

Proposed Faculty Appointments

9.10.24

Tenure Evaluation Committees for 24 - 25

ASLT

Susan Khan (Faculty PD, Year 3)

Daniel Keller (English) - Chair/perm

Theresa Martin (Biology) – Expert

Kristi Ridgway (ESL) - 2 yr*

**rotating in for Jing Wu*

Jennifer Howze-Owens (Instructional Designer, Year 4)

Jeremy Wallace (English) - Chair/perm

Bianca Rowden-Quince (Instructional Designer) - Expert

Diana Bennett (Digital Media) - 2 yr

Hiring Committees

CIS Full-time Faculty Search Committee:

Hellen Pacheco (CIS)

Philip Tran (Business)

Jesenia Diaz (Counseling)

Notes/Context:

- Other members of the committee: Francisco Gamez (Dean of Business/Technology)
- Dean Gamez, the hiring manager, e-mailed the committee for approval on Monday, August 26, 2024

Tenure-Track Personal Counselor Search Committee:

Gil Perez (Personal Counseling)

Makiko Ueda (Personal Counseling)

Arielle Smith (Counseling)

Notes/Context:

- Other members of the committee: David Crafts (Dean of Enrollment Services and Support Programs), and Emily Barrick (Director of the Wellness Center)
- A request to approve this committee was denied during the Senate meeting on August 27
- Academic Senate President Todd Windisch e-mailed the requesting hiring manager and dean with feedback from Senate
- A new committee, removing Kevin Sinarle and replacing him with Makiko Ueda, was e-mailed on Thursday, August 29, 2024

Other Participatory Governance Committees

District Academic Senate

Beth LaRochelle (voting designee for the Academic Senate President)

Finance Committee

Beth LaRochelle

Syllabus Statements to Add to Employee Handbook

Pending approval, the following syllabus statements will be forwarded to the Office of the Vice President of the Vice President of Instruction for inclusion in the Faculty Handbook

Statement on Equity

The faculty at College of San Mateo affirm that students are entitled to an equitable learning environment that celebrates their voice, fosters their agency, and develops their capacity for self-advocacy, and that is free of unfair practices.

If you feel you are in an environment that is not conducive to your learning or you want to learn more about educational equity, visit www.collegeofsanmateo.edu/equity. Additionally, if you would like to discuss any issues, the Office of the Ombuds is available as an impartial and confidential resource. You may visit <https://collegeofsanmateo.edu/ombuds/> for more information.

Notes/Context: Discussion during Senate on August 27 brought forth differing opinions on the statement. Some faculty felt the statement may be too wordy, not using student-friendly language; others thought the language was appropriate for community college and stated that professors should be explaining the statement during class to answer any questions students have. Some faculty mentioned that the statement may not explain all of the services that Ombuds offers; others pointed out the links to the website for more information and that this statement has been recommended by the Ombuds themselves. Without a clear consensus and without specific suggestions for revision from any faculty between meetings, the statement is put forth for approval without any changes from August 27.

Title IX Statement

SMCCCD is committed to maintaining a safe and caring college environment at Cañada College, College of San Mateo, and Skyline College and we do not tolerate sexual harassment or sexual misconduct, including (but not limited to) sexual assault, sexual coercion, dating violence, domestic violence, stalking, cyber-stalking, retaliation, isolation, and other forms of discrimination/hate crimes based on gender identity, sexual orientation and pregnancy. SMCCCD has established policies and procedures regarding Sexual Misconduct, Harassment, and Assault based on [Title IX](#) and [SB 493](#). If you have experienced or would like to [report](#) sexual harassment/misconduct, please visit <http://smccd.edu/titleix/>. In the event of an emergency, please call 911.

Please be advised that under [Senate Bill 493](#), all staff and faculty members (with exceptions for certain medical professionals in the Wellness Center, personal counselors, and the campus Ombuds) are considered mandatory reporters of incidents or concerns involving gender-based discrimination, harassment, and sexual misconduct. All reports must be routed to the Title IX Office in a timely manner.

Notes/Context: After discussion in Senate on August 27, language was added to specify gender identity, sexual orientation, and pregnancy as protected classes as well as indicating that there are faculty/staff on campus who are not designated as mandatory reporters. Title IX Officer David Crafts also recommending the last sentence specifying that “reporting” means filing a report with the Title IX Office, not not necessarily campus police, off-campus officials, etc.