

## *Academic Senate of College of San Mateo*



Tuesday, October 8, 2024  
2:30pm - 4:30pm

Building 18, Room 206  
1700 W. Hillsdale Boulevard, San Mateo,  
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982

Phone: +1 669 444 9171

<i>Officers</i>	
<b>President</b>	Todd Windisch
<b>Vice President</b>	Daniel Keller
<b>Secretary</b>	Yvette Butterworth
<b>Treasurer</b>	Stephen Heath

<i>Standing Senate Committee Chairs</i>	
<b>Curriculum Committee</b>	Jeremy Wallace
<b>Distance Education Committee</b>	Jennifer Howze-Owens
<b>Committee on Teaching &amp; Learning</b>	Susan Khan

<i>Division &amp; Student Representatives</i>	
<b>Student Representative</b>	Anthony Pena Vasquez / Simon Htet
<b>Academic Support &amp; Learning Technologies / Library</b>	Matt Montgomery
<b>Academic Support &amp; Learning Technologies / Library</b>	Wesley Hingano
<b>Business/Technology</b>	Hellen Pacheco
<b>Business/Technology</b>	Kimberly Salido
<b>Creative Arts/Social Science</b>	Leighton Armitage
<b>Creative Arts/Social Science</b>	Maggie de Vera
<b>Kinesiology/Athletics/Dance</b>	Kajari Burns
<b>Kinesiology/Athletics/Dance</b>	Sarah Artha Negara
<b>Language Arts</b>	Mick Sherer
<b>Language Arts</b>	Robbie Baden
<b>Math/Science</b>	Wendy Whyte
<b>Math/Science</b>	Beth LaRochelle
<b>Counseling</b>	Emily Cotla
<b>Counseling</b>	Brandon Williams
<b>Enrollment Services and Support Programs</b>	Makiko Ueda

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Approx. Start Duration	Action?
1.1	<p>Call to Order</p> <p><i>Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.</i></p>	President / Facilitator	~2:30pm 2 min	Procedure
1.2	Adoption of Today's Agenda	President / Facilitator	~2:32pm 2 min	Action
1.3	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> <li>● <a href="#">Approval of faculty appointment(s)</a></li> <li>● Draft minutes from previous meeting(s)... <ul style="list-style-type: none"> <li>○ <a href="#">August 26, 2024</a></li> <li>○ <a href="#">September 24, 2024</a></li> </ul> </li> </ul>	President / Facilitator	~2:34pm 5 min	Action
1.4	<p>Public Comment</p> <ul style="list-style-type: none"> <li>● Questions/comments on non-agenda items</li> <li>● If more than one public commentator is present, comments may need to be limited to 1-2 minutes to accommodate everyone</li> </ul>	Public	~2:39pm 6 min	Information

2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	Presidents' Report <ul style="list-style-type: none"> <li>● Addressing public comment from Teresa Morris on 9/24/2024:               <ul style="list-style-type: none"> <li>○ <a href="#">CSM Academic Senate Statement of Values and the Diversity of Faculty Work</a> (4.25.23)</li> <li>○ <a href="#">District Academic Senate Faculty Collegiality Statement</a> (10.24.24)</li> </ul> </li> <li>● District Academic Senate (next meeting 10/14)</li> <li>● Institutional Planning Committee (<a href="#">10/2</a>)               <ul style="list-style-type: none"> <li>○ <a href="#">Educational Master Plan, Forward 2028</a></li> </ul> </li> <li>● Board of Trustees (next meeting 10/23)</li> <li>● District Participatory Governance Council (DPGC) (10/7)</li> <li>● Calls for Participation:               <ul style="list-style-type: none"> <li>○ Institutional Planning Committee (1 faculty member appointed by Senate)</li> <li>○ Safety Committee (1 faculty member appointed by Senate)</li> <li>○ Technology Committee</li> </ul> </li> </ul>	Todd Windisch & Daniel Keller	~2:45pm 10 min	Information
2.2	Curriculum Committee Chair Report	Jeremy Wallace	~2:55pm 3 min	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	~2:58pm 3 min	Information
2.4	Committee on Teaching and Learning Chair Report	Susan Khan	~3:01pm 3 min	Information
2.5	Student Representative Report	Anthony Pena Vasquez / Simon Htet	~3:04pm 3 min	Information

2.6	Other Officer & <a href="#">Liaison Reports</a> <ul style="list-style-type: none"> <li>• CSM Faculty Dual Enrollment Liaison: Leo Cruz</li> <li>• ASCCC CTE Liaisons: Christy Baird &amp; Beth LaRoche</li> <li>• ASCCC OER Liaison: Jennifer Howze-Owens</li> <li>• ASCCC Rising Scholars Faculty Liaison: Wesley Hingano</li> <li>• ASCCC Legislative &amp; Advocacy Liaison: Emily Cotla</li> <li>• ASCCC IDEAA Liaison: Makiko Ueda</li> <li>• ASCCC Part-time Faculty Liaison: Maggie de Vera</li> </ul>	Treasurer, Secretary & Faculty Liaisons	~3:07pm 3 min	Information
<b>3. Senate Business</b>				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	Review of Title V Revisions <ul style="list-style-type: none"> <li>• <a href="#">Flexible Calendar</a></li> <li>• <a href="#">Burden-Free Access to Instructional Materials</a></li> </ul>	Todd Windisch	~3:10pm 10 min	Discussion
3.2	Discussion around Revisions to District Mission & Class Cancellation Guidelines <ul style="list-style-type: none"> <li>• College Mission: <ul style="list-style-type: none"> <li>○ <a href="#">Current Mission</a></li> <li>○ <a href="#">Proposed Revision</a></li> </ul> </li> <li>• Class Cancellation Guidelines: <ul style="list-style-type: none"> <li>○ <a href="#">Proposed revisions to BP 6.04</a></li> <li>○ <a href="#">Proposed AP 6.04.1 tied to BP</a></li> </ul> </li> </ul>	Todd Windisch	~3:20pm 20 min	Discussion
3.3	Adoption and Prioritization of Senate Goals <ul style="list-style-type: none"> <li>• <a href="#">Flex Day Brainstorm of Senate Goals</a></li> <li>• <a href="#">Proposed Senate Goals for Prioritization</a></li> </ul>	Todd Windisch	~3:40pm 30 min	Discussion / Action
3.4	IPC's "Proposal to Adopt Nuventive as Planning and Improvement Software"	Todd Windisch	~4:10pm 15 min	Information/ Discussion

4. Closing Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
4.1	Final Announcements <i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i>	President / Faciliator	~4:25pm 5 min	Information
4.2	Adjourn	President / Facilitator	N/A	Procedure