

## *Academic Senate of College of San Mateo*



Tuesday, May 14, 2024  
2:30pm - 4:30pm

Building 18, Room 206  
1700 W. Hillsdale Boulevard, San Mateo,  
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982  
Phone: +1 669 444 9171

<i>Officers</i>	
<b>President</b>	Todd Windisch
<b>Vice President</b>	Daniel Keller
<b>Secretary</b>	Yvette Butterworth
<b>Treasurer</b>	Stephen Heath

<i>Standing Senate Committee Chairs</i>	
<b>Curriculum Committee</b>	Jeremy Wallace
<b>Distance Education Committee</b>	Jennifer Howze-Owens
<b>Committee on Teaching &amp; Learning</b>	Susan Khan

<i>Division &amp; Student Representatives</i>	
<b>Student Representative</b>	
<b>Academic Support &amp; Learning Technologies / Library</b>	Valeria Estrada
<b>Academic Support &amp; Learning Technologies / Library</b>	Susan Khan
<b>Business/Technology</b>	Hellen Pacheco
<b>Business/Technology</b>	Kimberly Salido
<b>Creative Arts/Social Science</b>	Leighton Armitage
<b>Creative Arts/Social Science</b>	
<b>Kinesiology/Athletics/Dance</b>	
<b>Kinesiology/Athletics/Dance</b>	
<b>Language Arts</b>	Evan Kaiser
<b>Language Arts</b>	Mick Sherer
<b>Math/Science</b>	Wendy Whyte
<b>Math/Science</b>	Beth LaRochelle
<b>Counseling</b>	Leo Cruz
<b>Counseling</b>	Emily Cotla
<b>Enrollment Services and Support Programs</b>	Makiko Ueda

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
1.1	<p>Call to Order</p> <p><i>According to CSM Academic Senate By-Laws, "A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's faculty members."</i></p>	President / Facilitator	1	Procedure
1.2	Roll/Introductions	Secretary	1	Procedure
1.3	Adoption of Today's Agenda	President / Facilitator	1	Action
1.4	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> <li>● Approval of faculty appointment(s) to... <ul style="list-style-type: none"> <li>○ <a href="#">Title IX Resolution</a></li> <li>○ <a href="#">Proposed amendments to Academic Senate By-Laws Articles II &amp; V, and Appendix A</a></li> <li>○ <a href="#">Faculty Appointments to Campus Committees</a></li> </ul> </li> </ul>	President / Facilitator	5	Action
1.5	<p>Public Comment</p> <ul style="list-style-type: none"> <li>● Questions/comments on non-agenda items</li> </ul>	Public	5	Information
2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	<p>Presidents' Report</p> <ul style="list-style-type: none"> <li>● District Academic Senate</li> <li>● Institutional Planning Committee</li> </ul>	Todd Windisch & Daniel Keller	10	Information

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	<ul style="list-style-type: none"> <li>● Board of Trustees</li> <li>● District Participatory Governance Council (DPGC)</li> <li>● AB1111 Work Groups</li> <li>● Check in RE: Fall Participation</li> <li>● Commencement update</li> <li>● <a href="#">BP 6.04 and AP 6.04.1 update</a></li> <li>● Other updates: <ul style="list-style-type: none"> <li>○ Recommended Ombuds language for syllabus: <i>The faculty at College of San Mateo affirm that students are entitled to an equitable learning environment that celebrates their voice, fosters their agency, and develops their capacity for self-advocacy, and that is free of unfair practices.</i></li> </ul> </li> </ul> <p><i>If you feel you are in an environment that is not conducive to your learning or you want to learn more about educational equity, visit <a href="http://www.collegeofsanmateo.edu/equity">www.collegeofsanmateo.edu/equity</a>. Additionally, if you would like to discuss any issues, the Office of the Ombuds is available as an impartial and confidential resource. You may visit <a href="https://collegeofsanmateo.edu/ombuds/">https://collegeofsanmateo.edu/ombuds/</a> for more information.</i></p>			
2.2	Curriculum Committee Chair Report	Jeremy Wallace	2	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	2	Information
2.4	Committee on Teaching and Learning Chair Report	Susan Khan	2	Information
2.5	Student Representative Report	Lianna Lim	2	Information
2.6	Other Officer & Liaison Reports	Stephen Heath, Yvette Butterworth, Leo Cruz & ASCCC Liaisons	2	Information

3. Senate Business				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	<p>Compressed Calendar: Recap of Previous Work &amp; Discussion</p> <p>To take the next steps on this decades-long project, District Academic Senate proposes:</p> <p>A. District Academic Senate sends its example compressed calendar, weekly schedule, and supporting resources to the regular District academic calendar governance group. District Academic Senate would ask the regular District calendar team to create a draft compressed calendar for the 2028-29 academic year.</p> <p>B. After the District calendar group created their draft compressed calendar for the 2028-29 academic year, there would be District-wide feedback on their proposed compressed calendar during the 2025-26 academic year.</p> <p>C. If there is support for a compressed calendar that comes out of the District-wide feedback discussions, then the District would work to implement the compressed calendar by the 2028-29 academic year. This timeline is based on the generally recommended three-year implementation of other community college districts.</p>	Arielle Smith & David Eck	30	Information/ Discussion
3.2	<a href="#">Professional Development Budget Semesterly Review</a>	Teeka James	20	Information
3.3	Sabbatical Presentation by Theresa Martin (Fall 2023)	Theresa Martin	20	Information
3.4	Discussion around Full-time Hiring Interview Modalities	Mick Sherer	15	Discussion
4. Closing Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
4.1	<p>Final Announcements</p> <p><i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i></p>	President / Facilitator	1	Information
4.2	Adjourn	President / Facilitator	1	Procedure

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