

# Academic Senate of College of San Mateo



**Tuesday, November 25 2:30pm - 4:30pm**

**Building 10-468**

1700 W. Hillsdale Boulevard, San Mateo,  
CA 94402

Zoom

<https://smccd.zoom.us/j/85146915715>

Meeting ID: 851 4691 5715

<i>Officers</i>	
<b>President</b>	<b>Daniel Keller</b>
<b>Vice President</b>	<b>Rene Anderson</b>
<b>Secretary</b>	<b>Yvette Butterworth</b>
<b>Treasurer</b>	<b>Makiko Ueda</b>

<i>Standing Senate Committee Chairs</i>	
<b>Curriculum Committee</b>	<b>Malathi Iyengar</b>
<b>Distance Education Committee</b>	<b>Jennifer Howze-Owens</b>
<b>Committee on Teaching &amp; Learning</b>	<b>Rene Anderson</b>

<i>Division &amp; Student Representatives</i>	
<b>Student Representative</b>	Ameer Dababo (absent)
<b>ASLT / Library</b>	Matt Montgomery (absent)
<b>ASLT / Library</b>	Susan Khan
<b>Business/Technology</b>	Vacant
<b>Busin/Technology</b>	Kimberly Salido (left before vote on ranking)
<b>Creative Arts/Social Science</b>	Lee Miller
<b>Creative Arts/Social Science</b>	Maggie de Vera
<b>Kinesiology/Athletics/Dance</b>	Vacant
<b>Kinesiology/Athletics/Dance</b>	Mike Marcial (absent)
<b>Language Arts</b>	Tim Maxwell
<b>Language Arts</b>	Robbie Baden
<b>Math/Science</b>	Wendy Whyte
<b>Math/Science</b>	Beth LaRoche (absent)
<b>Counseling</b>	Emily Cotla
<b>Counseling</b>	Jennifer De La Cruz
<b>Enrollment Services and Support Programs</b>	Daniel Rhyne

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Approx. Start Duration	Action?
1.1	<p>Call to Order (2:34)</p> <p><i>Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.</i></p>	President / Facilitator	~2:30pm 2 min	Procedure
1.2	<p>Adoption of Today's Agenda (There was a recommendation from Jennifer Howze-Owens for extra time in doing the rankings; President Keller indicated that the times we not exact and that should not be an issue, but agreed. In the business items, Michelle Rudovsky will join us on budget. President Keller said that there was nothing when he began writing the consent agenda, but the Secretary Butterworth provided the notes from October 14, 28, and November 5<sup>th</sup>, so those should be on the consent agenda as it was on the website. Lee Miller asked to move the meeting minutes from this meeting to the next. Lee Miller made an amendment to the agenda to move the meeting minutes to the next meeting &amp; Malathi Iyengar 2<sup>nd</sup> the motion. 11 Yes. 0 No. 1 Abstain. A motion was made to approve the agenda by Lee Miller &amp; Malathi Iyengar 2<sup>nd</sup> the motion. 12 Yes. 0 No. 0 Abstain.)</p>	President / Facilitator	~2:32pm 2 min	Action
1.3	<p>Adoption of Consent Agenda (There is not a consent agenda now with movement of minutes to the next meeting.)</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> <li>•</li> </ul>	President / Facilitator	~2:34pm 5 min	Action
1.4	<p>Public Comment (None)</p> <ul style="list-style-type: none"> <li>• Questions/comments on non-agenda items</li> <li>• If more than one public commentator is present, comments may need to be limited to 1-2 minutes to accommodate everyone</li> </ul>	Public	~2:39pm 6 min	Information

