CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES
May 14, 2013
3:15 p.m.—4:33 p.m.

MEMBERS PRESENT
President                                   David Laderman
Vice President                             Theresa Martin
Treasurer                                   Rosemary Nurre
Secretary                                   Lee Miller
Immediate Past President                   James Carranza
Creative Arts/Social Science               Michele Titus
Language Arts                               Amy Sobel
Library                                     Stephanie Alexander
Math/Science                                Carlene Tonini-Boutacoff
Math/Science                                Santiago Perez
Physical Education/Athletics                Larry Owens
Student Services                            Kathleen Sammut

MEMBERS ABSENT
Business/Technology                        Darrel Dorsett
Business/Technology                        Lilya Vorobey
Creative Arts/Social Science               Jim Robertson
Student Services                            Martin Bednarek
Language Arts                               Merle Cutler

NON-VOTING REPRESENTATIVES
ASCSM President                             Paige Kupperberg
COI Chair                                    Teresa Morris
SLO Coordinator                              David Locke
SoTL Co-Coordinator                         Jeramy Wallace

OTHERS ATTENDING
Tania Beliz, Biology                        
Dan Kaplan, AFT                              
Can John Kilic, ASCSM Secretary             
Tim Maxwell, English

I. ORDER OF BUSINESS

The meeting began later that normal because it was preceded by a reception honoring retiring faculty members.

Agenda:
Approved without objection.

Minutes:
5/14/2013 ASGC Meeting Minutes
The following corrections were made to the 4/23/2013 minutes:

- Kathy Diamond (not Darryl Stanford) was in attendance.
- Dan Kaplan was in attendance

The 4/23/2012 minutes approved without objection, as corrected above.

**Public Comment:**
Larry Owens indicated that the CSM softball team is #1 in the state of California.

**II. INFORMATION ITEMS**

1. **ASCSM Update:** Paige Kupperberg, ASCSM President
   Currently “No-Stress Week” focused on activities to relieve stress. What the Film Festival was successful and Paige thanked the faculty for their support. David Laderman praised the filmmakers for doing an excellent job. New officers for the next academic year were elected and will take office.

2. **President’s Report:** James Carranza

(a) **Election Results, Tellers Committee Report:** Teresa Morris
   - David Laderman, President
   - Theresa Martin, Vice President
   - Rosemary Nurre, Treasurer
   - Lee Miller, Secretary
   - By-Laws amendment making the Learning Support Centers Coordination Committee a standing committee of the Academic Senate passed.

(b) **Welcome New Division Representatives**
   Martin Bednarek, Student Services (not present)
   Merle Cutler, Language Arts (not present)
   Carlene Tonini-Boutacoff, Math Science
   Santiago Perez, Math Science

   Carlene Tonini-Boutacoff requested that new members be provided a briefing sheet on the acronyms used in meetings.

(c) **College Council Update**
   No report.

(d) **Institutional Planning Committee Update**
   After reading all program reviews, the committee returned to the authors those program reviews that were scored as deficient because they lacked required information. The Administration will make resources available to the staff.
support for entering data into Trakdat for the purpose of completing program reviews.

(e) Transfer Tribute (David Laderman)
Thursday May 23, 4-7 pm, Bayview Dining Room. Expecting 120-150 people (students, faculty and guests).

(f) District Academic Senate, MOOC Forum
There is no official plan to implement MOOCs. The District has merely invited faculty to experiment with creating MOOCs.

3. Standing Committee Reports

(a) Basic Skills Initiative: James Carranza, Co-Chair
Plans to promote the Reading Apprenticeship program in the fall.

(b) College Assessment: David Locke, Chair
No one is going to have to rewrite a program review because they are lacking data in Trakdat. But program review and Trakdat data should coincide. Four staff members are available to work overtime to enter data into Trakdat. GE SLOs will appear in the new CSM catalogue.

(c) Committee on Instruction: Teresa Morris, Chair
The committee met for the final time this semester. Global Studies program was banked because some of the required courses are no longer being offered. The committee made great strides in revising the GE handbook and hopes to finish the revisions by September. They are discussing whether there should be changes to the requirements for an associates degree at CSM. Deadline for curriculum changes will be December.

(d) Library Advisory Committee: Stephanie Alexander
Maker Space activities are ending for this term. But they will continue in the fall.

III: ACTION ITEMS (none)

IV. DISCUSSION ITEMS

1. SoTL funding recommendation
There is $20,000 in SoTL budget that has remained unspent for nearly 5 years. SoTL co-coordinators Jeramy Wallace and Theresa Martin proposed allocating $15,000 toward the Reading Apprenticeship Program (putting on events and sending faculty to conferences) and $5000 for Community College Teaching & Learning Program (sending tenure-track faculty to attend conferences). Additional funds for CCTLP can come from BSI (for conferences related to basic skills). This
The proposed budget will be added to the agenda as an Action Item for the next ASGC meeting.

2. ASGC Goals
Outgoing ASGC President James Carranza presented a list of ASGC and SoTL planning goals. The main ASGC goals are: Professional Development, Professional Engagement, Cross-Campus Communication, and Addressing Student Success Task Force Recommendations.

Incoming ASGC President David Laderman proposed an ASGC retreat on a fall flex day prior to the start of classes.

Tania Beliz indicated that Performance Evaluation Task Force will be seeking faculty input into their draft revised evaluation forms during the fall flex day.

Kathleen Sammut suggested that each program give a brief overview of what they’re doing on a Flex Day.

3. Summer Council
Members were told that it might be necessary to discuss certain issues over the summer.

Meeting adjourned at 4:33 pm.