

COLLEGE OF SAN MATEO ACADEMIC SENATE

AGENDA

Tuesday, April 11, 2023, 2:30 p.m. to 4:30 p.m.

Location: North Hall, Building 18, Room 206

Zoom: <https://smccd.zoom.us/j/84421481644>, Meeting ID: 844 2148 1644

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

1. **Approval of the Agenda**
2. **Draft Minutes, March 14, 2023**
3. **Public Comment (2 minutes per)**

II. Information Items, 2:40 – 2:55

1. **President's Report** (ASCCC visit, Program Review reminder)
2. **ASCSM Update**, Andrea Morales, ASCSM President
3. **Standing Committee Reports**
 - a. Curriculum Committee, Chris Walker, Chair
 - b. Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
 - c. Distance Education Advisory Committee, Jennifer Howze-Owens
 - d. OER Update, Jennifer Howze-Owens

III. Action Items, 2:55 – 3:10

1. Academic Senate by-laws changes
 - a. Vacancies
 - b. CTL
2. AS Elections – Nominations from the floor, certify ballot

IV. Discussion Items, 3:10 – 4:30

1. Non-instructional Faculty Workgroup update – Teresa Morris (15 minutes)
 2. Castilleja update – Anthony Djedi (15 minutes)
 3. Bookstore updates (Textbook adoption, inclusive access, announcements) – Laura Brugioni (15 minutes)
 4. DRC information on course materials – Carol Newkirk-Sakaguchi (10 minutes)
 5. Copy and Post – Arielle Smith (5 minutes)
 6. VPI forum questions – Arielle Smith (5 minutes)
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Next meeting: April 25, 2023

Location: 18-206 & Zoom, 2:30 p.m.

2022-23 Goals

1. Curricular alignment across the district (curriculum committee)
2. Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeremy, Rene, and Michelle)
3. Strategic enrollment management and course cancellation policies
4. Develop a process for program improvement and viability (curriculum committee)
5. Work with administration to establish department chairs (Jeremy and Keller)
6. Expand noncredit offerings (Todd, Yvette, and Jeremy)
7. Process for documenting release time (Arielle and Yvette)
8. Work with administration on expansion of Coastside course offerings (Todd)