2nd year student – 2 clinicals @ ZSFG, 2 clinicals @ Sequoia, VITAS & TeleHealth, flu clinic @ ZSFG. First year will be @ ZSFG Flu Clinic today too. Thank you to our SI leader!!  N232 skills lab – 4 via Zoom and 3 on campus.  88% on Quiz 1 & Exam 1 will have it today.  Guest speaker in near future.  Simulation went well on last week due to quarantine (Leann). SFSU offering online too. Mega skills lab 10 hours day. Hands on experience. Barrels from SF Public Health.  Critical thinking skills prioritize. End of life scenario (SFSU BSN). Social aspect was appreciated by students, hallway meeting too. |
| Planning for Spring Semester | Clinical request has been sent out. Jessie Tohmc will teach maternity N222. N242 is okay; however, still searching for N241 faculty. If we know which agency is going, it will be much easier to recruit. |
| Concurrent Program (CSM/SFSU) | 1. Manageable. Students said SFSU is very flexible to their schedule or situation during COVID.  2. Few withdrew; from 40 to 38 students.  3. 33 students will graduate in fall; 3 still complete upper level courses. High graduate rate. Fall pinning will be online.  4. Communicate if need to improve & change. |
| NCLEX Report | 2019/2020 NCLEX - 95% passing rate (1st time taker). 2 repeat and 1 No Pass.  2018/2019 was 86%, dropping rate from the other program also. |
| Next meeting date in April, 2021 | The dates will be sent out in the future. |
| 2020 Presidential Election | VOTE on 11/3/2020. |

Submitted by Judith Cheung