Program Review Revision
Summary Notes
July 30, 2012
3:15 to 5:15, 12-170, SoTL

1. Updates and special areas of consideration

Susan: Accreditation overview, Deans' information/recommendations, Deans' position request criteria

See ACCJC Rubric for Evaluating Institutional Effectiveness—Part 1: Program Review
See California Community Colleges Curriculum—CTE
CTE programs need courses or programs with prerequisites reviewed every two years.
See Accreditation Standards: Annotated for Continuous Quality Improvement and SLOs

David: SLO Section. What do we need to include or revise? Automation update.
How can we incorporate SLO reports?

David will work to create reports so these will be readily accessible and in sync with PR.

John: How can we go electronic with the forms and create a database?

John will help us to look into creating an online reporting form so information goes into a database which we can then use to download reports on various program review sections. He has looked into this and is also hoping we can create a “dashboard” of sorts to make student success data readily available. We can also

2. Review past meeting notes/summaries and focus group comments.
We reviewed comment

3. Consider sections to be removed, included, and/or revised.
We will begin with Instruction, but we also need to be thinking about Student Services, Instructional Support Centers, and CTE.

David thinks we could make the SLO sections into appendices—we want summary and analysis separate from the grid or reporting section. We don’t want to clutter the form.

The FT position request should become its own form. Susan has provided us the draft administrative deans use in Instructional Administrators Council. We might use this in PR so faculty and deans don’t double up the reporting.

4. Establish a timeline/work schedule for fall.
James will coordinate with ASGC and members of the revision group as well as with Susan and Jennifer, so we can keep everyone up to speed. He and Laura and others who are available will visit divisions, departments, and student services leads.