

COLLEGE OF SAN MATEO ACADEMIC SENATE

AGENDA

Tuesday, January 24, 2023, 2:30 p.m. to 4:30 p.m.

Location: North Hall, Building 18, Room 206

Zoom: <https://smccd.zoom.us/j/84421481644>, Meeting ID: 844 2148 1644

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

1. Approval of the Agenda
2. Draft Minutes, Dec 13, 2022
3. Public Comment (2 minutes per)

II. Information Items, 2:40 – 3:00

1. **President's Report**
2. **ASCSM Update**, Andrea Morales, ASCSM President
3. **Standing Committee Reports**
 - a. Curriculum Committee, Chris Walker, Chair
 - b. Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
 - c. Distance Education Advisory Committee, Jennifer Howze-Owens
 - d. OER Update, Jennifer Howze-Owens

III. Action Items, 2:50 – 3:00

1. Committee Appointments
 - a. Deborah Baker, Enrollment Sustainability & Growth Work Group
2. Peer Evaluation Committee
 - a. Business and Technology: Peter von Bleichert, Kamran Eftekhari, Christy Baird
 - b. **KAD: Nicole Borg, Denaya Dailey, Bret Pollack, Mike Marcial**
3. Hiring Committees
 - a. CIS
 - Kamran Eftekhari – CIS
 - Hellen Pacheco – CIS
 - Jesenia Diaz – Counseling
 - Francisco Gamez - Dean
 - b. Kinesiology – Track and Cross Country Coach
 - Katie Goldhahn - KAD
 - Mike Marcial – KAD
 - Melinda Nguyen - NURSING
 - Jacqueline Pigozzi (classified staff) – KAD Division Assistant
 - Andreas Wolf – Dean
 - c. **Geology**
 - **Linda Hand – Geology/Oceanography**
 - **Alex Wong – Physics**
 - **Catherine Ciesla – Chemistry**
 - **Administrator - TBD**
 - d. Research Inquiry and Institutional Effectiveness Manager
 - Teresa Morris – Library
 - David Lau – English
 - e. International Education Program Manager
 - Sue Hwang – ESL

IV. Discussion Items, 3:00 – 4:30

1. Campus-wide Wellness Plan – Joshua Moon-Johnson (10 min)

2. Brown Act rules change – Arielle Smith (20 min)
 3. AI Discussion – Daniel Keller (40 min)
 4. Committee Participation Policy draft – Arielle Smith (15 min)
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Next meeting: February 14, 2023

Location: 18-206 & Zoom, 2:30 p.m.

2022-23 Goals

1. Curricular alignment across the district (curriculum committee)
2. Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeremy, Rene, and Michelle)
3. Strategic enrollment management and course cancellation policies
4. Develop a process for program improvement and viability (curriculum committee)
5. Work with administration to establish department chairs (Jeremy and Keller)
6. Expand noncredit offerings (Todd, Yvette, and Jeremy)
7. Process for documenting release time (Arielle and Yvette)
8. Work with administration on expansion of Coastside course offerings (Todd)

Changes approved at the Academic Senate meeting indicated in **RED**