

Academic Senate of College of San Mateo



Tuesday, October 22, 2024
2:30pm - 4:30pm

Building 19, Room 121
1700 W. Hillsdale Boulevard, San Mateo,
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982

Phone: +1 669 444 9171

<i>Officers</i>	
President	Todd Windisch
Vice President	Daniel Keller
Secretary	Yvette Butterworth
Treasurer	Stephen Heath

<i>Standing Senate Committee Chairs</i>	
Curriculum Committee	Jeremy Wallace
Distance Education Committee	Jennifer Howze-Owens
Committee on Teaching & Learning	Susan Khan

<i>Division & Student Representatives</i>	
Student Representative	Anthony Pena Vasquez / Simon Htet
Academic Support & Learning Technologies / Library	Matt Montgomery
Academic Support & Learning Technologies / Library	Wesley Hingano
Business/Technology	Hellen Pacheco
Business/Technology	Kimberly Salido
Creative Arts/Social Science	Leighton Armitage
Creative Arts/Social Science	Maggie de Vera
Kinesiology/Athletics/Dance	Kajari Burns
Kinesiology/Athletics/Dance	Sarah Artha Negara
Language Arts	Mick Sherer
Language Arts	Robbie Baden
Math/Science	Wendy Whyte
Math/Science	Beth LaRochele
Counseling	Emily Cotla
Counseling	Brandon Williams
Enrollment Services and Support Programs	Makiko Ueda

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Approx. Start Duration	Action?
1.1	<p>Call to Order</p> <p><i>Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.</i></p>	President / Facilitator	~2:30pm 2 min	Procedure
1.2	Adoption of Today's Agenda	President / Facilitator	~2:32pm 2 min	Action
1.3	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> ● Draft minutes from previous meeting(s)... <ul style="list-style-type: none"> ○ September 10, 2024 	President / Facilitator	~2:34pm 5 min	Action
1.4	<p>Public Comment</p> <ul style="list-style-type: none"> ● Questions/comments on non-agenda items ● If more than one public commentator is present, comments may need to be limited to 1-2 minutes to accommodate everyone 	Public	~2:39pm 6 min	Information
2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	<p>Presidents' Report</p> <ul style="list-style-type: none"> ● Update on first-round interview modalities ● District Academic Senate 	Todd Windisch & Daniel Keller	~2:45pm 10 min	Information

Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.

	<ul style="list-style-type: none"> ● Institutional Planning Committee ● Board of Trustees (next meeting 10/23) ● District Participatory Governance Council (DPGC) ● Calls for Participation: <ul style="list-style-type: none"> ○ Institutional Planning Committee (1 faculty member appointed by Senate) ○ Safety Committee (1 faculty member appointed by Senate) ○ Technology Committee (1 faculty member appointed by Senate) 			
2.2	Curriculum Committee Chair Report	Jeremy Wallace	~2:55pm 3 min	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	~2:58pm 3 min	Information
2.4	Committee on Teaching and Learning Chair Report	Susan Khan	~3:01pm 3 min	Information
2.5	Student Representative Report	Anthony Pena Vasquez / Simon Htet	~3:04pm 3 min	Information
2.6	Other Officer & Liaison Reports <ul style="list-style-type: none"> ● CSM Faculty Dual Enrollment Liaison: Leo Cruz ● ASCCC CTE Liaisons: Christy Baird & Beth LaRochelle ● ASCCC OER Liaison: Jennifer Howze-Owens ● ASCCC Rising Scholars Faculty Liaison: Wesley Hingano ● ASCCC Legislative & Advocacy Liaison: Emily Cotla ● ASCCC IDEAA Liaison: Makiko Ueda ● ASCCC Part-time Faculty Liaison: Maggie de Vera 	Treasurer, Secretary & Faculty Liaisons	~3:07pm 3 min	Information

3. Senate Business				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	COMM Department Informational Progress Report	Briana Avila, Yaping Li. & Fermin Irigoyen	~3:10pm 10 min	Information
3.2	<p>Equity Syllabus Statement</p> <ul style="list-style-type: none"> ● Current language in Faculty Handbook: <ul style="list-style-type: none"> ○ <i>The faculty at College of San Mateo affirm that students are entitled to an equitable learning environment that celebrates their voice, fosters their agency, and develops their capacity for self-advocacy, and that is free of unfair practices.</i> <p><i>If you feel you are in an environment that is not conducive to your learning or you want to learn more about educational equity, visit www.collegeofsanmateo.edu/equity.</i></p> ● Revisions suggested by Wendy Whyte: <ul style="list-style-type: none"> ○ <i>The Faculty at the College of San Mateo affirm that all students are entitled to a productive learning environment that:</i> <ul style="list-style-type: none"> ■ <i>promotes and respects exchanges of viewpoints,</i> ■ <i>cultivates personal growth and talents,</i> ■ <i>allows for designing actionable career/life plans,</i> ■ <i>develops a capacity for constructive social interactions that include effective and respectful self-advocacy,</i> ■ <i>and that is free of disparaging or threatening treatments based on economic, cultural, and/or religious background.</i> <p><i>If you feel you are in an environment that is not conducive to your learning or if you would like to discuss any issues, the Office of the Ombuds (18-206B) is available as an independent, informal, impartial, and confidential resource. You may visit https://collegeofsanmateo.edu/ombuds/ for more information. If you want to learn more about educational equity, visit www.collegeofsanmateo.edu/equity.</i></p> 	Todd Windisch	~3:20pm 20 min	Action

	<ul style="list-style-type: none"> Supported language by the Educational Equity Committee: <ul style="list-style-type: none"> <i>The faculty at College of San Mateo affirm that students are entitled to an equitable learning environment that celebrates their voice, fosters their agency, and develops their capacity for self-advocacy, and that is free of unfair practices.</i> <p><i>If you feel you are in an environment that is not conducive to your learning or if you would like to discuss any issues, the Office of the Ombuds (18-206B) is available as an independent, informal, impartial, and confidential resource. You may visit https://collegeofsanmateo.edu/ombuds/ for more information. If you want to learn more about educational equity, visit www.collegeofsanmateo.edu/equity.</i></p> 			
3.3	<p>Compressed Calendar Discussion</p> <ul style="list-style-type: none"> Context/background, thoughts on whether we want to further explore this project Vote at November 12 meeting to reaffirm interest in exploring a compressed calendar 	Todd Windisch	~3:40pm 20 min	Discussion
3.4	<p>District Teaching & Learning Committee's (DTLC) Guidance on AI and Plagiarism</p> <ul style="list-style-type: none"> Fall 2024 Draft (anyone in district can edit with track changes) 	Sarah Harmon	~4:05pm 25 min	Discussion
4. Closing Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
4.1	<p>Final Announcements</p> <p><i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i></p>	President / Faciliator	~4:25pm 5 min	Information
4.2	Adjourn	President / Facilitator	N/A	Procedure