

Counseling Services Hours

Monday	8:00 am – 3 pm
Tuesday/Wednesday	8:00 am to 7:00 pm
Thursday	8:00 am – 3 pm
Friday:	8:00 am – noon

Appointments and Drop-in Counseling

Drop-in is first come first served

www.collegeofsanmateo.edu/counseling/



New Student Orientation

Welcome!

Alicia Frangos
Student Success Coordinator
CSM Counseling Services

College Center, Third Floor, Room 340B
650-574-6400 Counseling main line

frangosa@smccd.edu

Materials

- Orientation Workbook
- Class Schedule
- College Catalog is online



My.SMCCD.edu email

After you register for classes in May:

- You will receive your my.smccd.edu email address
- Read your student email regularly!
- Receive information from
 - College of San Mateo
 - your instructors



Forward to your personal email

College and Academic Policies

Student Code of Conduct

- Be a good citizen on campus
- Academic Honesty
- Violators shall be subject to disciplinary action, as defined in Board Policy 7.69.2
- May be denied future admission to the Colleges of the San Mateo County Community College District.



More information in Catalog

www.collegeofsanmateo.edu/catalog

College and Academic Policies



- **CSM is a Drug-Free Campus**
- **Employees and students** under the influence of an intoxicant on District property are subject to disciplinary action
- **CSM is a Non-Smoking Campus -- Smoking is:**
 - prohibited in all buildings within the San Mateo County Community College District
 - permitted only in parking lots except Socrates – Lot 4
 - includes but is not limited to: cigarettes, cigars, pipes, hookahs, and e-cigarettes



More information in Catalog

www.collegeofsanmateo.edu/catalog

College and Academic Policies

Sexual Misconduct/Harassment/Assault

- Unwelcome sexual advances, verbal or physical
 - Including, but not limited to: rape, other forced sexual activity, threat of sexual assault, stalking
 - **NO means NO**
 - **If someone cannot say NO, the answer is NO**
- District Policy is ZERO TOLERANCE for sexual misconduct, which violates State and Federal laws
- *Any sexual misconduct should be immediately reported to the **Security Office, 574-6415***
- *Students or College employees who commit any act of sexual misconduct are subject to criminal prosecution.*

Watch **NOT ANYMORE** video on WebSMART

Detailed information in Catalog

www.collegeofsanmateo.edu/catalog



College Catalog

Available on the College of San Mateo website

- College and Academic Policies
- Grading methods
- Transfer requirements
- Majors
- Certificates
- Associate Degrees
- Course descriptions

College of San Mateo

A-Z Index: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

2017-2018 CSM Catalog

Search the catalog



Course Descriptions

Degrees & Certificates

Degree Major & Certificate Requirements

[Download PDF/Print Course Degree & Certificate Programs](#)

Program Listings

Click the links below to view a list of courses required for a specific program. This list may not include General Education Requirements, Basic Competency Requirements, and Specific Area Requirements needed to attain a degree. For more extensive information, go to DegreeWorks in WebSMART.

Filter Listings by Type

Show All Degrees Transfer Degrees Certificates

Degree or Certificate Program (142)	Award Type	Units
ACCOUNTING		
Accounting	AA	60 units
Accounting	CA	22 units
Accounting Assistant	CS	8.5 units
CPA Exam Preparation: Business Environment and Regulation	CS	16 units
CPA Exam Preparation: Financial Accounting and Auditing	CS	16 units
Enrolled Agent Exam Preparation	CS	17 units
Tax Preparer I	CS	9.5 units
Tax Preparer II	CS	17.5 units

Search Programs

Filter Listings by Keyword

Search for program by keyword

Filter Listings by First Letter

A	B	C	D	E	F	G	H	I	J	K	L
M	N	O	P	Q	R	S	T	U	V	W	
X	Y	Z	Show All								

Counseling & Advising Forms

- [A.A./A.S. Degree Worksheet](#)
- [CSU-GE Worksheet](#)
- [IGETC Worksheet](#)

Types of Programs





Catalog Course Description

Developmental Psychology

Course Description

Study of the physical, perceptual, cognitive, linguistic, and social and emotional development from conception through adolescence. Particular emphasis is placed on current research studies and theories as well as on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual differences and analyze characteristics of development at various stages along with current scientific literature.


