

COLLEGE OF SAN MATEO ACADEMIC SENATE

AGENDA

Tuesday, May 23, 2023, 2:30 p.m. to 4:30 p.m.

Location: North Hall, Building 18, Room 206

Zoom: <https://smccd.zoom.us/j/84421481644>, Meeting ID: 844 2148 1644

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

1. **Approval of the Agenda**
2. **Draft Minutes, May 9, 2023**
3. **Public Comment (2 minutes per)**

II. Information Items, 2:40 – 2:55

1. **President's Report**
2. **ASCSM Update**, Andrea Morales, ASCSM President
3. **Standing Committee Reports**
 - a. Curriculum Committee, Chris Walker, Chair
 - b. Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
 - c. Distance Education Advisory Committee, Jennifer Howze-Owens
 - d. OER Update, Jennifer Howze-Owens

III. Action Items, 2:55 – 3:10

1. Faculty Committee Appointments
 - a. District Faculty Equivalency Committee: David Locke
 - b. College Auxiliary Services Committee: Rudy Ramirez
 - c. Sustainability Committee: Judith Hunt and Eduardo Mojica Villegas
2. Administrator Retreat to Faculty (per [CA Ed Code Section 87458](#) and [87454](#); SMCCCD [BP 5.10](#))
 - a. Kristi Ridgway
 - Discipline assignment(s): ESL
3. Hiring Committees
 - a. ESL PSC committee: Todd Windisch, ESL

IV. Discussion Items, 3:10 – 4:30

1. AI workgroup update – Daniel Keller (10 min)
 2. PIV Recommendations – Chris Walker and Arielle Smith (15 min)
 3. New Faculty Institute – Susan Khan (20 min)
 4. Review of 2022-23 AS goals – All (15 min)
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Next meeting: August 22, 2023

Location: 18-206 & Zoom, 2:30 p.m.

2022-23 Goals

1. Curricular alignment across the district (curriculum committee)
2. Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeremy, Rene, and Michelle)
3. Strategic enrollment management and course cancellation policies
4. Develop a process for program improvement and viability (curriculum committee)
5. Work with administration to establish department chairs (Jeremy and Keller)
6. Expand noncredit offerings (Todd, Yvette, and Jeremy)
7. Process for documenting release time (Arielle and Yvette)
8. Work with administration on expansion of Coastside course offerings (Todd)