

COLLEGE OF SAN MATEO ACADEMIC SENATE

AGENDA

Tuesday, March 14, 2023, 2:30 p.m. to 4:30 p.m.

Location: North Hall, Building 18, Room 206

Zoom: <https://smccd.zoom.us/j/84421481644>, Meeting ID: 844 2148 1644

All members of the campus community are welcome to attend ASGC meetings.

- I. Order of Business, 2:30 – 2:40**
 1. Approval of the Agenda
 2. Draft Minutes, Feb 28, 2022
 3. Public Comment (2 minutes per)

 - II. Information Items, 2:40 – 2:55**
 1. **President's Report**

 2. **ASCSM Update**, Andrea Morales, ASCSM President

 3. **Standing Committee Reports**
 - a. Curriculum Committee, Chris Walker, Chair
 - b. Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
 - c. Distance Education Advisory Committee, Jennifer Howze-Owens
 - d. OER Update, Jennifer Howze-Owens

 - III. Action Items, 2:55 – 3:10**
 1. Hiring Committee Appointment
 - a. Ombudsperson
 - Patrice Reed-Fort – Counseling
 - b. **Library Support Specialist**
 - **Teresa Morris, Librarian**
 - c. **Track and Field Coach Faculty**
 - **Mikel Schmidt, KAD**
 - ~~2. Academic Senate by laws changes~~
 - a. ~~Vacancies~~
 - b. ~~CTL~~

 - IV. Discussion Items, 3:10 – 4:30**
 - ~~1. Non-instructional Faculty Workgroup update – Teresa Morris (10 minutes)~~
 - ~~2. Bookstore updates (Textbook adoption, inclusive access, announcements) – Laura Brugioni (15 minutes)~~
 - ~~3. DRC information on course materials – Carol Newkirk-Sakaguchi (10 minutes)~~
 - ~~4. Copy and Post – Arielle Smith (5 minutes)~~
 - ~~5. Equivalency Process review – Arielle Smith (10 minutes)~~
 6. **AS Elections timeline review – Arielle Smith (10 minutes)**
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Next meeting: April 11, 2023

Location: 18-206 & Zoom, 2:30 p.m.

2022-23 Goals

1. Curricular alignment across the district (curriculum committee)
2. Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeremy, Rene, and Michelle)
3. Strategic enrollment management and course cancellation policies
4. Develop a process for program improvement and viability (curriculum committee)

5. Work with administration to establish department chairs (Jeramy and Keller)
6. Expand noncredit offerings (Todd, Yvette, and Jeramy)
7. Process for documenting release time (Arielle and Yvette)
8. Work with administration on expansion of Coastside course offerings (Todd)

*Items in red added to the agenda by a vote at the meeting. Items struck through were removed from the agenda by a vote at the meeting.