Units: 3

 Degree Credit
 Letter Grade Only

Lecture hours/semester: 48-54
Homework hours/semester: 96-108

Prerequisites: PSYC 100
Corequisites: None

AA/AS Degree Requirements: Area E5b
Transfer Credit: CSU (CSU GE Area D or E1), UC (GETC Area 4)
C-ID: CDEV 100

 Download PDF / Print PSYC 201

Find Courses

Search by Keyword



Browse Courses by Subject Code

Select an item from this list

Accounting (ACTG)

Psychology (PSYC) Courses

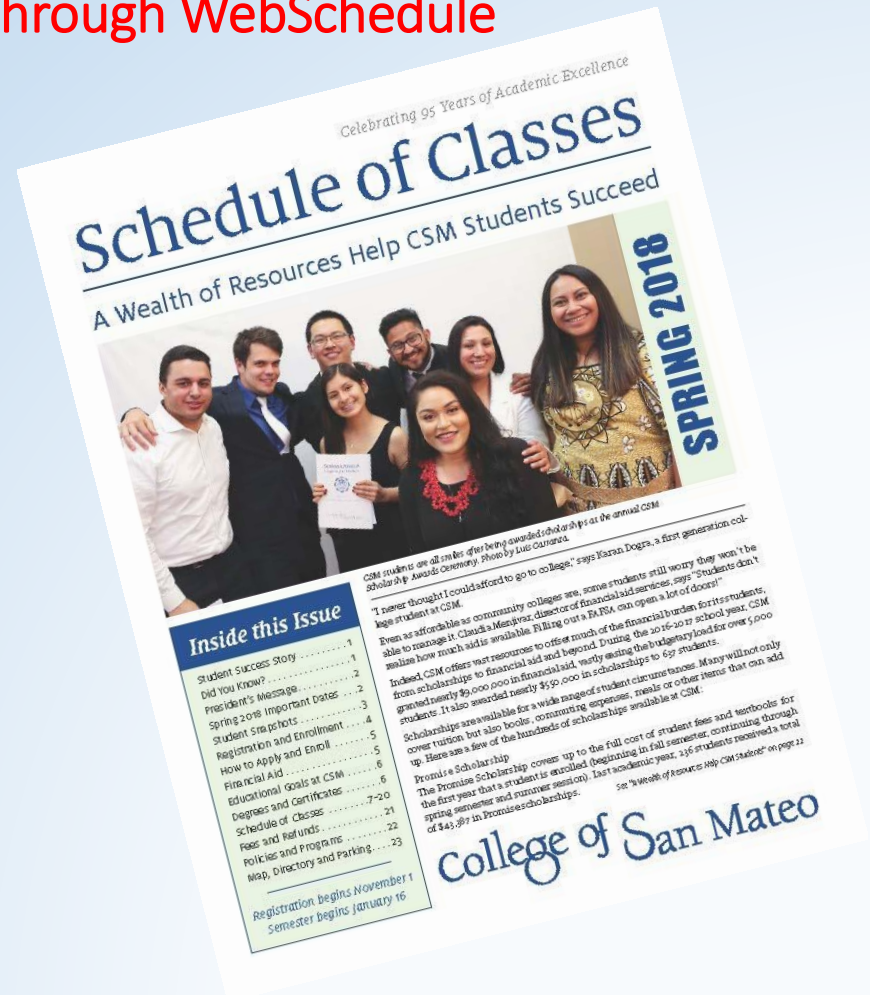
- > [PSYC 100 General Psychology](#)
- > [PSYC 105 Experimental Psychology](#)
- > [PSYC 110 Courtship, Marriage and the Family](#)
- > [PSYC 120 Introduction to Research Methods](#)

Schedule of Classes

Class Schedule can also be viewed through WebSchedule

The paper schedule also includes:

- Important dates
- Class listings
- Final Exam schedule
- College fee information
- Parking & traffic regulations



How to read class information

Department, Course Number, & Class Title → **ENGL 165 ADVANCED COMPOSITION**

Course Reference Number → *31596 ENGL 165 AX MWF 12:10 1:00 16-171 Mach, J. 3.0

Class ID → *Students enrolled in these sections will participate in the Mountains Beyond Mountains Learning Community. See page xx.

Note: An X indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Specific Class Information

Start and end dates for section 31596: 1/23 3/28

Units

Short Course Dates

Day(s) Class Meets

Time Class Meets

Building & Room

Instructor

Instructors are **NOT** obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Reference Number	Course	Day	Time	Room	Instructor	Units
*31596	ENGL 165 AX	MWF	12:10 - 1:00	16-171	Mach, J.	3.0
*Students enrolled in these sections will participate in the Mountains Beyond Mountains Learning Community. See page xx.						
Evening Classes						
31597	ENGL 165 JC	W	6:30 - 9:20	16-250	Gershenson, B.	3.0
Saturday Classes						
31598	ENGL 165 S1H	S	8:30 - 5:00	12-188	Staff	1.5
Online Classes						
31599	ENGL 165 OLH		Online		Murphy, M.	3.0

Use the WebSchedule!

