

# Academic Senate of College of San Mateo



**Tuesday, May 12,  
2:30pm - 4:30pm**

**Building 10-468**  
1700 W. Hillsdale Boulevard, San Mateo,  
CA 94402  
Zoom  
<https://smccd.zoom.us/j/85146915715>

Meeting ID: 851 4691 5715

<i>Officers</i>	
<b>President</b>	Daniel Keller
<b>Vice President</b>	Rene Anderson
<b>Secretary</b>	Yvette Butterworth
<b>Treasurer</b>	Makiko Ueda

<i>Standing Senate Committee Chairs</i>	
<b>Curriculum Committee</b>	Malathi Iyengar
<b>Distance Education Committee</b>	Jennifer Howze-Owens
<b>Committee on Teaching &amp; Learning</b>	Rene Anderson

<i>Division &amp; Student Representatives</i>	
<b>Student Representative</b>	Nicholas Costello
<b>ASLT / Library</b>	Matt Montgomery
<b>ASLT / Library</b>	Susan Khan
<b>Business/Technology</b>	Vacant
<b>Busin/Technology</b>	Kimberly Salido
<b>Creative Arts/Social Science</b>	Lee Miller
<b>Creative Arts/Social Science</b>	Maggie de Vera
<b>Kinesiology/Athletics/Dance</b>	Vacant
<b>Kinesiology/Athletics/Dance</b>	Mike Marcial
<b>Language Arts</b>	Tim Maxwell
<b>Language Arts</b>	Robbie Baden
<b>Math/Science</b>	Wendy Whyte
<b>Math/Science</b>	Beth LaRochelle
<b>Counseling</b>	Emily Cotla
<b>Counseling</b>	Jennifer De La Cruz
<b>Enrollment Services and Support Programs</b>	Daniel Rhyne

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Approx. Start Duration	Action?
1.1	<p>Call to Order</p> <p><i>Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.</i></p>	President / Facilitator	~2:30pm 2 min	Procedure
1.2	Adoption of Today's Agenda	President / Facilitator	~2:32pm 2 min	Action
1.3	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p>	President / Facilitator	~2:34pm 5 min	Action
1.4	<p>Public Comment</p> <ul style="list-style-type: none"> <li>• Questions/comments on non-agenda items</li> <li>• If more than one public commentator is present, comments may need to be limited to 1-2 minutes to accommodate everyone</li> </ul>	Public	~2:39pm 6 min	Information
1.5	<p>Highlights and Recognition</p> <ul style="list-style-type: none"> <li>• Share positive news about great things happening with our students, faculty, staff, and programs</li> </ul>	Public	~2:45pm 5 min	Information
2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	Presidents' Report	Daniel Keller	~2:50pm 5 min	Information

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2.2	Curriculum Committee Chair Report	Malathi Iyengar	~2:55pm 3 min	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	~2:58pm 3 min	Information
2.4	Committee on Teaching and Learning Chair Report	Natalie Alizaga, Rene Anderson	~3:01pm 3 min	Information
2.5	Student Representative Report	Nicholas Costello	~3:04pm 3 min	Information
2.6	Other Officer & <a href="#">Liaison Reports</a> <ul style="list-style-type: none"> <li>● CSM Faculty Dual Enrollment Liaison: Leo Cruz</li> <li>● ASCCC CTE Liaisons: Beth LaRoche</li> <li>● ASCCC OER Liaison: Mohammed Akhoirshida</li> <li>● ASCCC Rising Scholars Faculty Liaison: Wesley Hingano</li> <li>● ASCCC Legislative &amp; Advocacy Liaison: Emily Cotla</li> <li>● ASCCC IDEAA Liaison: Makiko Ueda</li> <li>● ASCCC Part-time Faculty Liaison: Maggie de Vera</li> <li>● ASCCC Credit for Prior Learning Liaison: Daniel Rhyne</li> </ul>	Treasurer, Secretary & Faculty Liaisons	~3:07pm 3 min	Information
<b>3. Senate Business</b>				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	<b>Questions on the CSM budget:</b> College of San Mateo President Manuel Pérez will respond to questions Academic Senate forwarded in the letter approved on March 24.	College of San Mateo President Pérez	~3:10pm 45 min	Discussion
3.2	<b>FTEFAC(Full-time Equivalent Faculty Allocation Committee) Proposal:</b> Overview of what a committee based on Skyline's FTEFAC might look like at CSM.	President	~3:55 pm 15 min	Information
3.3	<b>Reflections and goals:</b> Brief discussion of the past year and goals for the year ahead	All	~4:10 20 min	Discussion

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No.	Item / Description	Presenter(s)	Time	Action?
4.1	Final Announcements <i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i>	President /	~4:30pm 0 min	Information
4.2	Adjourn	President /	~4:30pm	Procedure