



ACADEMIC SENATE

Meeting Minutes

March 14, 2023
Zoom Meeting ID: 442 779
680
1700 W. Hillsdale Blvd.
San Mateo, CA
2:30 – 4:30 pm
[Website](#)

Executive Committee 2023

Arielle Smith
President

Jesenia Diaz
Vice-President

Stephen Heath
Treasurer

Daniel Keller
Secretary

Executives Present

| Name of Officer | Executive Committee Role |
|---|---|
| Jesenia Diaz Stephen Heath Daniel Keller Arielle Smith | Vice President Treasurer Secretary President |

Senators Present

| Name of Senator | Division |
|--|--|
| Rene Anderson Michelle Beatty Michelle Brown Yvette Butterworth Leo Cruz Manny Delgado Susan Khan Vincent Li Andrea Morales Tim Tulloch | Language Arts Math Science CASS Math Science Counselling Counselling ASLT/CTL Business-Technology ASCSM KAD |

Others Present

| Name | Representing |
|-------------------------------|--------------------------------|
| Teresa Morris Phillip Tran | Library Business-Technology |

Opening Procedures

| Item | Presenter | Time | Details | Action/ Information/ Procedure |
|----------------------------|-----------|------|---|--------------------------------------|
| Approval of today's agenda | President | 2:34 | Note: The meeting had to be shortened after the campus was evacuated due to storm conditions and loss of electricity. We were able to get through the action items very quickly, but all discussion items will be moved to a later agenda. Move to approve the abbreviated agenda: Chris. Second: Daniel. Approved by all | Procedure |
| Approval of past minutes | President | 2:35 | Approved | Procedure |
| Public Comment | Public | 2:36 | No public comments | Information |

New Senate Business

| | Item | Presenter | Time | Details | Action (Motion/Resolution)/ Information//Discussion |
|---|----------------------------|-------------------------|------|---|---|
| 1 | President's Report | | 2:50 | Because we have very little time due to the evacuation, we just heard a very brief report. Arielle will send an email with the full report. Brief notes: Campus life and leadership are asking for a volunteer to view the nominations for the outstanding student service, club advisor, and student club awards. Asking for one or more faculty to help them read through nominations—time commitment should be small. Rene volunteered. | Information |
| 2 | ASCSM Update | ASCSM Andrea Morales | 2:50 | ASCSM had their first fellowship meeting yesterday, with former CSM equity director Jeremiah Sims attending to speak to students about this program. We are hoping that the meeting goes well throughout the term. I will report any new data at the end of the semester. We are trying to move forward and make this a regular part of CSM. After the 8 week cohort I will report. We have 8 students so far who are all excited and committed. | Information |
| 3 | Standing Committee Reports | | 2:50 | Again, due to the evacuation announcement we had to keep the updates very brief: | Information |

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|---|--------------|------------------------------------|------|--|--|
| | | Chris Susan Jennifer | | <p>Curriculum Committee, Chris Walker, Chair: No new updates, but we will be reporting on policy changes at the next meeting.</p> <p>Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs: new have not met since the last senate meeting.</p> <p>Distance Education Advisory Committee, Jennifer Howze-Owens: Donna Eyestone—we have not met since the last senate meeting.</p> <p>OER Update, Jennifer Howze-Owens—reminder that the date for adoption is March 24 for summer and April for fall. Laura will be coming to our next meeting.</p> | |
| 5 | Action Items | | 3:05 | <p>1. Hiring Committee Appointment Ombudsperson</p> <p>Patrice Reed-Fort – Counseling</p> <p>This is not a faculty position—they are calling it an administrative position. Patrice will be the faculty member .</p> <p>Move to approve: Rene. Second: Susan</p> <p>Vote: All approve</p> <p>2. Committee additions</p> <ul style="list-style-type: none"> • Teresa Morris has been added library support • Additional member to the hiring committee for the track and field coach. We approved a committee, but are adding one more faculty representative: Mike Schmidt from KAD <p>Move to approve: Chris . Second: Daniel</p> <p>All approve</p> <p>3. We are up for senate elections this year, for president, vice-president, secretary, treasurer</p> | <p>Action</p> <p>Approved</p> <p>Approved</p> |

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|----|------------------|--|------|---|-------------------|
| | | | | <p>All positions need nominees</p> <p>Nominations will start on April 3rd and are open until the 11th. We will also take nominations from the floor. It is open to all faculty . Positions and duties are available in the bylaws.</p> <p>The timeline: nominations close on the April 11 senate meeting. Voting closes on April 28. Results will be announced on May 19</p> <p>For the voting, we have two bylaws-mandated committees that will need representatives: the nominations committee and the tellers committee: 2-3 faculty members who will create ballot and do the counting and reviewing of votes. These positions are open to all except candidates for the senate positions.</p> <p>Jennifer is on the tellers committee.</p> <p>Teresa and Chris also volunteered.</p> | |
| 6. | Discussion items | | 3:05 | <p>Due to the evacuation, discussion items will be moved to future meetings.</p> | Discussion |