The screenshot shows the top navigation bar of the WebSchedule application. The header includes the San Mateo County Community College District logo and navigation links for WebSMART, WebSchedule, Canvas, Support, and my.SMCCD. Below the header, there are search filters: Search by Keywords (selected), Department, Course Type, Transfer, Distance Ed, and Advanced. The main content area is divided into two sections: 'Search by Keywords' and 'A-Z Department Index'. The 'Search by Keywords' section includes a search bar with a placeholder 'Keywords (example: Course Title, Dept., Course #, CRN, Instructor)', radio buttons for 'Spring 2018' and 'Summer 2018', and buttons for 'All' and 'Open Classes'. Below the search bar are checkboxes for 'Cañada', 'CSM', and 'Skyline'. The 'A-Z Department Index' section includes radio buttons for 'Spring 2018' and 'Summer 2018', and a grid of buttons for each letter of the alphabet (A-Z). A 'More Options' link with a plus sign is also present.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

WebSMART WebSchedule Canvas Support my.SMCCD

Search by Keywords Department Course Type Transfer Distance Ed Advanced

Search by Keywords

Spring 2018 Summer 2018

Keywords (example: Course Title, Dept., Course #, CRN, Instructor)

Cañada CSM Skyline

[More Options +](#)

A-Z Department Index

Spring 2018 Summer 2018

A	B	C	D	E	F	G	H	I	J
K	L	M	N	O	P	Q	R	S	T
U	V	W	X	Y	Z				

Use the WebSchedule!

Spring 2018 Summer 2018




Q All Q Open Classes

Cañada CSM Skyline

Displaying All courses matched english in Summer 2018 at College of San Mateo

Course Type Legends ▾ Learn more details about course types.

English

Course Type	Status	CRN	Course Title	Days	Instructor	Meeting Date	Meeting Time	College
	Open	50618	ENGL 100 – Composition and Reading	M, T, W, Th	Jones,B	06/11-07/19	8:10am-10:15am	College of San Mateo
				M, T, W, Th	Jones,B	06/11-07/19	TBA .7 Hrs/Day	College of San Mateo
	Open	50619	ENGL 100 – Composition and Reading	M, T, W, Th	Kitamura,J	06/11-07/19	10:40am-12:45pm	College of San Mateo
				M, T, W, Th	Kitamura,J	06/11-07/19	TBA .7 Hrs/Day	College of San Mateo
	Open	52931	ENGL 100 – Composition and Reading	M, T, W, Th	Reynolds,R	06/11-07/19	10:40am-12:45pm	College of San Mateo

Mathematics

Consult with a counselor as your major and transfer destination determines the best math course for you.
Review your math course placement with the different math sequences.

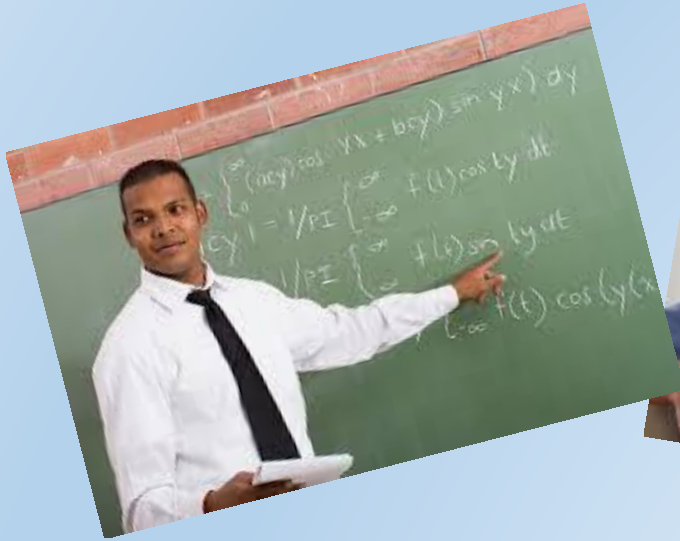
MATH 890 with 190	MATH 820 with 120	MATH 190	MATH 120	MATH 125, 130, 145, 200, 225, 241	MATH 222	MATH 251
Math	Pre-transfer level		Transfer level			
	MATH 890 with 190 8 units		MATH 200 4 units			
	MATH 190 6 units		MATH 200 4 units			
	MATH 820 with 120 8 units		MATH 125, 145, 200, 225 3 - 6 units			
	OR →		MATH 241 5 units →	MATH 130 4 units →	MATH 242 3 units	
	MATH 120 5 units (STEM majors path)		MATH 130 4 units →	MATH 222 5 units →	MATH 251 5 units	
			MATH 225 6 units →			MATH 251 5 units

