



**FACILITIES SAFETY TASK FORCE
QUARTERLY MEETING Agenda**

Date:	Start:	Next Meeting:	Location:	Next Time:	Prepared By:
January 24, 2019	2pm	April 25, 2019	DO	2pm	Carina Warne

Attended By:	
Jose Nunez (FPO/DO) Arlene Calibo (FPO/DO) Carina Warne (FPO/DO) Karen Pinkham (FM/CAN) John Doctor (FM/Skyline) Michele Rudovsky (FM/CSM)	Tony Burrola – CAN Custodian John Cuevas – CAN Lead Grounds Niyazi Konya – CSM SME Tibor Andrejka – SKY UE Gwen Alldredge – Facilities Planning

Item	Description	Action By	First Noted	OPN/ CLO
NEW BUSINESS				
17.0				
17.1				
OLD BUSINESS				
16.0	Lock Out / Tag Out <ul style="list-style-type: none"> - Do we have a DW procedure? - Especially important for electrical and water work. No working alone with electrical or on ladders. Always turn off the breaker. Take the time to be safe. NK & MR to work on this. 	NK	8/2/18	OPN
16.3	Flashing Lights for Crosswalks <ul style="list-style-type: none"> - CAN & SKY are interested in the crosswalk lights that CSM has installed. - CAN would like to install between CAN Vista and Lot 2 - MR will send info or call Pam - CSM would like to add to the crosswalk between the Forum Lot and Lot 9A 	ALL	8/2/18	OPN
15.0	Hazardous Materials Training (chlorine, fertilizer, IIPP, spill response, etc.) <ul style="list-style-type: none"> - Recent inspection at SKY - Need training and better inventories. County offers training as well. - MSDS is now SDS - Last training was Oct 2016 – do we need to do again? 8/2/18: MR updating briefing in next 4-6 weeks	ALL	10/26/17	OPN
15.2	Vehicle and Pedestrian Safety <ul style="list-style-type: none"> - Recent concerns about vehicles on campus driving too fast, 	ALL	10/26/17	OPN

Item	Description	Action By	First Noted	OPN/ CLO
	running stop signs, etc. - CAN would like speed bumps or speed table on Loop Road - CAN also needs a cross walk on side of road near Baseball 8/2/18: - Cuevas to work with DPS on locations for speed bumps. JN said EBRF. Possibly wait until after construction.			
2.0	TRAINING 1. Genie Lift – CSM had a training from John at CH Bull (415) 716-1973. Never had training at CAN. 2. 8/2/18: ITS needs Genie Lift Training. CAN Grounds also interested. CH Bull can do. Per JN, we need Bucket Truck and Genie Lift Training – possibly October?	ALL		OPN
9.0	PPE - Any needed?	ALL		OPN
	Roundtable			