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Summer 2019 Session begins
June 10, 2019

Parking permit requirement begins for Summer 2019
June 17, 2019

Independence Day Holiday
July 4, 2019

Sexual Misconduct & Title IX



Institutional Committees

Administrative Groups

For information about individual Administrative Groups, please contact the lead administrator.

President's Cabinet

Purpose: Advises the college President on academic, student services, business, and personnel policy matters relating to the college; prepares recommendations on these matters for consideration by the President.

Membership: President, Vice President of Instruction, and Vice President of Student Services. Meetings are held every Wednesday.

Name	Representation/Title	Email Address	Office Phone
Michael Claire (Chair)	President	clairem@smccd.edu	(650) 574-6222
Mike Holtzclaw	Vice President of Instruction	holtzclawm@smccd.edu	(650) 574-6404
Kim Lopez	Vice President of Student Services	lopezk@smccd.edu	(650) 574-6118
Jan Roecks	Vice President of Administrative Services	roecksj@smccd.edu	(650) 574-6480

Management Council

Purpose: Serves as both an advisory group to the President and as the group designated to implement policies and procedures adopted by the President, the District, and the Board of Trustees.

Name	Representation/Title	Email Address	Office Phone
James Carranza	Dean, Language Arts	carranza@smccd.edu	(650) 574-6337
Michael Claire (Chair)	College President	clairem@smccd.edu	(650) 574-6222
Mike Holtzclaw	Vice President of Instruction	holtzclawm@smccd.edu	(650) 574-6404
Heidi Diamond	Interim Dean, Business & Technology	rossk@smccd.edu	(650) 574-6532
Charlene Frontiera	Dean, Mathematics & Science	frontierac@smccd.edu	(650) 574-6312
Laura Demsetz	Dean, Creative Arts & Social Science	demsetz@smccd.edu	((650) 574-6581
Kim Lopez	Vice President of Student Services	lopezk@smccd.edu	(650) 574-6118
Krystal Duncan	Dean, Counseling, Advising, & Matriculation	duncan@smccd.edu	(650) 574-6440
Jan Roecks	Vice President of Administrative Services	roecksj@smccd.edu	(650) 574-6480
Richard Rojo	Director, Community Relations, Marketing, & Outreach	rojo@smccd.edu	(650) 574-6538
Carol Newkirk-Sakaguchi	Director, Student Support Services	newkirkc@smccd.edu	(650) 574-6642
Michele Rudovsky	Facilities Operations Manager, CSM	rudovskym@smccd.edu	(650) 574-6440
Hilary Goodkind	Dean, Office of Planning Research and Institutional Effectiveness	goodkindh@smccd.edu	(650) 574-6565
Tarana Chapple	Dean, Academic Support & Learning Technologies	chapple@smccd.edu	(650) 574-6572
Robert Dean	Chief Public Safety Officer	deanr@smccd.edu	(650) 574-6200
Andreas Wolf	Dean, Kinesiology, Athletics, & Dance	wolf@smccd.edu	(650) 574-6462

Instructional Administrator's Council

Purpose: Vice President of Instruction (chair), College Instructional Deans, Director of Nursing, Director of Library and Learning Services, and Dean of Counseling, Advising, and Matriculation (ex-officio); meets every Tuesday of each month.

[Planning, Research, and Institutional Effectiveness](#)

[Academic Senate](#)

[Contact Us](#)

Name	Representation/Title	Email Address	Office Phone
Mike Holtzclaw (Chair)	Vice President of Instruction	holtzclawm@smccd.edu	(650) 574-6404
Laura Demsetz	Dean, Creative Arts and Social Science	demsetz@smccd.edu	(650) 574-6581
Heidi Diamond	Interim Dean, Business and Technology	diamondh@smccd.edu	(650) 574-6532
Charlene Frontiera	Dean, Mathematics & Science	frontierac@smccd.edu	(650) 574-6312
Tarana Chapple	Dean, Academic Support and Learning Technologies	chapple@smccd.edu	(650) 574-6572
Kristi Ridgway	Interim Dean, Language Arts	ridgwayk@smccd.edu	(650) 574-6337
Krystal Duncan	Dean, Counseling, Advising, and Matriculation	duncan@smccd.edu	(650) 574-6440
Andreas Wolf	Dean, Kinesiology, Athletics, & Dance	wolf@smccd.edu	(650) 574-6462

Student Services Administrator's Council

Purpose: Reviews, recommends, and coordinates student services matters for the college.