English/ESL

English	Associate Degree Applicable					
			1st transfer level		2nd transfer level	
	ENGL 828 5 units →	ENG 838 5 units →	ENGL 100 3 units OR ENGL 105 5 units	→	ENGL 110 3 units OR ENGL 165 3 units	

English as a Second Language (ESL)	Transfer Level					
		Level 1	Level 2	Level 3	Level 4	Level 5
	Listening & Speaking	<i>Students who place in Level 1 courses should enroll in adult school ESL program</i>	ESL 846 3 units →	ESL 847 3 units →	ESL 848 3 units →	ESL 400 5 units →
Reading	ESL 856 3 units →		ESL 857 3 units →	ESL 858 3 units →		
Writing	ESL 826 5 units →		ESL 827 5 units →	ESL 828 5 units →		

What do you want to do?



You can get there...



Enroll full-time (must be recent HS or adult school grad)

Scholarship

Money to the Bookstore

Academic Counselor

Career Support

Monthly Events

First Year Free

Year One Promise

You can transfer wherever you want

Complete your General Education
and
Major requirements at CSM



SAN DIEGO STATE
UNIVERSITY

assist.org



- Learn requirements to transfer to a UC or CSU in your major
- Explore UC and CSU campuses
- Explore transfer majors at various UC and CSU campuses



The navigation menu consists of five horizontal buttons stacked vertically. Each button has a distinct color and icon on the left, followed by a title and a brief description of the link's content.

- Majors** (Green button): Click here to find information about a specific major, search for majors that interest you, or explore all of the majors at UC and CSU campuses.
- UC** (Blue button): University of California Campuses. Click here to see all of the University of California campuses and view the majors offered at each campus.
- California State University Campuses** (Orange button): Click here to see all of the California State University campuses and view the majors offered at each campus.
- California Community College Campuses** (Yellow button): Click here to see all of the community colleges in an area and which courses can be taken to prepare for UC and CSU majors.
- Course Articulation** (Purple button): Click here to display course transfer information (articulation) between a specific community college and UC or CSU campus.

Associate Degree for Transfer (AAT/AST)

- Complete CSU transfer requirements and earn an associate degree
- You will be guaranteed admission to at least one CSU campus
- Transfer with junior standing into the CSU system
- Offered in 21 different majors
 - *More coming soon!*



Available Majors as AAT/AST

Administration of Justice

Art

Biology

Communication Studies

Economics

Geology

Kinesiology

Music

Physics

Political Science

Psychology

Anthropology

Art History

Business Administration

English

Film, Television and Electronic Media

History

Mathematics

Nutrition and Dietetics

Philosophy

Sociology

Discuss with a counselor the possibility of transferring with an AA-T/AS-T

More AA/AS-T degrees coming!

Transfer Services – Building 10-340H

- Meet university representatives
 - Discuss your major
 - Find out about transferring
- Join the Transfer Club
 - Have fun meeting new people
 - A great leadership opportunity
- Learn about Transfer Admission Guarantee (TAG)

<http://collegeofsanmateo.edu/transfer/>



Transfer Services – Building 10-340H



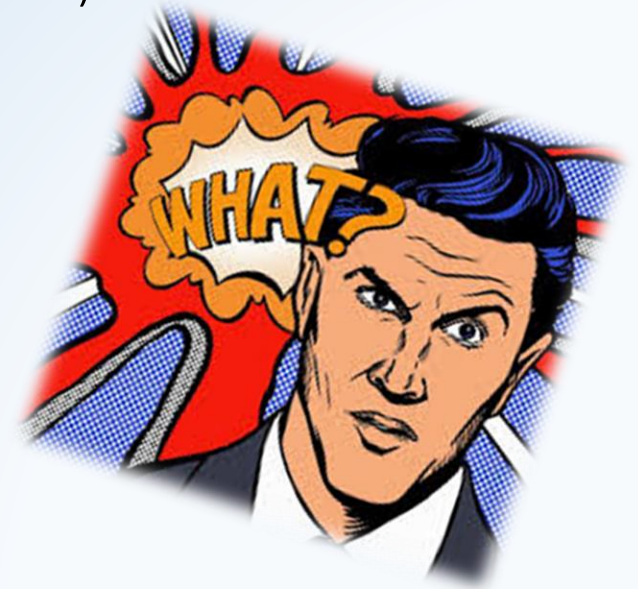
<http://collegeofsanmateo.edu/transfer/>
Sign up for Transfer e-news

What to take my first semester?