2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	<p>Presidents' Report</p> <p>(President Keller shared a little from the AFT AI workgroup. This workgroup focuses a lot more on privacy and workload issues. There is another workgroup the DTLC group which is focusing more on exploring the tools, and their first meeting is next Friday, 12/5. The AFT AI group has met before. Because the AFT AI group focuses a little more on some of the faculty concerns and fears, President Keller would like to share a little about the meeting. The group discussed how much access faculty has to the agreements that are being made about AI, such as the inclusion of AI in District Microsoft tools as well as those from other companies. The group made a formal request to the District for an explanation of the security measures being implemented by either the District or the State Chancellor's Office to protect faculty privacy. In particular, the group wants to ensure that faculty materials and student work is not being used to train AI or otherwise used without consent. The group listed many questions including Canvas, Amazon Web Services, WebSmart, Adobe, and Open AI. The District didn't respond to the workgroup request for more information, but when Gemini AI was released as a Canvas tool by the State Chancellor's office, a faculty member who was enraged by the issue used Gemini to write a long scathing letter which received notice and a response to meet. The meeting has been set for some time next week, the first week in December. President Keller made a statement with respect to the issues raised concerning a resolution passed by the ASCCC that made a clear statement that the California Community College Chancellor's Office must rely primarily on the advice and judgement of the ASCCC when making determinations regarding tool selection and policy decisions. This was not done with respect to Gemini AI release in our Canvas courses, which was as a result of a decision, made without the ASCCC's input, by the State Chancellor's Office. Malathi Iyengar asked specifically about the question about what is being done with the AI tools in Canvas and whether it is different than the interactions in Word or on the Internet. President Keller said that this is just one of many questions the group has and decided to start there. Lee Miller asked about student access to AI in Canvas and if that enables students to just complete the assignments even better from a specific instructor as it learns how an instructor wants the answers formulated. President Keller indicated that this is indeed a fear and a</p>	Daniel Keller	~2:45pm 5 min	Information

<p>presentation during Plenary showed how AI could complete an entire Canvas course in 30 seconds with no prior training.</p> <p>Malathi Iyengar's Curriculum Committee SOP policy update raised during the Senate's November 11<sup>th</sup> meeting. The concern was the policy discussion and approval from the faculty. In summary, the concern is over a move from deactivation of a course after three years to deactivation after two years if the appropriate forms are not filed. This concern will be discussed at the next District Academic Senate meeting on December 9<sup>th</sup>.</p> <p>The remainder of topics from both IPC and DAS will be covered in other areas of the meeting today. We will be hearing the CTL update and hearing more about the student housing project today, both of which were shared earlier at IPC.</p> <p>DAS has been discussing the 50% law and the report of how the District is not meeting it. Tim Maxwell can share more and Daniel Rhyne added that it added 85 million deficit for the non-compliance in the last years. Tim Maxwell added that he has written a paper explaining the entire issue. He would happily share the paper with any interested party. The summary however is that the District is way out of compliance of the 50% law and we are the worst in the state at meeting the law. The law says that 50% of the budget must go to classroom faculty, which is defined in a specific way and doesn't include librarians and counselors. Tim feels the District's policy of student-first, is diminutive of the faculty of the faculty role in our college. This is supposedly the same as the State calls student-centered funding which is about creating wrap around services to enable access. Tim argues that the faculty create transformative experiences that access alone is not going to ensure the kind of success we imagine for our students. With the access to AI that students have today, it will make it that much easier for them to slide through the system without learning to think critically and to evaluate and address human issues together with faculty members. The 50% law has nothing to do with load as Gerardo seemed to indicate. The District can fix the issue in one of two ways: 1) By paying faculty more or 2) Hiring more faculty. Instead, the District chooses to do neither. Instead, 21% of our (unrestricted funds) budget goes to student aid and that is not good. We are way out of compliance and this is really effect the quality of what we can do here at CSM.)</p> <ul style="list-style-type: none"> <li>• Update on AI Workgroup</li> <li>• Update on curriculum SOP</li> <li>• District Academic Senate (DAS)</li> </ul>			
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2.2	<p>Curriculum Committee Chair Report (The committee is continuing with the schedule of phased deadlines. Malathi wants Senate to remind full-time faculty that they are responsible for writing and uploading curriculum, not having someone else to input it; no appointment need be made to input curriculum into Curricunet. If someone has forgotten their user name or password, they can be emailed to Deb Laulusa (<a href="mailto:laulusa@smccd.edu">laulusa@smccd.edu</a>) and she can help. Malathi can also be emailed about glitches. Adjunct can be assisted by full-time faculty.</p> <p>The committee is continuing their process of approving courses that have been updated on the State's deadline for common course numbering. They are also working on Title V requirements around IDEA (Inclusion, Diversity, Equity, Anti-Racism and Accessibility discussed in 10/28's meeting) policy for approval of upper division coursework to mirror Skyline's existing schedule. President Keller will resend the schedule of phased deadlines. Lee Miller asked about upper division course work, and what that means since we don't have upper division. Malathi explained that this is how we will apply the upper division work. The District policy is that we all have the same language, so that is why we are trying to mirror Skyline. This is for when students already have these units from four-year universities and for some reason are coming to us for some reason, and we have to figure out how to fit the units in. Eventually Malathi explained the three curriculum chairs will come together to decide on the final language, taking into account the language that Skyline already has in place and other language that Marcia developed for CSM.)</p>	Malathi Iyengar	~2:50pm 3 min	Information
2.3	Distance Education Committee Chair Report (There has not been a meeting since Senate's last meeting on November 11 <sup>th</sup> , so there is nothing to report.)	Jennifer Howze-Owens	~2:53pm 3 min	Information
2.4	Committee on Teaching and Learning Chair Report (During November 11 <sup>th</sup> 's meeting Natalie shared all the major topics concerning the committee. The next meeting will be on December 1. The main topic will be on how to approach the Great Read. The committee will also be discussing the two Spring flex day sessions they will offer relating to the focus on assessment. One session planned will be on instructions for inputting program reviews into Nuventive and other session will be on SLO/SAO and how to assess these.)	Rene Anderson	~2:56pm 3 min	Information
2.5	Student Representative Report (There was not a student representative present.)	Ameer Dababo	~2:59pm 3 min	Information

