

College of San Mateo

Resource Requests 2018

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Submission Date

Program Name

Please select your program

Digital Media

Division

Please select your division

Creative Arts/Social Science

1. Briefly describe the position being requested (for example, biology faculty with expertise in anatomy).

Classified Staff

There is a 63-character limit (approximately 8 words) per description field.

	Quantity	Description	Classification
1	1	Equipment Tech to oversee the equip. room, repair & maintain audio & video equipment and facilities.	Part-time
2			Part-time
3			Part-time
4			Part-time
5			Part-time

Student Assistants

There is a 63-character limit (approximately 8 words) per description field.

	Hours per week	Description
1	10	Student assistant to help other students with graphic design and web software
2	10	Student assistant to help other students with audio and video software
3		
4		
5		

Equipment, Instructional Materials and Software

NOTE: No requests for computers for individuals or learning support centers should be put here.

There is a 63-character limit (approximately 8 words) per description field. Please add 20% to the cost for taxes, shipping, and potential price increases. For example, if the cost of the equipment is \$100, add \$20 for a total of \$120.

	Quantity	Description	Cost
1	3	Need to update old projectors. Projection quality is poor/ can't be improved.	7000
2	1	Our current screen does not allow us to play animations and videos.	900

	Quantity	Description	Cost
3	1	Materials for the new Laser Cutter/ Engraver for DGME 103 and DGME 211 classes	1800
4	12	Input switcher electronics	2994
5	1	Switcher control surface	3594
6	1	File Based Recorder/Playback	2394
7	1	i1Studio Color Calibration Solution for monitors, scanners, printers, and cameras	600
8	1	Color Checker to be used to calibrate monitors, printers, etc. (used with i1Studio)	100
9	10	DGME lecture series (introduce CSM comm. to cutting edge design & digital media.	2000
10	2	One exhibition of student work per year to promote DGME department.	380
11	2	One open house event per year to target high school students & increase enrollment.	1200
12	10	Help students develop real-world skills by participating in variety of design contests.	1500
13	12	Intous Pro tablets + training (need 12 more - enough for entire class)	5440
14	2	8-foot platform ladders	811.82
15	2	Record Media for HyperDeck	239.98
16	1	Interface for Sony camera tally light	594
17	1	Converter to handle non-digital sources	594
18	1	Rackmount shelf for 2 existing recorders and Teranex Converter	102
19	1	65" TV for Multiview Control Room monitor plus wall mount	1148.39
20	1	KDOG student radio streaming fees (\$79/month x 12 months)	948
21	2	One MAC for managing switcher, media & playback. Other- Production	6240
22	100	BNC connectors for Coax cable	202.8
23	1	HDMI, Audio other cables and connectors	540
24	1	Plywood, paint, cleaning supplies (to fix holes in control room counter)	840
25	1	Assorted signal adapters	2280

Facilities (including furniture)

Facilities Resources requests generally include capital improvements for existing program facilities (such as the renovation or remodeling of a physical space); the allocation of facilities new to the program; or the purchase of furniture for the program that cannot be accommodated by a current department or division budget. There is a 63-character limit (approximately 8 words) per description field.

	Quantity	Description
1		Move and install HD cameras from KCSM's TV Studio to the student TV Studio
2		Modified furniture in control room for new switcher
3		Engineering costs to decommission old cameras and replace with HD cameras, decommission old switcher, install new one
4		
5		
6		
7		
8		
9		
10		