

COLLEGE OF SAN MATEO ACADEMIC SENATE

AGENDA

Tuesday, February 14, 2023, 2:30 p.m. to 4:30 p.m.

Location: North Hall, Building 18, Room 206

Zoom: <https://smccd.zoom.us/j/84421481644>, Meeting ID: 844 2148 1644

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

- 1. Approval of the Agenda**
- 2. Draft Minutes, Jan 24, 2022**
- 3. Public Comment (2 minutes per)**
- 4. Consent Agenda**
 - a. Resolution to conduct hybrid Academic Senate meetings

II. Information Items, 2:40 – 2:50

- 1. President's Report**
- 2. ASCSM Update**, Andrea Morales, ASCSM President
- 3. Standing Committee Reports**
 - a. Curriculum Committee, Chris Walker, Chair
 - b. Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
 - c. Distance Education Advisory Committee, Jennifer Howze-Owens
 - d. OER Update, Jennifer Howze-Owens

III. Action Items, 2:50 – 3:05

1. Committee Appointments
 - a. Leo Cruz, Campus Wellness Committee
 - b. Teresa Morris, IPC Faculty Representative at large
2. Peer Evaluation Committee
 - a. Counseling: Arielle Smith, Michael Vargas, Mary Valenti
3. Hiring Committees
 - a. DRC Assistive Technology Specialist (faculty position)
 - Kevin Sinarle – Counseling
 - Julieth Benitez – Instructional Design
 - Jon Kitamura – English
 - Hiranía Gonzalez – DRC PSC
 - Carol Newkirk – DRC Director
 - b. Assistant Athletic Director (Administrative position)
 - Tim Tulloch – KAD
 - Nicole Borg – KAD
 - Katie Goldhahn – KAD
 - Mike Marcial – KAD
 - Josh Rhodes - Math
 - c. LAD Office Assistant II
 - Mick Sherer – English
 - d. LAD Instructional Aide II
 - Teeka James – English
 - b. Canada College Personal Counseling Hiring Committee
 - Makiko Ueda – Personal Counseling

IV. Discussion Items, 3:05 – 4:30

1. Non-instructional Faculty Statement – Teresa Morris and Arielle Smith (30 min)
2. CSM AS proposed bylaws changes – Arielle Smith and Susan Khan (20 minutes)

- a. Filling Vacancies
 - b. Committee on Teaching and Learning
 - 3. DPGC Items – Arielle Smith (15 minutes)
 - a. SB 893 – Free College Proposed Board Policy
 - 4. DAS Items – Arielle Smith (15 minutes)
 - a. DAS proposed bylaws changes
 - b. DCTL DE Modalities Descriptions
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Next meeting: February 28, 2023

Location: 18-206 & Zoom, 2:30 p.m.

2022-23 Goals

- 1. Curricular alignment across the district (curriculum committee)
- 2. Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeramy, Rene, and Michelle)
- 3. Strategic enrollment management and course cancellation policies
- 4. Develop a process for program improvement and viability (curriculum committee)
- 5. Work with administration to establish department chairs (Jeramy and Keller)
- 6. Expand noncredit offerings (Todd, Yvette, and Jeramy)
- 7. Process for documenting release time (Arielle and Yvette)
- 8. Work with administration on expansion of Coastside course offerings (Todd)