Membership: Vice President of Student Services (chair), Student Services Deans and Directors; meets every other Tuesday.

Name	Representation/Title	Email Address	Office Phone
Lizette Bricker	Interim Dean, Enrollment Services & SP**	brickerl@smccd.edu	(650) 574-6640
Kim Lopez (Chair)	Vice President of Student Services	lopezk@smccd.edu	(650) 574-6118
Carol Newkirk-Sakaguchi	Director, Disability Resource Center	newkirkc@smccd.edu	(650) 574-6642
Krystal Romero	Dean, Counseling & SSSP*	romerok@smccd.edu	(650) 574-6440
Sara Wojsko	Director of Health Services	wojskos@smccd.edu	(650) 574-6397

Student Services Council

Purpose: Discusses matters related to student services across programs and services; advises the Vice President of Student Services.

Membership: Vice President of Student Services (chair), classified staff, faculty, and administrators from all areas within student services as well as a representative from the Associated Students; meets the first Tuesday of the month. For agendas, meeting summaries, and details about membership, see [website](#).

Name	Representation/Title	Email Address	Office Phone
Sylvia Aguirre-Alberto	Faculty	aguirres@smccd.edu	(650) 574-6160
Sara Wojsko	Director, Health Services	wojskos@smccd.edu	(650) 574-6397
Karen Chadwick	Classified Staff	chadwick@smccd.edu	(650) 574-6514
Gloria D'Ambra	Classified Staff	dambra@smccd.edu	(650) 574-6396
Estela Garcia	Classified Staff	garciaestela@smccd.edu	(650) 574-6646
Fauzi Hamadeh	Classified Staff	hamadehf@smccd.edu	(650) 574-6349
Kim Lopez (Chair)	Vice President of Student Services	lopezk@smccd.edu	(650) 574-6118
TBD	Student		
Claudia Menjivar	Classified Staff	menjivar@smccd.edu	(650) 574-6146
Mike Mitchell	Classified Staff	mitchellm@smccd.edu	(650) 574-6662
Autumn Newman	Faculty	newmana@smccd.edu	(650) 574-6166
Charles Phan	Classified Staff	phan@smccd.edu	(650) 574-6589
Maggie Barrientos	Faculty	barrientosm@smccd.edu	(650) 574-6280
Krystal Romero	Dean, Counseling & SSSP	romerok@smccd.edu	(650) 574-6440
Danni Redding Lapuz	Manager, International Student Program	reddinglapuzd@smccd.edu	(650) 574-6501
Carol Newkirk-Sakaguchi	Director, Student Support Services	newkirkc@smccd.edu	(650) 574-6642
Michele Rudovsky	Facilities Operations Manager	rudovskym@smccd.edu	(650) 574-6577
Aaron Schaefer	Student Life and Leadership Manager	schaefera@smccd.edu	(650) 574-6141
Luis Padilla	Classified Staff	padilla@smccd.edu	(650) 574-6625
Niruba Srinivasan	Registrar	srinivasann@smccd.edu	(650) 574-6573
Dennis Tordesillas	Executive Assistant, VP Office	tordesillasd@smccd.edu	(650) 574-6119
Robert Dean	Captain, Public Safety Officer	deanr@smccd.edu	(650) 574-6415
Ruth Turner	Faculty	turner@smccd.edu	(650) 574-6138
Makiko Ueda	Faculty	uedam@smccd.edu	(650) 574-6125
Carol Ullrich	Classified Staff	ullrichc@smccd.edu	(650) 574-6129
Lizette Bricker	Interim Dean, Enrollment Services & SP**	brickerl@smccd.edu	(650) 574-6640

* Student Success Support Program

**Support Programs