Talk to your counselor!

Consider courses in some of the following areas:

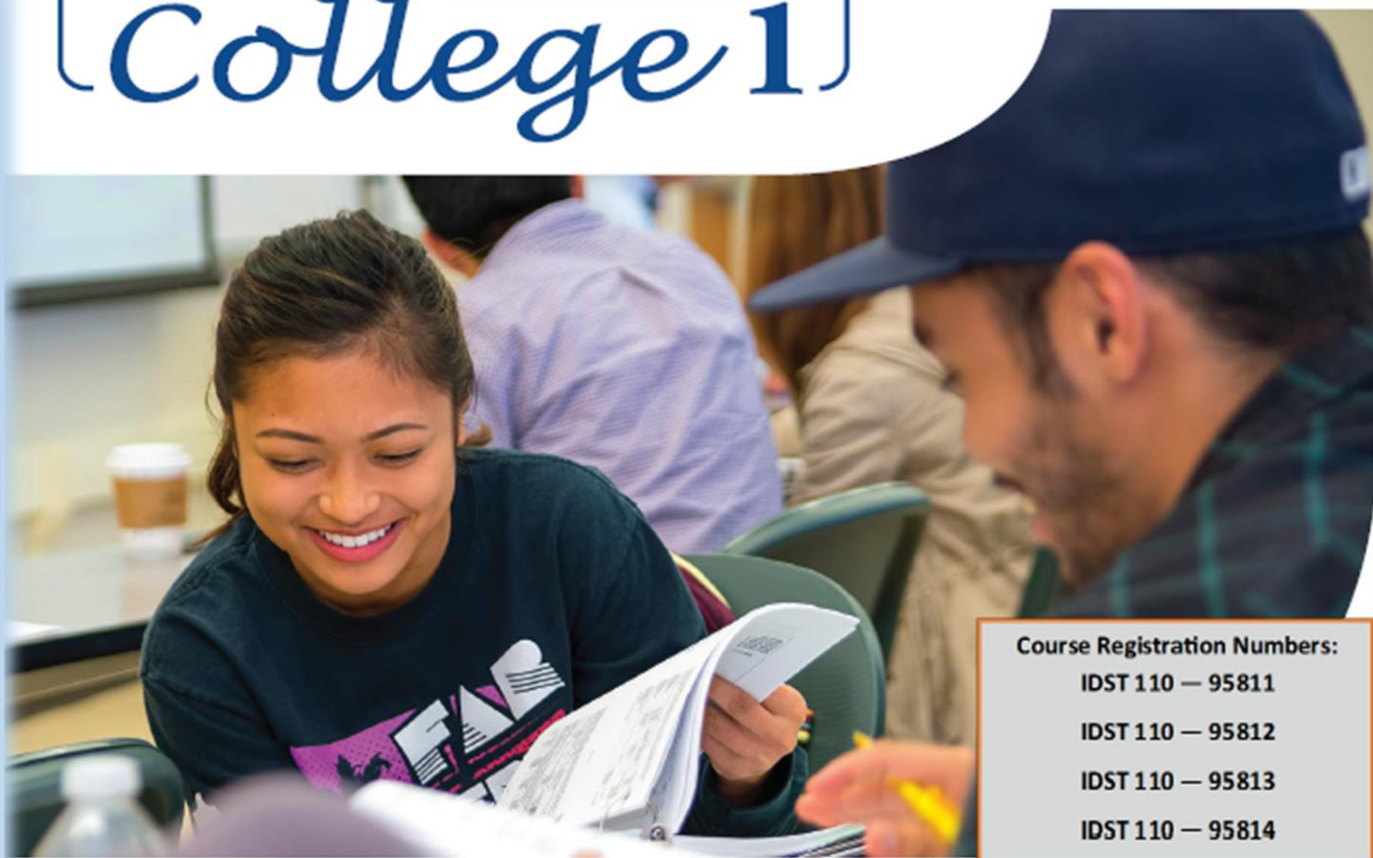
- MATH and/or ENGLISH classes
- MAJOR classes (exploring different disciplines)
- GENERAL EDUCATION classes
- Career (CRER/COUN) class



Enroll in a Career CRER/COUN Class

- COUN 111 College Planning
- COUN 112 Introduction to choosing a college major
- COUN 120 College and Career Success
- COUN 121 Planning for Student Success
- COUN 122 Study Skills
- CRER 126 Career Choices I -- Assessment
- CRER 127 Career Choices II – Job Search

YEAR ONE
College 1



Course Registration Numbers:

IDST 110 — 95811

IDST 110 — 95812

IDST 110 — 95813

IDST 110 — 95814

Build your foundation for a strong first year!

