

COLLEGE OF SAN MATEO ACADEMIC SENATE

AGENDA

Tuesday, November 8, 2022, 2:30 p.m. to 4:30 p.m.

Location: North Hall, Building 18, Room 206

Zoom: <https://smccd.zoom.us/j/83659476019>

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

- 1. Approval of the Agenda**
- 2. Draft Minutes, October 25, 2022**
- 3. Public Comment (2 minutes per)**

II. Information Items, 2:40 – 3:00

1. President's Report

- a. IPC
- b. IPC reps
- c. VPI Hiring Committee

2. ASCSM Update, Andrea Morales, ASCSM President

3. Standing Committee Reports

- a. Curriculum Committee, Chris Walker, Chair
- b. Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
- c. Distance Education Advisory Committee, Jennifer Howze-Owens
- d. OER Update, Jennifer Howze-Owens

III. Action Items, 2:50 – 3:00

1. Appointments
 - a. Enrollment Management – Philip Tran
 - b. Pride Coordinator – Evan Kaiser, Michael Vargas

IV. Discussion Items, 3:00 – 4:30

1. Dual Enrollment (Presenter: Andrea Vizenor) (45 minutes)
 2. Enrollment Management (Presenter: Carla Grandy) (45 minutes)
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Next meeting: November 22, 2022

Location: 18-206 & Zoom, 2:30 p.m.

2022-23 Goals

1. Curricular alignment across the district (curriculum committee)
2. Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeremy, Rene, and Michelle)
3. Strategic enrollment management and course cancellation policies
4. Develop a process for program improvement and viability (curriculum committee)
5. Work with administration to establish department chairs (Jeremy and Keller)
6. Expand noncredit offerings (Todd, Yvette, and Jeremy)
7. Process for documenting release time (Arielle and Yvette)
8. Work with administration on expansion of Coastside course offerings (Todd)