

Amended 2021

Proposed Amendments 2023

## **Article II: Terms and Roles of the District Academic Senate**

**2.1 The President-Elect.** The faculty of the District shall elect the President-Elect of the District Academic Senate. The President-Elect serves for three years: one as President-Elect, one as President, and one as Immediate Past President.

2.1.1 The President-Elect collaborates with the President to learn the role of the President and to develop and facilitate officer transition. The President-Elect assists and supports the President as needed and plans for the Presidential (second) year.

2.1.2 The President-Elect shall automatically become President at the end of the term as President-Elect.

2.1.3 The President-Elect is a voting member.

**2.2 The President.** The President shall conduct meetings of the District Academic Senate, co-chair the District Participatory, meet regularly with the Chancellor and Vice Chancellor of Educational Services and Planning, attend all Board of Trustees meetings, and serve on or coordinate appointment of faculty members to District committees and ad hoc task forces as the role necessitates.

2.2.1 The President shall automatically become the Immediate Past President at the end of the term as President.

2.2.2 The President may vote whenever their vote will affect the result.

**2.3 The Immediate Past President.** The Immediate Past President provides advice and leadership to the President regarding past practices and other matters to assist in governing the District Academic Senate. The Immediate Past President [serves as DAS Clerk and DAS Elections Chair](#), supports the President and [assists in mentoring](#) the President-Elect on an as-needed basis. The Immediate Past President performs the duties of the President in the absence or disability of the President.

[2.3.1 The Immediate Past President is a voting member.](#)

**2.4 Senate Representatives.** Each local senate shall choose no more than two representatives from each of the local Academic Senates in the District to serve on the District Academic Senate. While these may typically be the local senate President and Vice President, the local senate may select and appoint any member of its senate for service.

2.4.1 The Local Senate Representatives are voting members.

**2.5 DAS Standing Committee Chairs.** The DAS Standing Committee Chairs, or faculty designees, are voting members of the DAS.

## **2.6 Non-Voting Members of DAS**

2.6.1 Vice Chancellor of Educational Services and Planning is a non-voting member of DAS.

2.6.2 District Distance Education Advisory Committee Chair, or designee, is a non-voting member of DAS.

**2.7 Eligibility to serve.** All candidates for election as President-Elect of the DAS **must be a current full-time faculty member at the time of elections and have served at least one year as an active and participating member of the DAS, a local Academic Senate officer, or have been a local senate Senator or Committee Chair in the past five years.** In the event that no qualified faculty member chooses to be a candidate, the DAS may, by resolution, authorize any one faculty member of the colleges to be a candidate. The minutes of the meeting at which the resolution is adopted must be submitted prior to the individual's being nominated.

**2.7.1 In the event that a president elect takes on a non-faculty role (acting, interim or permanent) during their elected term they will be required to resign immediately.**

## **District Academic Senate Rules**

District Academic Senate (DAS) rules are subject to change or suspension via a **two-thirds** majority vote by the **DAS**.

1. Standing Committees of the District Academic Senate
  - a. **District Curriculum Committee (DCC).**
    - i. The DCC is chaired by one of the local college curriculum committee chairs.
    - ii. Remaining DCC composition includes, **at minimum:**
      - The three local curriculum committee chairs
      - The DAS president (or designee)
      - The Vice Chancellor of Educational Services and Planning
      - One District Vice President
  - b. **District Teaching & Learning (DTL).**
    - i. The DTL is co-chaired by a faculty member with 0.2 reassigned time and the Vice Chancellor of Educational Services and Planning.
    - ii. Remaining DTL composition includes, at minimum:
      - Three local college Senate representatives
      - College faculty and classified professionals focused on key identified teaching and learning areas

- One to two relevant college administrators connected with Teaching and Learning issues

## 2. Elections

### a. Calendar and Procedures

- i. Elections for President-Elect shall take place in April of each academic year.
- ii. The President-Elect shall be **elected** and announced before **the** end of Spring term.
- iii. In the event of no candidate for President-Elect, at the following election, there shall be an election for both positions of President and President-Elect. In this case, the sitting President may run for another term as President.
- iv. Election for President-Elect shall be by balloting from faculty of all three colleges of the District.
- v. Election is determined by a simple majority of all who vote in the election.

### b. Nominations & Election Committee

- i. Nominations shall be put forth by the **Elections** Committee.
- ii. The **Elections** Committee is comprised of the Immediate Past President and one or more previous past presidents, or faculty approved by consensus of the **DAS**.
- iii. Nominations may be made from the floor at any **DAS** meeting where the topic of nominations is on the agenda. Floor nominations require a **two-thirds** vote.

## 3. Vacancies in Office.

- a. DAS President-Elect. If the President-Elect declares or is declared unable to serve **within the first 80% of their term**, the DAS may choose one of the following:
  - i. Conduct an election within 30 days of the vacancy becoming known.
  - ii. Appoint the President or Immediate Past President to serve **out the remainder of the vacancy. as President for the year following the President-Elect's term as President-Elect.**
  - iii. Appoint a District Academic senate member to serve out the remainder of the vacancy.
- b. DAS President. If the President declares or is declared unable to serve **within the first 80% of their term**, the DAS may appoint the President-Elect or the Immediate Past President to serve as President for the remainder of the year.

- c. DAS Immediate Past President. If the Immediate Past President declares or is declared unable to serve ~~within the first 80% of their term~~, the DAS President may:
    - i. Choose to do without an Immediate Past President.
    - ii. Appoint a previous past DAS President to serve as Past President.
  - d. DAS Local Senate Representatives. If any DAS local senate representative declares or is declared unable to serve on DAS, the local college shall designate a replacement.
  - e. District Standing Committee Chairs. If a Chair declares or is declared unable to serve on DAS, the Standing Committee shall designate a replacement.
4. Reports
- a. The **District Academic Senate (DAS)** President is responsible for issuing all reports from the District Academic Senate.
  - b. Reports to DAS that are not part of any other public record shall be posted to the website.
5. District Faculty Committee Appointments
- a. Study Abroad Advisory Committee
    - i. The **DAS** appoints faculty to serve on the Study Abroad Advisory Committee.
    - ii. Appointments are made annually at the beginning of each academic year. One faculty member is put forward by the local senates of each college for appointment.
    - iii. Appointees must select one member to make a minimum of one report to the **DAS** in an academic year.
  - b. Distance Education Advisory Committee
    - i. The **DAS** appoints faculty to serve on the Distance Education Advisory Committee.
    - ii. Appointees must select one member to make a minimum of one report to the **DAS** in an academic year.
  - c. **Equal Employment Opportunity Committee**
    - i. The **DAS** appoints faculty to serve on the Equal Employment Opportunity Committee.
    - ii. Appointees must select one member to make a minimum of one report to the **DAS** in an academic year.
  - d. **Faculty Equivalency Committee**
    - i. The **DAS** appoints faculty to serve on the Faculty Equivalency Committee as specified in Board Procedure 3.05.1.

e. District Hiring Committees

- i. The DAS appoints faculty to serve on District Hiring Committees.
- ii. The DAS President shall initiate the recruitment, selection, and appointment of faculty to serve.