

## **ARTICLE II: MEMBERSHIP & QUORUM FOR MEETINGS**

### **Senate Membership**

Consistent with Title 5 of the California Administrative Code, Section 53200, and in accordance with Section 53202.d, all full-time and part-time faculty in the College are faculty members with all rights and responsibilities thereunto. The Academic Senate shall include the following faculty members:

- Senate officers elected by the faculty;
- Standing committee chairs elected or appointed by the faculty committee members or the Academic Senate;
- Senators elected or appointed by the academic divisions to the Senate

Administrators, classified staff, and students are not members of the faculty. Any employee who supervises faculty is not permitted to serve as a senator. Classified staff who are also adjunct faculty are permitted to serve as a senator, provided they are adjunct faculty for the division at the time of service.

All divisions, with the exception of Enrollment Services and Special Programs, shall be represented by two senators. Of the senators representing the Academic Support and Learning Technologies division, at least one shall be library faculty. Faculty members belonging to more than one division may be elected to serve on senate committees by either division, but may not represent two divisions on the same committee, and must be active in the division for which they are elected. Faculty within Enrollment Services and Special Programs, faculty who directly report to a Vice President, and any other faculty outside of the ASLT, Business/Technology, Counseling, Creative Arts and Social Sciences, Kinesiology/Athletics/Dance, Language Arts, and Math/Science divisions -will be collectively represented by one senator. This group shall be referred to as “otherwise unrepresented faculty”.

One representative to the Senate may be chosen by the Student Senate to represent students, according to the Student Senate's own criteria for selection. This member shall not be considered a member of the faculty, as defined in Article I, but shall have an advisory vote on Senate. It is the responsibility of the Senate to assure that students, staff, and administrators participate effectively in the development of recommendations on matters that affect them, as specified in Title 5, Section 51023.7 and Section 52023.5.

Please see [Appendix A](#) for voting membership.

## **Quorum**

Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.

## **ARTICLE V: ELECTIONS, TERMS OF SERVICE, & RELEASE TIME OF VOTING MEMBERS**

### **Senators**

Divisions have the freedom to elect senators by a majority vote of faculty members within that division or appoint senators directly to Senate by general consensus without an election.

If an election is held within the division, results must be made available for the review of all faculty in the division.

Appointments should be made in a transparent manner with all faculty members in the division able to serve if interested. Ideally, decisions to appoint faculty will be made during a division meeting towards the end of spring semester or beginning of fall semester.

If any faculty member in a division feels that elections or appointments are made in a non-transparent manner. They may request Senate to organize an election that will be administered to all faculty within the requesting division for one academic year. Senate will then advise the dean on procedures for future elections/appointments.

In the case of “otherwise unrepresented faculty” (see Article II), the appointment or election shall not occur strictly within the Enrollment Services and Special Programs division, and an honest effort must be made to contact all “otherwise unrepresented faculty” when a senator position is available to inform them of the opportunity to serve.

Senators shall serve a two-year term beginning in the Fall semester of the academic year in which they are elected or appointed by their division. Divisions will make an effort to stagger terms for their two division representatives so that one new Senator is elected or appointed every academic year.

### **Sub-Committee Members & Chairs**

Sub-Committee Members and Chairs will be elected and serve terms of service according to their individual by-laws outlined in Article XI.

In agreement with the Office of Instruction and President of the College, Sub-committee Chairs will receive the following release time:

- Curriculum Chair: 0.6 FTE

## **APPENDIX A: VOTING MEMBERS**

Division representatives, 2 representatives from the following divisions:

- ASLT
- Business
- Counseling
- Creative Arts and Social Sciences
- Kinesiology, Athletics, and Dance
- Language Arts
- Math and Science

1 Faculty representative from “otherwise unrepresented faculty” ~~non-represented faculty~~  
(Enrollment Services and Support Programs, direct reports to a Vice President, etc)

Committee Chairs from the following committees (any committee with a co-chair model needs to designate 1 of the co-chairs as a voting member):

- Curriculum Committee
- Committee on Teaching and Learning
- Distance Education

Advisory Voting Members:

- Student Representative from ASCSM