College 1 is a class designed to help you make a successful transition to college life and is part of CSM's Year One first-year-experience program.

Managing Your Time

College takes a lot of your time!



1 unit = **1 hour in the classroom** + **at least 2 hours of homework/study**

A 3-unit course requires approximately 9 hours per week

Manage Your Time

Sample of potential course load

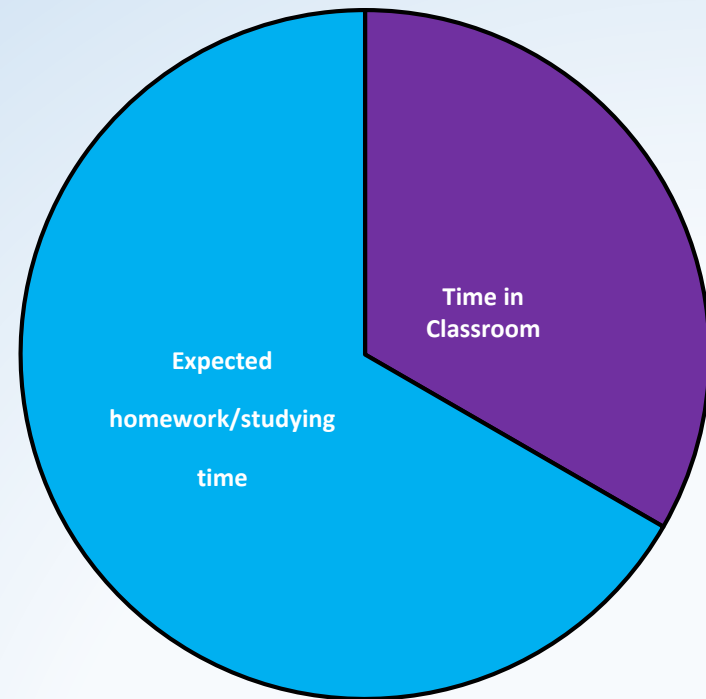
Taking 13 units of coursework is the equivalent of 13 hours of class time per week:

MATH 120	5 units.....meets 5 hours a week
ENGL 105	5 units.....meets 4 hours a week
IDST 110	3 units.....meets 3 hours a week

Total: 13 units

How many hours per week will you need to ensure success in college?

In-class time	13 hours
Time for study/homework/reading (14 x 2)	<u>26 hours</u>
Time commitment to college	39 hours a week



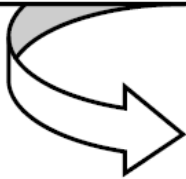
Timelines & Deadlines

Dropping and withdrawing from courses

- You are responsible for dropping or withdrawing through WebSMART
- Be mindful of deadlines

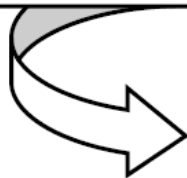
Drop date 1

Classes dropped before this date do not appear on students' records and students are eligible for fee credit or partial refund (within 10 percent of class meetings for the semester)



Drop date 2

Classes dropped before this date do not appear on students' records but students still need to pay for the courses (within 30 percent of class meetings for the semester)



Withdrawal date

Classes dropped before this date appear on students' records as "W" (within 75 percent of class meetings for the semester)

Check Class Schedule and collegeofsanmateo.edu each semester for exact dates

Maintain Good Academic Standing

Good academic standing = 2.0 GPA *and* 51 percent completion rate

Otherwise:

