

**APPLICANT SCREENING FORM:
English Instructor – Spring 2017**

Applicant Name: _____

Requirements	Yes/No
<ul style="list-style-type: none"> • Possession of a Master’s degree in English, literature, comparative literature, or composition OR a Bachelor’s degree in any of the above subject areas AND a Master’s degree in linguistics, TESL, speech, education with a specialization in reading, creative writing, or journalism OR the equivalent (see information below). 	
<ul style="list-style-type: none"> • Demonstrated cultural competence, sensitivity to and understanding of the diverse academic, socioeconomic and ethnic backgrounds of community college students, faculty, and staff 	
Knowledge, Skills and Abilities	Yes/No
1. Successful experience in teaching or evidence of preparation to teach the full range of college English, including basic skills, and transfer-level composition and literature courses	
2. Knowledge of composition and writing center theory and research, including a strong command of English grammar	
3. Interest in teaching in learning communities (e.g. Mana, Puente, Umoja, Writing in the End Zone) or other specialized programs designed to encourage student success and to promote instructional support services for both faculty and students	
4. Ability to motivate students from a broad spectrum of cultural, academic, socioeconomic, and language backgrounds	
5. Ability to use teaching methods that emphasize cooperation and collaboration and that engage students actively in their studies, encouraging them to become effective readers, critical thinkers and independent learners	
6. Ability to organize and explain materials in ways appropriate to students with differing abilities, levels of preparation, and cultural experiences	
7. Ability to consistently and appropriately monitor and assess students’ progress and provide substantive feedback	
8. Commitment to creative use of technology in teaching and learning in environments such as computer-assisted or smart classrooms	
9. Commitment to working with faculty as well as administrative and classified staff in a spirit of collegiality	
10. Commitment to ongoing professional development including the ability to evaluate and modify one’s own pedagogy and to share insights in the spirit of collaboration	
11. Ability to conduct effective essay conferences with individual students in a writing center setting	
12. Enthusiasm for, understanding of, and commitment to the role and purpose of the community college	
13. Ability and desire to work collaboratively with faculty and staff to enhance instruction, curriculum, student learning support, and student success	

14. Commitment to the professional responsibility of serving on participatory governance committees	
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Comments:

Recommend for interview (circle one) Yes No Maybe

Reviewer's Name: _____