2.6	Other Officer & <a href="#">Liaison Reports</a> (No reports were given.) <ul style="list-style-type: none"> <li>• CSM Faculty Dual Enrollment Liaison: Leo Cruz</li> <li>• ASCCC CTE Liaisons: Beth LaRoche</li> <li>• ASCCC OER Liaison: Mohammed Akhoirshida</li> <li>• ASCCC Rising Scholars Faculty Liaison: Wesley Hingano</li> <li>• ASCCC Legislative &amp; Advocacy Liaison: Emily Cotla</li> <li>• ASCCC IDEAA Liaison: Makiko Ueda</li> <li>• ASCCC Part-time Faculty Liaison: Maggie de Vera</li> </ul>	Treasurer, Secretary & Faculty Liaisons	~3:02pm 3 min	Information
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3. Senate Business				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	<p>Update on Student Housing Project</p> <p>(Michelle Rudovsky, Chief Facilities and Operations Officer for the District and Marie Mejia, Director of Capital Projects joined Senate today to discuss the Student Housing Project.</p> <p>Facts about the project:</p> <ul style="list-style-type: none"> <li>• \$56 million awarded from a state grant.</li> <li>• Cost has now increased to \$86 million due to inflation, escalation, tariffs.</li> <li>• Location will be the parking lot outside Building 5.</li> <li>• The construction will close lot 5 and part of the parking lot will reopen after construction.</li> <li>• There will be 3316 beds/students in the facility</li> <li>• A residential director will be hired to champion and direct the whole process for operations.</li> <li>• The process of permitting through the Division of State Architects is complete.</li> <li>• Bids are coming in tomorrow, November 26, and the hope is to be on budget and all will go as scheduled and can go to the board in December with the proposal.</li> <li>• Another \$11 million grant application was just submitted. If received that would bring the state funding to \$67.1 million.</li> <li>• The district would need to supply \$18.9 million if the \$67.1 million in grants is received.</li> <li>• 20 months of construction starting in January or early February.</li> <li>• After construction, lasting 20 months, furniture and equipment would need to be installed. This will put student move in tentatively for Spring 2028.</li> <li>• A taskforce must be put together to devise policies and procedures for how we will operate the housing. The goal will be alignment with equity and</li> </ul>	Marie Mejia & Michelle Rudovsky District Facilities Planning	~3:05pm 15 min	Discussion