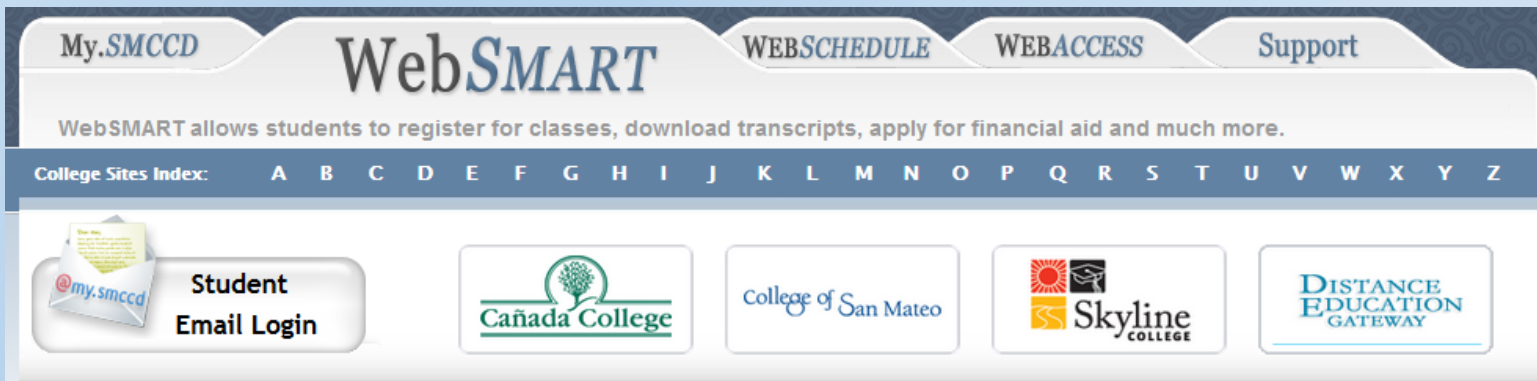
You can fall out of Good Academic Standing

- Resulting in probation or dismissal
- We don't want to go there!



Registration through WebSMART





- Update student information
- Apply for financial aid
- Order parking permits
- Register for classes and drop classes if needed
- Access DegreeWorks

Take time to explore your WebSMART account

Waiting Lists

- If a class is full, try to add yourself to the Waitlist
- If a space becomes available, you will receive an email at your *my.smccd.edu* account
- You then have **24 hours** to register for the class via WebSMART or you will be dropped from the waitlist!
- Pay fees once registered in the course



Late registration

- You must meet course prerequisites and/or co-requisites
- Just go to the class!! Ask the instructor for an authorization code to enroll in course
- Add the class via WebSMART using the authorization code as soon as you get it
- Pay fees after you add the class



Use your Student Services and Resources!



Attend some of our Student Success Workshops!

Counseling Services – Building 10-340

We are here to help you achieve your goals



Getting Started with your Counselor

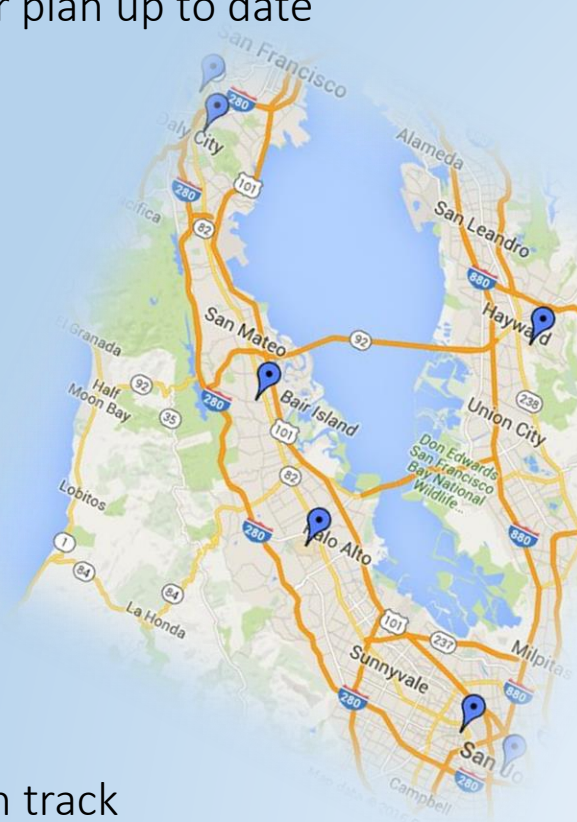
- Your **Educational Goals**
- **Degree**
 - **Associate**
 - **Bachelor's**
- **Educational planning**



Student Educational Plan (SEP)

Degree Works

Keep your plan up to date



- Stay on track
- Keep your priority enrollment

Student Educational Planner

Student Twix A. Tween
Student ID G00 40 0775
Current Term Fall 2014
Description STUDENT ED PLAN - ASSOCIATE & TRANSFER
Academic Year Academic Year 2014 - 2015
Active/Inactive Active Plan
Last Modified 5/5/14

Student Goal - Associate Degree for Transfer in Psychology and transfer to San Diego State or San Jose State.
 Placement tests: ENGL 848 & MATH 110.

