

CSM Resource Requests StuSvcs F2017

			FACULTY	FACULTY	FACULTY
Numl	Program Name	Division	1. Briefly describe the position being requested (for example, biology faculty with expertise in anatomy).	2. Describe the rationale and motivation for the request. Include information on program LOAD; ratios of full-time FTE to hourly FTEF and full-time to part-time faculty; recent faculty retirements; any mandates and regulations affecting the position; and any additional reasons, including impact on the community at large.	3. Discuss how the position will help the department and/or division meet goals and support student learning as described in most recent program review.
51.1	Counseling Services	Student Svcs	<p>International Education Program Counselor</p> <p>Counselor- 50% dedicated to OnTRAC program and programming for probation/dismissed students, 50% to support Career Pathways for undecided students</p>	<p>*1 Academic</p> <p>See attached</p> <p>Attachment: Krystal Romero_ResourceRequests_2017_Counseling_P102.docx</p>	<p>The positions discussed above will address the following goals stated in the 2015 Counseling Division Program Review:</p> <ul style="list-style-type: none"> •Develop strategies, intrusive services, and activities for students to increase college and career readiness •Conduct ongoing review of how to strengthen and institutionalize support for new students •Continue to develop Counseling/Instruction/Pr program collaborations •Students (and instructional faculty) experience the importance of counseling services and students learn how to use resources and services, develop a greater level of college readiness, and engage in educational and career planning. •Consider a "case load" approach for high risk target populations. •Expand methods of intervention and management for students who need more help and structured support. •Develop "touch" points for counselor intervention and processes for effective interventions. •Develop "case management" for selected groups of students (students on dismissal) to adequately monitor student progress and needs. •Review CRR/COUN curriculum to understand and engage personal, educational, and career development.
36.1	Health Services Center	Student Svcs	<p>1) Professional Expert (psychiatrist) under contract to work once a week (8 hours), this position will have an end date with option for contract renewal.</p> <p>2) Professional Expert (rotating health specialty) under contract to work once a week 8 hours, this position will meet the specialty health needs based on student demand. (E: An eye doctor/dermatologist/ or other area in need of increased health concerns). Currently an eye doctor is in demand as many students have not seen an eye doctor in many years and would benefit from an eye exam.</p>	<p>1)The Personal Counseling Department supports the emotional and psychological needs of the student population, however, additional support is needed with behaviors that require medication that is best dispensed by an expert in the field (psychiatrist). An emotionally unstable student can impact the community, campus, and fellow students in a variety of ways that may limit educational growth and goals. There is a portion of the student population that need additional pharmacological support to prevent self harm, physical harm, angry outbursts, or disruptive behaviors that can be addressed with the correct guidance and expertise. This would be a contract position (professional expert) with a maximum of 30 hours per week.</p> <p>2) The overall health of a student is vital, but requires a specialized expert to address health concerns among our student population. Visual acuity, viewing educational material and corrective lens are key components an eye doctor can address to ensure optimal visual health. As the student's health needs get addressed and change, so should the expert necessary to meet the demand. The position would be contracted with an end date, maximum 30 hours a week.</p>	<p>1)To promote emotional and developmental well-being" is the goal of PCC and referenced in the program review. Emotion and physical health are vital components to the educational process. A Psychiatrist can aid a student in removing behavioral or emotional barriers that inhibit the educational process.</p> <p>2)The goal of health services was "to provide comprehensive quality services". A specialist in a health care field that is in high demand among students supports the comprehensive goal. Many students receive little to no medical care during their time as a student and resources within the community are limited (because of insurance or transportation). Offering a student health improvement options supports them in their educational goals by considering the mind, body, and spirit that is necessary for academic success.</p>
45.1	International Students Center	Student Svcs	<p>The International Education Program supports the Counseling Division request for a full-time international counselor to serve international students through curriculum development, programming and direct student service. The position may include counseling and coordination assignments as needed.</p>	<p>The international student population has grown over 500% over the last five years and we now serve 750 students. This counseling position will support students in developing academic education plans, adapting to the US education system, and with cultural adjustment challenges.</p>	<p>This position will support the work that is currently being done by both the International Education Program and the Counseling Division. With additional academic advising, students will gain a better understanding of the US education system and transfer process, while becoming increasingly prepared for success.</p>

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Number	Program Name	Division	Quantity	CLASSIFIED STAFF	
				Description	FT/PT
42.1	Admissions and Records	Student Svcs	1	Admissions and Records Assistant III	Full-time
23.1	— Student Services —	Student Svcs	1	HIGH SCHOOL TRANSITION AND PROMISE DIRECTOR	Full-time
16.1	Disabled Students Programs & Services (DSPS)	Student Svcs	1	Program Services Coordinator - interpreting services, reporting, electronic system	Full-time
16.2	Disabled Students Programs & Services (DSPS)	Student Svcs	1	Instructional Assistant II - lab, classroom, and alt. media	Full-time
14.1	Financial Aid & Scholarships	Student Svcs	1	Financial Aid Program Service Coordinator Outreach and Scholarship see attachment: Claudia Menjivar_ResourceRequests_2017_P1Q2.docx	Full-time
45.2	International Students Center	Student Svcs	1	Program Supervisor (rationale and data available)	Full-time

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STUDENT ASSISTANTS				
Number	Program Name	Division	Quantity Hours Per Week	Description
16.3	Disabled Students Programs & Services (DSPS)	Student Svcs	20	Assist with lab, alternate media book production
16.4	Disabled Students Programs & Services (DSPS)	Student Svcs	20	Provide educational and tutoring support based on disability, coverage for lab and front office

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Number	Program Name	Division	Quantity	EQUIPMENT & INSTRUCTIONAL MATERIALS	
				Description	Est. Cost
16.5	Disabled Students Programs & Services (DSPS)	Student Svcs	30	Smart pens by Live Scribe - to support DRC students across the disciplines	4500
16.6	Disabled Students Programs & Services (DSPS)	Student Svcs	10	Dragon Naturally Speaking - speech to text for students with dyslexia	4500
16.7	Disabled Students Programs & Services (DSPS)	Student Svcs	8	Security Cameras for test proctoring	4000
36.2	Health Services Center	Student Svcs	1	photo scanner (for PCC chart input into the electronic record)	150
36.3	Health Services Center	Student Svcs	1	Pyramed Anywhere Charting upgrade (for PCC-able to access anywhere)	

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Number	Program Name	Division	Quantity	FACILITIES
				Description
45.3	International Students Center	Student Svcs		Shades for East facing windows in International Center