

COLLEGE OF SAN MATEO ACADEMIC SENATE

AGENDA

Tuesday, February 14, 2023, 2:30 p.m. to 4:30 p.m.

Location: North Hall, Building 18, Room 206

Zoom: <https://smccd.zoom.us/j/84421481644>, Meeting ID: 844 2148 1644

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

- 1. Approval of the Agenda**
- 2. Draft Minutes, Jan 24, 2022**
- 3. Public Comment (2 minutes per)**
- 4. Consent Agenda**
 - a. Resolution to conduct hybrid Academic Senate meetings

II. Information Items, 2:40 – 2:50

- 1. President's Report** (DPGC min classes size of 10 recommendation)
- 2. ASCSM Update**, Andrea Morales, ASCSM President
- 3. Standing Committee Reports**
 - a. Curriculum Committee, Chris Walker, Chair
 - b. Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
 - c. Distance Education Advisory Committee, Jennifer Howze-Owens
 - d. OER Update, Jennifer Howze-Owens

III. Action Items, 2:50 – 3:05

1. Committee Appointments
 - a. Leo Cruz, Campus Wellness Committee
 - b. Teresa Morris, IPC Faculty Representative at large
2. Peer Evaluation Committee
 - a. Counseling: Arielle Smith, Michael Vargas, Mary Valenti
3. Hiring Committees
 - a. DRC Assistive Technology Specialist (faculty position)
 - Kevin Sinarle – Counseling
 - Julieth Benitez – Instructional Design
 - Jon Kitamura – English
 - Hiranía Gonzalez – DRC PSC
 - Carol Newkirk – DRC Director
 - b. Assistant Athletic Director (Administrative position)
 - Tim Tulloch – KAD
 - Nicole Borg – KAD
 - Katie Goldhahn – KAD
 - Mike Marcial – KAD
 - Josh Rhodes - Math
 - c. LAD Office Assistant II
 - Mick Sherer – English
 - d. LAD Instructional Aide II
 - Teeka James – English
 - e. Canada College Personal Counseling Hiring Committee
 - Makiko Ueda – Personal Counseling
 - f. **General counselor – Academic and Career Communities focus**
 - **Jennifer de la Cruz – Counseling**
 - **Doris Garcia – Counseling**
 - **Manny Delgado – Counseling**

- Matthew Montgomery – Library
- Krystal Duncan – Dean of Counseling
- g. Counseling Faculty – Dual Enrollment and HS Transition focus
 - Leo Cruz – Counseling
 - Alex Guiriba – Counseling
 - Roxana Rugliancich – Counseling
 - Gil Perez – Personal Counseling
 - Krystal Duncan – Dean of Counseling

IV. Discussion Items, 3:05 – 4:30

1. Non-instructional Faculty Statement – Teresa Morris and Arielle Smith (30 min)
2. CSM AS proposed bylaws changes – Arielle Smith and Susan Khan (20 minutes)
 - a. Filling Vacancies
 - b. Committee on Teaching and Learning
- ~~3. DPGC Items – Arielle Smith (15 minutes)~~
 - ~~a. SB 893 – Free College Proposed Board Policy~~
4. DAS Items – Arielle Smith (15 minutes)
 - a. DAS proposed bylaws changes
 - b. DCTL DE Modalities Descriptions

Next meeting: February 28, 2023

Location: 18-206 & Zoom, 2:30 p.m.

2022-23 Goals

1. Curricular alignment across the district (curriculum committee)
2. Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeremy, Rene, and Michelle)
3. Strategic enrollment management and course cancellation policies
4. Develop a process for program improvement and viability (curriculum committee)
5. Work with administration to establish department chairs (Jeremy and Keller)
6. Expand noncredit offerings (Todd, Yvette, and Jeremy)
7. Process for documenting release time (Arielle and Yvette)
8. Work with administration on expansion of Coastside course offerings (Todd)

Changes approved at the Academic Senate meeting indicated in **RED**