

COLLEGE OF SAN MATEO ACADEMIC SENATE

AGENDA

Tuesday, September 27, 2022, 2:30 p.m. to 4:30 p.m.

Location: North Hall, Building 18, Room 206

Zoom: <https://smccd.zoom.us/j/85120857785>

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

- 1. Approval of the Agenda**
- 2. Draft Minutes, September 13, 2022**
- 3. Public Comment (2 minutes per)**

II. Information Items, 2:40 – 3:00

1. President's Report

- a. District Academic Senate
- b. Institutional Planning Committee
- c. Technology Committee and Academic and Career Communities

2. ASCSM Update, Andrea Morales, ASCSM President

3. Standing Committee Reports

- a. Curriculum Committee, Chris Walker, Chair
- b. Committee on Teaching and Learning, Susan Khan & David Lau, Co-chairs
- c. Distance Education Advisory Committee, Jennifer Howze-Owens
- d. OER Update, Liaison TBD

III. Action Items, 2:50 – 3:20

1. Appointments
 - a. OER Liaison – Jennifer Howze-Owens
 - b. Accreditation Oversight Committee – David Lau & Jeramy Wallace
 - c. Study Abroad Advisory Committee – Lale Yurtseven
2. Board Policies
 - a. 2.51: Reporting Crimes
 - b. 2.55: Emergency Response Plans
 - c. 6.04: Minimum Class Size Requirement
 - d. 7.22: Student Credit Card Marketing
 - e. 7.23: Athletics

IV. Discussion Items, 3:20 – 4:30

1. CSM Forward 2028 (Educational Master Plan) (25 minutes)
 2. Program Improvement and Viability Process Development – Chris Walker (25 minutes)
 3. Department Chair Desired Roles and Responsibilities (20 minutes)
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Next meeting: October 11, 2022

Location: 18-206 & Zoom, 2:30 p.m.

2022-23 Goals

1. Curricular alignment across the district (curriculum committee)
2. Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM (Jeramy, Rene, and Michelle)
3. Strategic enrollment management and course cancellation policies
4. Develop a process for program improvement and viability (curriculum committee)
5. Work with administration to establish department chairs (Jeramy and Keller)

6. Expand noncredit offerings (Todd, Yvette, and Jeramy)
7. Process for documenting release time (Arielle and Yvette)
8. Work with administration on expansion of Coastside course offerings (Todd)