Comments Referrals: use transfer services to learn how to transfer successfully, join transfer club. Meet with a counselor at least once a semester to monitor progress. SEP valid through summer 2016 enrollment. RETURN to counselor for SEP updates in February 2015 to prepare for fall 2015 and spring 2016 enrollment.

Fall 2014		Spring 2015		Summer 2015	
Course	Units	Course	Units	Course	Units
ENGL 848	4	ENGL 100	3	COMM 130	3
MATH 110	5	MATH 120	5		0
PSYC 100	3	ASTR 100	3		0
CRER 120	3	PSYC 200	3		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0
Total	15	Total	14	Total	3

Fall 2015		Spring 2016		Summer 2016	
Course	Units	Course	Units	Course	Units
ENGL 110	3	ETHN 288	3	PLSC 210	3
PSYC 121	3	PHIL 100	3		0
BIOL 110	4	PSYC 120	3		0
DGME 215	3	PSYC 201	3		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0
Total	13	Total	12	Total	3

Transcript Evaluation Services

If you have taken courses at colleges or universities outside our District:

1. Submit your **official transcripts** to Admissions and Records
2. Request your transcript evaluation through **WebSMART** – *after* the third week of the semester
 - Wait time – approximately 3 – 6 weeks
 - You will see the results of evaluation in **Degree Works**
 - Please see the website for more information
smccd.edu/transeval

Disability Resource Center (DRC)

Building 10 – Room 120

- Counseling and Priority registration
- Learning disabilities assessment
 - or do you have a 504 plan or IEP?
- Test-taking accommodations
- Note-taking assistance
- Services for the hearing impaired
- Assistive computer technology training



Financial Aid & Scholarships

Building 10 – Third floor

- **BOG Fee Waiver Name Change to California College Promise Grant**
 - Apply through your WebSMART account
- Free Application for Federal Student Aid (FAFSA) – fafsa.gov
 - Apply from CSM website
 - Grants (Pell, BOGW & SEOG Grants)
 - Loans (Subsidized Stafford Loan)
 - Work-study Grants
- **Scholarships -- Range from \$100 to approximately \$2,500**
<http://collegeofsanmateo.edu/scholarships/>



Veterans Resource and Opportunity Center (VROC)

Building 16, Room 150

- Priority registration
- Assistance with GI Bill & other educational benefits
 - Tuition & fees
 - Basic Housing Allowance
 - Books & supplies
- Military Service Credit
- Emergency Loan program
- Scholarships



Learning Center

Building 10 – Second floor

- Student Success workshops
- Learning resources
- Tutoring & Mentoring
- Computers/Printers
- Group study rooms





College Center Building 10
Second Floor
Books and School Supplies
Buy, Sell and Rent Textbooks



Academic pricing on Apple and HP Computers

Food on Campus



College Center Building 10 Second Floor

Terrace Grill
(hot food, salad, sandwiches)

Paws for Coffee

The Market (snacks)

Health and Wellness -- Building 5 Second Floor Lobby Le Bulldog (food and drinks)



College of San Mateo

BULLDOG ATHLETICS

[CSM HOME](#)

[ATHLETICS HOME](#)

[SPORTS](#)

[HALL OF FAME](#)

[CALENDAR](#)

Men's Sports

[Baseball](#)

[Cross Country](#)

[Football](#)

[Swimming](#)

[Track & Field](#)

Women's Sports

[Basketball](#)

[Cross Country](#)

[Softball](#)

[Swimming](#)

[Track & Field](#)

[Volleyball](#)

[Water Polo](#)



Learning Communities and Clubs



COLLEGE OF SAN MATEO

PROJECTCHANGE

BRIDGING THE GAP FROM INCARCERATION TO EDUCATION



<http://collegeofsanmateo.edu/learningcommunities/>

Student Life – Get involved!

Office of Student Life – Building 12-211

- Many clubs and organizations to choose from
- You can also start your own club
- Meet other students!
- Have fun!
- Gain leadership skills!

Get your Student ID card!!



Habits for Success

- Use WebSMART to register for classes
- Use WebSMART to drop or withdraw from a class
- Check your my.smccd.edu email
- Be aware of deadlines
- **Get to know your professors**
- Get to know other students
- **Have fun!!**



Next steps!

- I will mark your attendance
- **Make an appointment to meet with a counselor to plan your spring schedule** Building 10, third floor

After you get your registration date:

- Register for the class through WebSMART
- Pay your fees by the deadline to avoid being dropped

