

COLLEGE OF SAN MATEO ACADEMIC SENATE

AGENDA

Tuesday, October 11, 2022, 2:30 p.m. to 4:30 p.m.

Location: North Hall, Building 18, Room 206

Zoom: <https://smccd.zoom.us/j/86741674221>

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

- 1. Approval of the Agenda**
- 2. Draft Minutes, September 27, 2022**
- 3. Public Comment (2 minutes per)**
- 4. Consent Agenda**
 - a. Resolution to Conduct Hybrid Academic Senate Meetings

II. Information Items, 2:40 – 3:00

- 1. President's Report**
 - a. District Academic Senate
 - b. Institutional Planning Committee
 - c. District Participatory Governance Committee
- 2. ASCSM Update, Andrea Morales, ASCSM President**
- 3. Standing Committee Reports**
 - a. Curriculum Committee, Chris Walker, Chair
 - b. Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
 - c. Distance Education Advisory Committee, Jennifer Howze-Owens
 - d. OER Update, Jennifer Howze-Owens

III. Action Items, 2:50 – 3:00

1. Tenure Review Committee – Academic Support & Learning Technologies (ASLT)
 - a. Susan Khan (Professional Development)
 - i. Theresa Martin (BIO) – Chair & Discipline Expert
 - ii. Daniel Keller (ENGL)
 - iii. Jing Wu (CHIN)
 - iv. Tarana Chapple (Dean)
2. District Teaching and Learning Committee Appointment – Julieth Benitez

IV. Discussion Items, 3:00 – 4:30

1. Workload Pilot (45 minutes)
 2. Three-year Distance Education Training (45 minutes)
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Next meeting: October 25, 2022

Location: 18-206 & Zoom, 2:30 p.m.

2022-23 Goals

1. Curricular alignment across the district (curriculum committee)
2. Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeremy, Rene, and Michelle)
3. Strategic enrollment management and course cancellation policies
4. Develop a process for program improvement and viability (curriculum committee)
5. Work with administration to establish department chairs (Jeremy and Keller)
6. Expand noncredit offerings (Todd, Yvette, and Jeremy)

7. Process for documenting release time (Arielle and Yvette)
8. Work with administration on expansion of Coastside course offerings (Todd)