	<p>student success goals held by the college.</p> <p>Impact on Students</p> <ul style="list-style-type: none"> <li>• According to a 2020 survey 58% of students were housing insecure and 6% were homeless.</li> <li>• Another survey is planned in December or January to revisit the same questions as were posed in 2020.</li> <li>• The student housing will need to be 36 to 67% below SB 169 limits.</li> <li>• The student housing will provide wrap around services: food, counseling and tutoring.</li> <li>• The student housing will also provide: transportation to all campuses and free laundry.</li> </ul> <p>More About SB 169 Grant Program</p> <ul style="list-style-type: none"> <li>• Rents are capped at 30-50% AMI (area median income) cap.</li> <li>• Priority will be low income, full-time 12 units, and other exceptions.</li> <li>• Provide a annual reports and oversight to State Chancellor's Office.</li> <li>• \$1400 rent cap according to 2022 calculations, but that will need to be recalculate when the building opens.</li> <li>• Canada will reapply in the summer for housing too.</li> <li>• Skyline has submitted but it is on hold until funding is available.</li> </ul> <p>Breakdown of Apartment Types</p> <ul style="list-style-type: none"> <li>• One wing will be dorm style with a community kitchen on each of the three floors. There will be study areas. Most (?) bedrooms will house 2 students, but there will be some studios that house 1 student for higher rents.</li> <li>• Second wing will be 2to 4-bedroom apartment style housing with their own kitchen and living spaces.</li> </ul> <p>Questions from Senate:</p> <p>Kimberly Salido asked about why the location isn't down across from the District offices. Marie Meja said that community forums found that the community didn't approve of the location. The state re-approved the new location in the parking lot of</p>			
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<p>Building 5. Kimberly wanted to know about the lot for Building 5 in terms of parking. Michelle said that parking will be moved to other locations.</p> <p>Makiko Ueda asked about whether there will be space for married/family housing. The District has decided that for now it will be students only according to Michelle, but the design is fairly flexible in case change is needed in the future. Makiko also asked about counseling services and whether it is academic, personal, or both. The counseling provided with be both personal and academic according to Marie.</p> <p>Lee Miller asked about the operations budget. Total Cost of Ownership was submitted to the state. There will be no debt for the building, so the rents coming in should be able to cover the operations. By operations, Marie explained that would mean salaries, additional public safety officers, custodians, and counseling staff. There will be savings as well and that will be used for capital improvements in the future. In other words, this project should be self-sufficient since the building will be entirely paid for up front with grant money and District funds.</p> <p>Patrice Reed-Fort wanted to know more about the decision to not provide family housing. Michelle said that the goal is to get the facility open. The #5 position in winning the grant was gained by getting as many beds as possible. This is why the decision was made not to have family inclusion because it would reduce the number of students the housing project could support said Marie. In addition, there is a different level of complexity in offering housing to non-students.</p> <p>Tim Maxwell asked about the district entering into the, at times, difficult position of being landlords. In addition to being a landlord, there can be challenges with students being tenants. One issue that Tim feels could arise is when a student drops or fails out of school. He also has concerns about whether the college will be able to make enough surplus income to save for future needs or even have sufficient funds for operations with so many variables in students ability to pay the agreed upon rent, no matter how low compared to the median rates. In addition, if there is a \$30 million deficit already and that will need income to pay-off above and beyond the grant money. Tim is concerned with the alignment of the mission of the college with respect to becoming a landlord and redirecting funds to this project. Michelle said the extra funds applied for through additional grants should cover more of the "deficit." The district will only be \$20 million short, and the rent will need to be adjusted to guarantee that the project will be solvent. In the next two years, as the building is going up, they will be trying to figure out how to fill the gap in funding. Tim was still</p>			
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	<p>concerned about how the students would pay for the housing if the issue is to serve the unhoused students, he is confused about how the money needed to sustain the housing will be achieved. Michelle says that all students will have to pay, that the financial aid office will need to be consulted in putting together the plan on how to subsidize students that can't pay at all or can only pay a portion of the rents, but the rents will need to be made for a student to be housed.</p> <p>A question came from the chat on Zoom from Manny Delgado-Salazar about the Fair Housing Act and its protection on student parents and those with families. Michelle was uncertain about the ramifications here. She said that legal counsel and the consultant Grey Star have been asked this question. Marie reminded us that there is an apartment wing and that could be where family housing will come in, and if we see that family housing is needed then a change can be applied for through the State if we drop below 3100 beds for students. At this time there are no answers to whether we would be required to provide family housing or if like the California State and University dorms we can just provide student housing.</p> <p>Malathi asked about problems with 60% of the students who are housing insecure, and this doesn't seem to support the thing that Gerardo told us in the budget report. She is confused about the comments from Gerardo in one of our budget Q&amp;As about the students not needing computers and hotspots, but yet we are being told that 60% are housing insecure. She feels that this data is being used to support the housing project, but on the other hand we are being told there isn't need for things that are lower on the needs level than housing, so it would seem if they can't afford housing, then they would also need help with computers and hotspots. Neither Marie nor Michelle had an answer for Malathi's concern. They pointed to the need for more recent data that should come in the next few months to point out students' basic needs.</p> <p>A reminder was made by President Keller that there will be a budget forum on December 4 to ask more questions such as some of those that arose from Malathi and others.)</p>			
3.2	<p>Positions prioritization: Ranking the requests</p> <p>(No one really has a formal process – deans, CTI. Senate was looking at the rankings as members voted on the Google worksheet. Ten minutes of silence. Makiko Ueda asked about whether the ranking are for only full time, to which President Keller responded that they were. Maggie de Vera asked about whether this is truly for hiring</p>	All	~3:25 pm 10	Action

