

Academic Senate of College of San Mateo



Tuesday, March 25, 2025
2:30pm - 4:30pm

Building 19, Room 121
1700 W. Hillsdale Boulevard, San Mateo,
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982

Phone: +1 669 444 9171

<i>Officers</i>	
President	Todd Windisch
Vice President	Daniel Keller
Secretary	Yvette Butterworth
Treasurer	Stephen Heath

<i>Standing Senate Committee Chairs</i>	
Curriculum Committee	Jeremy Wallace
Distance Education Committee	Jennifer Howze-Owens
Committee on Teaching & Learning	Susan Khan

<i>Division & Student Representatives</i>	
Student Representative	Anthony Pena Vasquez / Simon Htet
Academic Support & Learning Technologies / Library	Matt Montgomery
Academic Support & Learning Technologies / Library	Wesley Hingano
Business/Technology	Hellen Pacheco
Business/Technology	Kimberly Salido
Creative Arts/Social Science	Leighton Armitage
Creative Arts/Social Science	Maggie de Vera
Kinesiology/Athletics/Dance	Kajari Burns
Kinesiology/Athletics/Dance	Sarah Artha Negara
Language Arts	Mick Sherer
Language Arts	Robbie Baden
Math/Science	Wendy Whyte
Math/Science	Beth LaRochelle
Counseling	Emily Cotla
Counseling	Brandon Williams
Enrollment Services and Support Programs	Makiko Ueda

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Approx. Start Duration	Action?
1.1	<p>Call to Order</p> <p><i>Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.</i></p>	President / Facilitator	~2:30pm 2 min	Procedure
1.2	Adoption of Today's Agenda	President / Facilitator	~2:32pm 2 min	Action
1.3	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> ● Faculty Appointments ● Draft minutes from previous meeting(s)... <ul style="list-style-type: none"> ○ February 25, 2025 	President / Facilitator	~2:34pm 5 min	Action
1.4	<p>Public Comment</p> <ul style="list-style-type: none"> ● Questions/comments on non-agenda items ● If more than one public commentator is present, comments may need to be limited to 1-2 minutes to accommodate everyone 	Public	~2:39pm 6 min	Information

2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	Presidents' Report <ul style="list-style-type: none"> ● District Academic Senate (DAS) ● Institutional Planning Committee (IPC) & Accreditation ● Board of Trustees (BOT) ● District Participatory Governance Council (DPGC) ● Calls for Participation: <ul style="list-style-type: none"> ○ Institutional Planning Committee (1 faculty member appointed by Senate) ○ Safety Committee (1 faculty member appointed by Senate) ○ Technology Committee (1 faculty member appointed by Senate) 	Todd Windisch & Daniel Keller	~2:45pm 5 min	Information
2.2	Curriculum Committee Chair Report	Jeramy Wallace	~2:50pm 3 min	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	~2:53pm 3 min	Information
2.4	Committee on Teaching and Learning Chair Report	Susan Khan	~2:56pm 3 min	Information
2.5	Student Representative Report	Anthony Pena Vasquez / Simon Htet	~2:59pm 3 min	Information

2.6	Other Officer & Liaison Reports <ul style="list-style-type: none"> CSM Faculty Dual Enrollment Liaison: Leo Cruz ASCCC CTE Liaisons: Christy Baird & Beth LaRoche ASCCC OER Liaison: Jennifer Howze-Owens ASCCC Rising Scholars Faculty Liaison: Wesley Hingano ASCCC Legislative & Advocacy Liason: Emily Cotla ASCCC IDEAA Liaison: Makiko Ueda ASCCC Part-time Faculty Liaison: Maggie de Vera 	Treasurer, Secretary & Faculty Liaisons	~3:02pm 3 min	Information
3. Senate Business				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	Tellers Committee Nominations for Upcoming Election	Todd Windisch	~3:05pm 5 min	Action
3.2	Dual Enrollment Update	Leo Cruz	~3:10pm 10 min	Information
3.3	Undocumented Community Center (UCC) Presentation	Martín Márquez	~3:20pm 15 min	Information
3.4	CTL / PD Committee Discussion	Susan Khan	~3:35pm 20 min	Discussion
3.5	Program Review Revisions Update <ul style="list-style-type: none"> Revised Program Review forms and schedule returning for approval in April 	Daniel Keller	~3:55pm 10 min	Information
3.6	Q&A with Vice President of Instruction, Danni Redding Lapuz	Danni Redding Lapuz	~4:05pm 20 min	Discussion

4. Closing Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
4.1	Final Announcements <i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i>	President / Faciliator	~4:25pm 5 min	Information
4.2	Adjourn	President / Facilitator	N/A	Procedure