



SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT

Meeting Agenda

FACILITIES PLANNING, MAINTENANCE AND OPERATIONS
College of San Mateo CIP President's Cabinet Agenda

Date:	Start:	End:	Next Meeting	Prepared by:
March 20, 2019	9:00am	10:30am	April 3, 2019	CSF

Purpose:	Location:
CSM CIP2/CIP3 Strategic Planning Meeting	CSM B10-490B

Attended By	
Mike Claire, President (MC) Michael Holtzclaw, VPI (MH) Jan Roecks, VPA (JR) Kim Lopez, VPSS (KL)	José Nuñez, FPO (JN) Chris Strugar-Fritsch, FPO (CSF) Marie Mejia, FPO (MM) Michele Rudovsky, M&O (MR) Suniya Malhotra (SM) Yoseph Demissie (YM) Peter Hempel (PH)

Item	Description	Action by	Due Date	First Noted	OPN/ CLO
NEW BUSINESS					
	Ribbon Cutting Building 17				
	Moratorium on Moves Due to New Spaces Coming On Line				
	Lactation Room				
	Space Planning				
CIP PROGRAM					
1.0	Building 3 <ul style="list-style-type: none"> - <u>AV</u> – consultant's equipment proposal went up from \$279K to \$327K due to Hans' changes/upgrades. - <u>Lighting/Production Rigging Upgrade</u> - consultant's equipment proposal @ \$717K <ul style="list-style-type: none"> o Production rigging upgrade (ROM @ \$317K) will need to be reviewed/designed by structural engineer. Anything over \$100K will need to be reviewed by DSA. MM recommends removing this from scope o Waiting for Josh to finalize equipment review. - Cabinet requested Josh Harris (SKY Theater Mgr) to review the scope for AV/Lighting/Rigging. <i>Waiting for Josh to finalize equipment review and rigging inspection.</i> 	PH/YD		11/2014	OPN
1.1	Building 17 <ul style="list-style-type: none"> o Demolition in progress o Foundations started 	CSF/ PH & MM	end of Sept. Furniture	11/2014	OPN

	<ul style="list-style-type: none"> o Completion late July 2019 o Cabinet selected the "Haze" glass film for the LC Room sliding glass doors to provide some visual privacy o Cabinet decided on building use Program revisions: <ul style="list-style-type: none"> • SparkPoint: 1 small office and 1 larger space for food pantry in current rooms 152 – 158 • Promise Scholars: in old Dean Suite as one large space with 3 glasswall offices • Promise Scholars: in old Mtg Rm 123 with 3 glasswall offices • Quite Study rms to have power/data like an office • Computer Lab Rm 109 to be setup as a Mtg Rm • A/C unit for Computer Lab moved to SparkPoint • Add security gate at Student Activities Front Desk if not too expensive o - FF&E - Furniture design needs to be finalized o o Cabinet & LC Coordinators Steelcase SF tour scheduled for 3/21 		to be installed in Oct.		
1.3	Building 12/19 District to engage Steinberg/Hart to work with cabinet and dean to identify improved/repurpose utilization and operational effectiveness	CSF		11/2014	HOLD
1.4	Edison Lot <ul style="list-style-type: none"> - Scope: Demo B20 & Greenhouse, demo Nettle garden, demo Dawn Redwood, build new parking lot, new stairs per code, clean up overgrowth on B12 & B19 slopes extend/connect sidewalk to Galileo Lot. - Extend Chilled Water Lines to B19 or B36 - MM starting to clear out B20 - Beginning RFP process 	CSF/ TL	TBD	2010	OPN
16.3	B10/Bayview Seating <ul style="list-style-type: none"> - JR/TB to meet w/ Student Grp to discuss contribution. Any contribution will offset the dual contribution from Facilities and Auxiliary Services. MM waiting for outcome of student grp. mtg. to revise the PIF. Funding to be divided: <ul style="list-style-type: none"> o 50% College o 25% Aux o 25% Facilities - TB only approved the projector from the IT proposal - Facilities/Custodians have concerns about storage for high stools. Luis C to confirm # - 3/6/19 Direction from MC to proceed with procurement. 3/20/19 In the process of finalizing quote. - Presentation to students scheduled for 3/11 – Done. 	MM	Summer 2019	3/23/16	OPN
10.0	Classroom Security Hardware Project <ul style="list-style-type: none"> - Phase 4 ACAM doors to receive lockdown button Construction substantially complete at CSM campus; Completing punchlist work - Team adding CSM B3 to Phase 4 scope 	PH	Ongoing	11/4/15	CLO
35.0	B8 – Existing Basketball Hoops in large/small gyms <ul style="list-style-type: none"> - Structural engineer surveyed last week waiting for report/recommendations 	MM	Sept 2019		OPN
52.0	RM 19-114 Architecture Classroom (College Funded) – Furniture refresh <ul style="list-style-type: none"> - New counter/sink to be installed spring break 	MM	April 2019	11/2018	OPN

53.0	RM 36-110 Integrated Science Center (Grant Funded) – Power Augmentation/Furniture Refresh - Provided the final design to end users. Faculty requested for add'l ergo faculty seating. Jose Rocha mentioned grant funds cannot be used for faculty furniture. Waiting for final decision from Jose Rocha/Charlene Frontiera	MM	June 2019	11/2018	OPN
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	Facility Project Requests - Review Spreadsheet	MR			