	or whether it is just giving input.)																																																										
3.3	<p>Positions ranking: Discussion of rankings and vote to forward (1<sup>st</sup> Addiction Studies 38. 2<sup>nd</sup> English FT Faculty 50. 3<sup>rd</sup> Art FT faculty with expertise in 3D Art 64. The numbers are:</p> <table><tr><td>Rank</td><td></td><td></td><td></td><td></td></tr><tr><td>1</td><td>38</td><td>Addiction Studies Program full-time tenured facul</td><td></td><td></td></tr><tr><td>2</td><td>50</td><td>English</td><td></td><td></td></tr><tr><td>3</td><td>51</td><td>Film FT faculty</td><td></td><td></td></tr><tr><td>4</td><td>59</td><td>Full-Time Communication Studies Faculty</td><td></td><td></td></tr><tr><td>5</td><td>59</td><td>Undocumented Community Center Counselor</td><td></td><td></td></tr><tr><td>6</td><td>63</td><td>Learning Disability Specialist</td><td></td><td></td></tr><tr><td>7</td><td>64</td><td>Art FT faculty with expertise in 3D Art</td><td></td><td></td></tr><tr><td>8</td><td>66</td><td>Full-time Biology Instructor</td><td></td><td></td></tr><tr><td>9</td><td>71</td><td>EOPS/NextUp Counselor</td><td></td><td></td></tr><tr><td>10</td><td>84</td><td>Katipunan Counselor/Coordinator</td><td></td><td></td></tr></table> <p>Now we need to vote on this list and whether we want to move things around.</p> <p>Lee Miller moved to send the list forward as it stands &amp; Daniel Rhyne seconded the motion. The discussion was then opened.</p> <p>Jennifer Howze-Owens asked about the English hire. The English said that faculty hadn't been hired recently, but there was a Puente faculty member hired. Jennifer said that she felt that the Puente hire is still a hire and that affected her vote. Robbie Baden responded to Jennifer's comment and said that the faculty statement was consistent, since they said there was one hire since 2018 and that was the Puente hire two years ago.</p> <p>Jennifer de la Cruz informed the Senate that the EOPS Next Up counselor doesn't come out of CSM budget, it is instead a fully state-funded position. This counselor makes a huge difference to our students and works with foster youth. Patrice Reed-Fort also added that we are also the only campus that doesn't have a program for this demographic group. Skyline has Guardian Scholars and Canada has Foster Youth</p>	Rank					1	38	Addiction Studies Program full-time tenured facul			2	50	English			3	51	Film FT faculty			4	59	Full-Time Communication Studies Faculty			5	59	Undocumented Community Center Counselor			6	63	Learning Disability Specialist			7	64	Art FT faculty with expertise in 3D Art			8	66	Full-time Biology Instructor			9	71	EOPS/NextUp Counselor			10	84	Katipunan Counselor/Coordinator			President/	~3:35 pm 30 min	Discussion
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<p>Success Initiative. This makes this a critical position with an important mission and tremendous impact, especially if we are equity focused as this student demographic should be at the top of the prioritization list. There is currently a full-time temporary counselor in the position and in their short term numbers have increased dramatically. President Keller apologized for the breach in protocol, and said that he should have called a point of order for that endorsement and added that he'd heard a similar endorsement in the Dean's meeting earlier in the morning.</p> <p>Tim Maxwell shared that his voting was based on the 50% law. He voted for faculty because the law doesn't count counselors or librarians as faculty. <a href="#">This is a link</a> that includes the information that he is referring to.</p> <p>Maggie de Vera wants to know if we need to rank positions that are already funded through outside sources. She feels this distinction is causing a contention in the ranking. President Keller said that he can make comments about the positions that are funded through outside sources indicating how the Senate ranked them, but indicating that since the Senate felt they had other funding and were thus not competing that they had been removed from the ranking.</p> <p>Lee Miller wanted to clarify that we are just making a suggestions and that we don't really have any weight in the decision. Maggie wondered whether the people making the decisions really listen to our recommendations.</p> <p>Robbie Baden said that Communication Studies has budgeting. He wants to know what that means. President Keller added that this line means that the position is already a "line item" in our current budget because it is a retirement.</p> <p>Malathi Iyengar clarified the wording of a tenured professor hire. This means tenure-track hiring, not already tenured. She asked another clarifying question about the information provided, to which President Keller didn't have any further clarification.</p> <p>Jennifer Howze-Owens said EOPS and the Learning Disability Specialist are both compliance issues. Even with minimal knowledge of accessibility standards, she feels it is easy to see that without the Disability Specialist we are working outside of ADA. She feels that they should be ranked higher due to this.</p> <p>Maggie de Vera said she would like to separate out the position(s) that are already funded. Lee Miller made a motion to make the positions that are already funded separate and Maggie de Vera 2<sup>nd</sup> the motion. The positions that need approval but not funding are the EOPS Next Up and the Learning Disability Specialist.</p>			
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<p>Makiko Ueda asked for clarification on whether there is already someone doing the work of the Learning Disability Specialist. Jennifer Howze-Owens helped to clarify that this is funded by Categorical Funds.</p> <p>President Keller will removed EOPS Next Up and the Learning Disability Specialist and simply recommend them according to the motion made during discussion by the Senate.</p> <p>Malathi Iyengar wanted to make sure that we heard more about the Biology faculty request. She feels it is really important as a GE course and also perhaps overlaps with Nursing. Wendy Whyte feels that this is not as important as it is really about the GE courses which are general. Wendy says it would free-up the specialists, but adjuncts could be used also be used to teach the GE/general courses rather than hiring full-time.</p> <p>Wendy Whyte wanted to register the complaint of throwing together the two types of positions. President Keller said he will make the request. There is not a current protocol.</p> <p>Jennifer Howze-Owens said that Communications got something last year, and wonders if we want to prioritize divisions that haven't had any new hires.</p> <p>President Keller said that the Art hire was more important than the Biology according to the deans.</p> <p>Robbie Baden mused that it seems strange that when a retirement occurs that we don't rehire when the number of students isn't decreasing. Malathi Iyengar agreed. She says that this lack of rehiring when a full-time retirement occurs means the Film studies program will be taught be adjuncts and the department will be fully adjunct led if the full-time position isn't replaced.</p> <p>Maggie de Vera added that the Addiction Studies had 75% of their program cut last year, and now she is tasked to grow the program. The State is requesting that there be a full-time faculty member.</p> <p>Tim Maxwell feels it is pointless considering the discussion that we just had about student housing. The school seems to have the money to build housing and will figure out the deficit later. He wants to know why the same attitude isn't being taken with funding faculty positions.</p> <p>Re-ranking occurred with the removal from ranking of the EOPS Next Up and the</p>			
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Learning Disability Specialist to a simple recommendation for each due to their outside funding. This is the new ranking after discussion among the Senate as to person ranking and the removal of the two stated requests from above:

1<sup>st</sup> Addiction Studies 28, 2<sup>nd</sup> Film FT Faculty 35, 3<sup>rd</sup> English FT 38.

S	T
Students,	<b>Position Description</b>
28	Addiction Studies Program full-time tenured faculty position/Director (C
49	Art FT faculty with expertise in 3D Art
61	Full-time Biology Instructor
54	Full-Time Communication Studies Faculty
74	Katipunan Counselor/Coordinator
62	Undocumented Community Center Counselor
38	English FT Faculty
35	Film FT faculty

Malathi Iyengar commented on the lack of input from those knowledgeable about the positions being requested.

Sorted list:

28	Addiction Studies Program full-time tenured faculty position/Director (Coord
35	Film FT faculty
38	English FT Faculty
49	Art FT faculty with expertise in 3D Art
54	Full-Time Communication Studies Faculty
61	Full-time Biology Instructor
62	Undocumented Community Center Counselor
74	Katipunan Counselor/Coordinator

Lee Miller made a motion to move the above sorted list forward & Daniel Rhyne 2<sup>nd</sup> the motion. 7 Yes. 1 No. 3 Abstain. Motion carried.

3.4	The “Great Read;” Choosing how we will read/respond to program review in January (We didn’t have time to cover this item.)	President/	~4:05pm 25 min	Discussion
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4. Closing Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
4.1	Final Announcements (none) <i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i>	President /	~4:30pm 0 min	Information
4.2	Adjourn(4:29)	President /	~4:30pm	Procedure