

# COLLEGE OF SAN MATEO ACADEMIC SENATE

## AGENDA

Tuesday, October 25, 2022, 2:30 p.m. to 4:30 p.m.

**Location: North Hall, Building 18, Room 206**

**Zoom:** <https://smccd.zoom.us/j/84662472490>

*All members of the campus community are welcome to attend ASGC meetings.*

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### **I. Order of Business, 2:30 – 2:40**

- 1. Approval of the Agenda**
- 2. Draft Minutes, October 11, 2022**
- 3. Public Comment (2 minutes per)**

### **II. Information Items, 2:40 – 3:00**

#### **1. President's Report**

- Call for Faculty Participation – Title IX team, Tech Institute Workgroup, Paid Internship Program Planning Workgroup, Enrollment Sustainability and Growth Workgroup, Innovation and Design ADT Workgroup
- ASCCC Plenary
- IPC and Institutional Committees

#### **2. ASCSM Update, Andrea Morales, ASCSM President**

#### **3. Standing Committee Reports**

- Curriculum Committee, Chris Walker, Chair
- Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
- Distance Education Advisory Committee, Jennifer Howze-Owens
- OER Update, Jennifer Howze-Owens

### **III. Action Items, 2:50 – 3:00**

- Appointments
  - District Teaching and Learning Committee – Susan Khan

### **IV. Discussion Items, 3:00 – 4:30**

- Academic and Career Communities Update (45 minutes)
  - Process for Documenting Reassigned Time (45 minutes)
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**Next meeting:** November 8, 2022

**Location:** 18-206 & Zoom, 2:30 p.m.

### **2022-23 Goals**

- Curricular alignment across the district (curriculum committee)
- Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeremy, Rene, and Michelle)
- Strategic enrollment management and course cancellation policies
- Develop a process for program improvement and viability (curriculum committee)
- Work with administration to establish department chairs (Jeremy and Keller)
- Expand noncredit offerings (Todd, Yvette, and Jeremy)
- Process for documenting release time (Arielle and Yvette)
- Work with administration on expansion of Coastside course offerings (Todd)