

## CSM Innovation Grant<sup>1</sup>

The CSM Innovation Grant provides seed funding for innovative projects designed to increase student access and success. Individual projects are generally funded for no more than \$3500.

Proposals may be submitted by full-time faculty or by part-time faculty working with at least one full-time faculty co-applicant. Proposals are reviewed by the Innovation Grant Committee, which forwards funding recommendations to the President and Vice Presidents.

Proposals are due the **fourth Friday of October** and the **fourth Friday of February**.

Proposals should include

- Project Title
- Abstract (200-300 words)
- Primary contact, phone number, and smccd.edu email address
- Co-applicant(s), phone number(s), and smccd.edu email address(es)
- Narrative (2-4 pages) including project description and objectives, outcomes and deliverables, plan for assessment of outcomes, and project schedule.
- Proposed budget (including hourly salaries, benefits, supplies, materials, equipment, and other expenses; check with your division dean for current benefit rates)

Expenditures beyond the funded amount will not be allowed. Funds should be expended no later than the end of the spring semester of the academic year following the award; assessment may continue beyond this date. CSM Innovation Grants are non-renewable; assessment is intended to help submitters determine whether the project should be continued or extended under other sources of funding.

Please send an electronic copy of your completed proposal to Laura Demsetz ([demsetz@smccd.edu](mailto:demsetz@smccd.edu)), Interim Dean of Creative Arts and Social Science, and to your Division Dean.

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<sup>1</sup> Formerly the President's Innovation Fund as described in Appendix L of the Faculty Handbook.