Academic Senate of College of San Mateo

Tuesday, October 14
2:30pm - 4:30pm

Building 10-468
1700 W. Hillsdale Boulevard, San Mateo, CA 94402
Zoom
https://smccd.zoom.us/j/85146915715

Meeting ID: 851 4691 5715

Officers	
President	Daniel Keller
Vice President	Rene Anderson
Secretary	Yvette Butterworth
Treasurer	Makiko Ueda

Standing Senate Committee Chairs	
Curriculum Committee	Malathi Iyengar
Distance Education Committee	Jennifer Howze-Owens
Committee on Teaching & Learning	Rene Anderson

Division & Student Representatives	
Student Representative	Ameer Dababo
ASLT / Library	Matt Montgomery
ASLT / Library	Vacant
Business/Technology	Vacant (8/20/25)
Business/Technology	Kimberly Salido
Creative Arts/Social Science	Lee Miller
Creative Arts/Social Science	Maggie de Vera
Kinesiology/Athletics/Dance	Kajari Burns
Kinesiology/Athletics/Dance	Mike Marcial
Language Arts	Tim Maxwell
Language Arts	Robbie Baden
Math/Science	Wendy Whyte
Math/Science	Beth LaRochelle
Counseling	Emily Cotla
Counseling	Jennifer De La Cruz
Enrollment Services and Support Programs	Daniel Rhyne

1. Opening Procedures				
No.	**Item / Description**	**Presenter(s)**	**Approx. Start Duration**	**Action?**
1.1	Call to Order *Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.*	President / Facilitator	~2:30pm 2 min	Procedure
1.2	Adoption of Today's Agenda	President / Facilitator	~2:32pm 2 min	Action
1.3	Adoption of Consent Agenda *All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from consent to be discussed in the order listed, after approval of remaining items on the consent agenda.* ● Change in program review date for library studies ● Appointments to regional professional development committee ● Approval of September 9 minutes	President / Facilitator	~2:34pm 5 min	Action
1.4	Public Comment ● Questions/comments on non-agenda items ● If more than one public commentator is present, comments may need to be limited to 1-2 minutes to accommodate everyone	Public	~2:39pm 6 min	Information

2. Standing Agenda				
No.	**Item / Description**	**Presenter(s)**	**Time**	**Action?**
2.1	Presidents' Report • District Academic Senate • ASCCC Plenary: Area B resolutions	President	~2:45pm 5 min	Information

2.2	Curriculum Committee Chair Report	Malathi Iyengar	~2:50pm 3 min	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	~2:53pm 3 min	Information
2.4	Committee on Teaching and Learning Chair Report	Rene Anderson	~2:56pm 3 min	Information
2.5	Student Representative Report	Ameer Dababo	~2:59pm 3 min	Information
2.6	Other Officer & Liaison Reports ● CSM Faculty Dual Enrollment Liaison: Leo Cruz ● ASCCC CTE Liaisons: Beth LaRochelle ● ASCCC OER Liaison: Mohammed Akhoirshida ● ASCCC Rising Scholars Faculty Liaison: Wesley Hingano ● ASCCC Legislative & Advocacy Liaison: Emily Cotla ● ASCCC IDEAA Liaison: Makiko Ueda ● ASCCC Part-time Faculty Liaison: Maggie de Vera	Treasurer, Secretary & Faculty Liaisons	~3:02pm 3 min	Information

3. Senate Business				
No.	**Item / Description**	**Presenter(s)**	**Time**	**Action?**
3.1	Evaluations: How much access should online evaluators have? The evaluation guidance committees from the three colleges are seeking feedback as they work to develop a single, unified Canvas role for observers in online asynchronous classes.	President	~3:05pm 20 min	Discussion
3.2	Presentation: the REAL Guide The REAL Guide was developed at CSM by the faculty, staff, and students who participated in the Redesign for Equity & Accessibility Lab (REAL) workshops in 2023-2025. We will be voting to adopt it as a "Senate recommended resource" in the consent agenda for our next meeting (10/28)	Susan Khan	~3:25 pm 15 min	Information
3.3	Dual Enrollment Update	Carissa Cardenas	~3:40 pm 15 min	Information
3.4	Accreditation: Final review of the self-evaluation report (ISER) We will review the highlights of the ISER report and ask senators to read through it once more for final approval at the 10/28 meeting	President, Monique Nakagawa	~3:55pm 10 min	Information
3.5	Student Equity and Achievement Program (SEAP) We will also review the SEAP for a vote to approve at our next meeting. Today we will have a short overview.	President	4:05 10 min	Information
3.6	Artificial Intelligence: Follow-up and next steps Following up on some of the questions raised about AI at our 9/23 meeting and an update on district and AFT AI groups	President, Tatiana Irwin, Jennifer Howze-Owens	~4:15pm 15 min	Discussion

4.	**Closing Procedures**			
No.	**Item / Description**	**Presenter(s)**	**Time**	**Action?**
4.1	Final Announcements *President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.*	President /	~4:30pm 0 min	Information
4.2	Adjourn	President /	~4:30pm	Procedure