

Academic Senate of College of San Mateo



Tuesday, September 10, 2024
2:30pm - 4:30pm

Building 18, Room 206
1700 W. Hillsdale Boulevard, San Mateo,
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982
Phone: +1 669 444 9171

| <i>Officers</i> | |
|-----------------------|--------------------|
| President | Todd Windisch |
| Vice President | Daniel Keller |
| Secretary | Yvette Butterworth |
| Treasurer | Stephen Heath |

| <i>Standing Senate Committee Chairs</i> | |
|---|----------------------|
| Curriculum Committee | Jeremy Wallace |
| Distance Education Committee | Jennifer Howze-Owens |
| Committee on Teaching & Learning | Susan Khan |

| <i>Division & Student Representatives</i> | |
|---|----------------------|
| Student Representative | Anthony Pena Vasquez |
| Academic Support & Learning Technologies / Library | Matt Montgomery |
| Academic Support & Learning Technologies / Library | Wesley Hingano |
| Business/Technology | Hellen Pacheco |
| Business/Technology | Kimberly Salido |
| Creative Arts/Social Science | Leighton Armitage |
| Creative Arts/Social Science | Maggie de Vera |
| Kinesiology/Athletics/Dance | Kajari Burns |
| Kinesiology/Athletics/Dance | Sarah Artha Negara |
| Language Arts | Mick Sherer |
| Language Arts | Robbie Baden |
| Math/Science | Wendy Whyte |
| Math/Science | Beth LaRochelle |
| Counseling | Emily Cotla |
| Counseling | Brandon Williams |
| Enrollment Services and Support Programs | Makiko Ueda |

| 1. Opening Procedures | | | | |
|-----------------------|--|----------------------------|------|---------------------------|
| No. | Item / Description | Presenter(s) | Time | Action? |
| 1.1 | <p>Call to Order</p> <p><i>Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.</i></p> | President / Facilitator | 2 | Procedure |
| 1.2 | <p>Roll/Introductions</p> <ul style="list-style-type: none"> ● Icebreaker activity | Secretary | 13 | Procedure / Discussion |
| 1.3 | Adoption of Today's Agenda | President / Facilitator | 2 | Action |
| 1.4 | <p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> ● Approval of faculty appointment(s) ● Draft minutes from previous meeting(s)... <ul style="list-style-type: none"> ○ May 15, 2024 | President / Facilitator | 5 | Action |
| 1.5 | <p>Public Comment</p> <ul style="list-style-type: none"> ● Questions/comments on non-agenda items | Public | 5 | Information |

| 2. Standing Agenda | | | | |
|--------------------|--|---|------|-------------|
| No. | Item / Description | Presenter(s) | Time | Action? |
| 2.1 | Presidents' Report <ul style="list-style-type: none"> ● District Academic Senate ● Institutional Planning Committee ● Board of Trustees ● District Participatory Governance Council (DPGC) ● Calls for Participation: <ul style="list-style-type: none"> ○ Institutional Planning Committee (1 faculty member appointed by Senate) ○ Safety Committee (1 faculty member appointed by Senate) | Todd Windisch & Daniel Keller | 5 | Information |
| 2.2 | Curriculum Committee Chair Report | Jeremy Wallace | 3 | Information |
| 2.3 | Distance Education Committee Chair Report | Jennifer Howze-Owens | 3 | Information |
| 2.4 | Committee on Teaching and Learning Chair Report | Susan Khan | 3 | Information |
| 2.5 | Student Representative Report | Anthony Pena Vasquez | 3 | Information |
| 2.6 | Other Officer & Liaison Reports <ul style="list-style-type: none"> ● CSM Faculty Dual Enrollment Liaison: Leo Cruz ● ASCCC CTE Liaisons: Christy Baird & Beth LaRochelle ● ASCCC OER Liaison: Jennifer Howze-Owens ● ASCCC Rising Scholars Faculty Liaison: Daniel Keller ● ASCCC Legislative & Advocacy Liason: Emily Cotla ● ASCCC IDEAA Liaison: Makiko Ueda ● ASCCC Part-time Faculty Liaison: Maggie de Vera | Treasurer, Secretary & Faculty Liaisons | 5 | Information |

| 3. Senate Business | | | | |
|-----------------------|--|--------------------------------|------|-------------|
| No. | Item / Description | Presenter(s) | Time | Action? |
| 3.1 | Title IX Update | David Crafts | 15 | Information |
| 3.2 | <p>Approval of Faculty Appointments to Permanent VPSS Search Committee</p> <ul style="list-style-type: none"> ● President Manuel Pérez requested Senate to approve two faculty members to the Permanent VPSS Search Committee by e-mail on Thursday August 22, 2024 <ul style="list-style-type: none"> ○ President Pérez specified in this request that he would like at least one of the faculty members be Counseling faculty ● Academic Senate President Todd Windisch created a nomination form and sent out communications to faculty to self-nominate on the following dates with a deadline of Thursday, September 5, 2024: 8/23, 8/30, & 9/3 ● Names of nominated faculty members with statements of interest linked here | Todd Windisch | 15 | Action |
| 3.2 | Proposal to Draft Resolution to Support Students Affected by Ongoing Conflict in the Middle East | Elinor Westfold & Robbie Baden | 15 | Discussion |
| 3.5 | Q&A w/ President Manuel Pérez | Manuel Pérez | 25 | Discussion |
| 4. Closing Procedures | | | | |
| No. | Item / Description | Presenter(s) | Time | Action? |
| 4.1 | <p>Final Announcements</p> <p><i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i></p> | President / Faciliator | 1 | Information |
| 4.2 | Adjourn | President / Facilitator | N/A | Procedure |