

## *Academic Senate of College of San Mateo*



Tuesday, November 26, 2024  
2:30pm - 4:30pm

Building 19, Room 121  
1700 W. Hillsdale Boulevard, San Mateo,  
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982

Phone: +1 669 444 9171

<i>Officers</i>	
<b>President</b>	Todd Windisch
<b>Vice President</b>	Daniel Keller
<b>Secretary</b>	Yvette Butterworth
<b>Treasurer</b>	Stephen Heath

<i>Standing Senate Committee Chairs</i>	
<b>Curriculum Committee</b>	Jeremy Wallace
<b>Distance Education Committee</b>	Jennifer Howze-Owens
<b>Committee on Teaching &amp; Learning</b>	Susan Khan

<i>Division &amp; Student Representatives</i>	
<b>Student Representative</b>	Anthony Pena Vasquez / Simon Htet
<b>Academic Support &amp; Learning Technologies / Library</b>	Matt Montgomery
<b>Academic Support &amp; Learning Technologies / Library</b>	Wesley Hingano
<b>Business/Technology</b>	Hellen Pacheco
<b>Business/Technology</b>	Kimberly Salido
<b>Creative Arts/Social Science</b>	Leighton Armitage
<b>Creative Arts/Social Science</b>	Maggie de Vera
<b>Kinesiology/Athletics/Dance</b>	Kajari Burns
<b>Kinesiology/Athletics/Dance</b>	Sarah Artha Negara
<b>Language Arts</b>	Mick Sherer
<b>Language Arts</b>	Robbie Baden
<b>Math/Science</b>	Wendy Whyte
<b>Math/Science</b>	Beth LaRochelle
<b>Counseling</b>	Emily Cotla
<b>Counseling</b>	Brandon Williams
<b>Enrollment Services and Support Programs</b>	Makiko Ueda

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Approx. Start Duration	Action?
1.1	<p>Call to Order</p> <p><i>Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.</i></p>	President / Facilitator	~2:30pm 2 min	Procedure
1.2	Adoption of Today's Agenda	President / Facilitator	~2:32pm 2 min	Action
1.3	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> <li>● <a href="#">Approval of faculty appointment(s)</a></li> <li>● Draft minutes from previous meeting(s)... <ul style="list-style-type: none"> <li>○ <a href="#">October 22, 2024</a></li> </ul> </li> </ul>	President / Facilitator	~2:34pm 5 min	Action
1.4	<p>Public Comment</p> <ul style="list-style-type: none"> <li>● Questions/comments on non-agenda items</li> <li>● If more than one public commentator is present, comments may need to be limited to 1-2 minutes to accommodate everyone</li> </ul>	Public	~2:39pm 6 min	Information
2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?

*Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.*

2.1	<p>Presidents' Report</p> <ul style="list-style-type: none"> <li>● District Academic Senate (DAS)</li> <li>● Institutional Planning Committee (IPC)</li> <li>● Board of Trustees (BOT)</li> <li>● District Participatory Governance Council (DPGC)</li> <li>● Update on first-round interview modalities</li> <li>● Calls for Participation: <ul style="list-style-type: none"> <li>○ Institutional Planning Committee (1 faculty member appointed by Senate)</li> <li>○ Safety Committee (1 faculty member appointed by Senate)</li> <li>○ Technology Committee (1 faculty member appointed by Senate)</li> </ul> </li> </ul>	Todd Windisch & Daniel Keller	~2:45pm 10 min	Information
2.2	Curriculum Committee Chair Report	Jeramy Wallace	~2:55pm 3 min	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	~2:58pm 3 min	Information
2.4	Committee on Teaching and Learning Chair Report	Susan Khan	~3:01pm 3 min	Information
2.5	Student Representative Report	Anthony Pena Vasquez / Simon Htet	~3:04pm 3 min	Information
2.6	<p>Other Officer &amp; <a href="#">Liaison Reports</a></p> <ul style="list-style-type: none"> <li>● CSM Faculty Dual Enrollment Liaison: Leo Cruz</li> <li>● ASCCC CTE Liaisons: Christy Baird &amp; Beth LaRoche</li> <li>● ASCCC OER Liaison: Jennifer Howze-Owens</li> <li>● ASCCC Rising Scholars Faculty Liaison: Wesley Hingano</li> <li>● ASCCC Legislative &amp; Advocacy Liason: Emily Cotla</li> <li>● ASCCC IDEAA Liaison: Makiko Ueda</li> <li>● ASCCC Part-time Faculty Liaison: Maggie de Vera</li> </ul>	Treasurer, Secretary & Faculty Liaisons	~3:07pm 3 min	Information

3. Senate Business				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	Resolution to Support Students Affected by Ongoing Conflict in the Middle East <ul style="list-style-type: none"> <li><a href="#">Draft Resolution</a></li> </ul>	Elinor Westfold & Robbie Baden	~3:10pm 20 min	Action
3.2	Program Review Subcommittee Update: Staggered Timeline <ul style="list-style-type: none"> <li><a href="#">Draft Staggered Timeline</a></li> </ul>	Daniel Keller & Natalie Alizaga	~3:30pm 15 min	Discussion
3.3	Approval of Faculty Resource Request Prioritization <ul style="list-style-type: none"> <li>Discuss rankings and/or questions for the group</li> <li>Add language to contextualize prioritizations for Cabinet</li> <li>Vote to approve Academic Senate prioritizations to forward to Cabinet</li> </ul>	Todd Windisch	~3:45pm 40 min	Action
4. Closing Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
4.1	Final Announcements <i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i>	President / Faciliator	~4:25pm 5 min	Information
4.2	Adjourn	President / Facilitator	N/A	Procedure