

EOPS/CARE Advisory Committee meeting
College of San Mateo
Wednesday, April 23, 2019
12:00 pm – 2:00 pm
10-110

Committee Members Present: Sylvia Aguirre-Alberto (EOPS/MCC), Arianna Avendano (EOPS/CARE), Steve Axberg (County of San Mateo), Oscar Avila (Student Representative – EOPS Club President), Laura Burtness (Hillsdale HS), Karen Chadwick (CSM Financial Aid), Krystal Duncan (Dean of Counseling), Andy Gomez (EOPS/Adjunct Counselor), Gwen Kenny (EOPS/CARE), Johnny Leon (UC Berkeley), Joyce Lynn (Capuchino HS), Claudia Menjivar (Director of Financial Aid), Sandra Murtagh (Mills HS), Paola Mora (MCCDC), Patrice Reed-Fort (EOPS/CARE/CalWORKs), Roxana Rugliancich (EOPS Counselor), Jackie Santizo (MCCDC), Laurie Tezak (Aragon HS).

Committee Members Absent: Melina Cortez (County of San Mateo), Cynthia Eagleton (Black Parent Association), Steven Hanson (San Mateo HS), Fabian Morales (San Mateo HS), Reeshemah Thornton (SFSU), Mike Mitchell (CSM Transfer Services), Carlos Nolasco (Peninsula AHS).

I. Welcome – Patrice welcomed the group.

II. Review Meeting minutes from November 13, 2018. Minutes were approved.

III. Community Check-in

a. High School Representatives

Steve Axberg (County of San Mateo): Program works with foster youth high school and college students ages 14-21. Melina Cortez attended the November 2018 EOPS/CARE Advisory meeting and during that time there was a new supervisor. There is a new supervisor once again and hoping this one will be long term as well as a new manager. The tentative schedule for ILP workshops for the month of May is available and the topic is “Know Your Rights.” Making sure our foster youth know their rights regarding the system and their health. We just concluded our college tours for this Spring. Jackie (MCCDC) assisted us in coordinating several fun activities for our youth on campus. Helping the youth graduate high school and keep them in college. The students that stay local after they graduate high school we want to continue to keep them connected with the college staff at CSM. The challenges are knowing where they are going to live after graduation. Attempting to do last minute things and staying flexible with us is helpful for our youth. Currently working on dates for the 2-day TAY Summit conference where community partners are invited, challenges local foster youth faith and other challenges. This year the summit may take place at Skyline College, but we are still working on some dates.

Joyce Lynn (Capuchino High School): It has been a challenging year for the counseling department. The co-chair stepped down and is on maternity leave, 2 new counselors, veteran counselor, and a sub. We are usually more connected. Kelly McLoughlin is in my office and is

the CTE & Career Coordinator. Still doing a partnership with Skyline and we are having a great turnout for CSM. PEP at Capuchino had a well-attended orientation. Last year it was difficult to get the students to get their counseling appointments in. This year, Carol and Alicia got most students signed up for counseling appointments. With Skyline they are online counseling appointments and registration workshops. Everything else is onsite at Capuchino HS except DRC students. DRC students go to Skyline or CSM to get those resources through field trips. Last minute kids coming in due to UC admission disappointments. Students are signed up for Super Saturday. Everyone is signed up for the Promise Scholarship. Students self-identify in the early bird survey and we have them update throughout the year whether they were on free reduced lunch. Arianna came in and I called in all the students going to CSM. We did not do the usual college readiness, but I thought it was really successful. There are 9 students scheduled to come to EOPS Preview Day. I am really pleased with that. Moving forward next year we can identify those kids earlier and do some work with them. Closer to the end of graduation is when students really need the information and sometimes the students are disconnected starting earlier in the year. Commit to Your Future Day is being planned by Kelly and will celebrate all the kids at lunch on Friday, May 2nd. All aspects coming such as community colleges, employers and universities. The new principal is not so focused on four year universities. There is support for community colleges discussing Promise and getting rid of the frenzy around everyone having to go to a prestigious four-year. Attended a Google field trip with Kelly and HR is changing their recruiting process to be more geared towards community college.

Sandra Murtagh (Mills HS): I have been on medical leave for 5 months. Everyone at CSM has been so wonderful in terms of missing deadlines. Alicia and Carol visited and got students signed up for PEP. Only 9 kids that didn't do PEP. 2 students will be attending Super Saturday. Mills has 2 health classes that Skyline is teaching for CTE. There are a lot of students interested in taking a class at CSM. We would like to have all the community colleges represented. Many students have applied to Promise and the students are happy to have heard back. There are students who did not get into the universities they wanted to and it was very difficult this year. Students are being signed up for the community colleges that they want to attend. Next year will be a much better year.

Johnny Leon (UC Berkeley): Currently in the immediate aftermath of Fridays announcements for students admitted and not admitted. Beside from the general advising that I do for the College of San Mateo at the Transfer Center. I have a cohort of students who I am managing here at CSM and other community colleges. I have been checking in with those students to see what the outcome of their admission status was. Typically in years past as the community college transfer center at Berkeley, we would receive a list of students who were admitted a day or two prior before the emails sent out. This would allow us to follow up accordingly. There has been leadership change and we are trying to re-invest and reestablish those relationships. This year we did not get a list so I am having to manually learn from students what their admission status was. The weight and anxiety is not easy. I have had mostly positive results with the twelve students I reached out to. Ten students out of the twelve were admitted to UC Berkeley. If there are any students who need follow-up from any UC whether admitted or not, they can be sent my way. I can still give general advising about what they want to do next whether it is an appeals process

about the decision or if they want to talk about applying next year. At this point we want to think what the application looks like for the student who may have not been admitted. If they have a printout of what they submitted and they should have access to this. We can take a look at the areas where there could have been changes or where things could have been said differently. Their stories are important and often their story isn't told the way that it can.

Ka'Ryn Holder-Jackson (ACCEL): ACCEL SM County is the consortia of the 5 adult schools in the 3 community colleges. We love the relationships with our community colleges and we are looking at our student population while focusing on our 3-year plan. Looking at the successes so far and we have had great successes. Establishing and strengthening our adult basic skills program and adult secondary skills program. We have focused primarily on ESL learners and now looking at other populations we can work with our adult education program. Looking into re-entry and those who have a job but want a better job, those who have been laid off because their jobs who have gone away, those re-entering after being incarcerated and who have not completed high school diploma or GED. Talking with the adult school directors and the area I would like to focus on is finding out how we can strengthen the career path for students, deciding what their purpose is, what would they really liked to do. I want them to be able to identify what their skills and talents are. A few students entering the facilities management program at CSM. Many of our students are immigrants and undocumented so we are looking at what would be the best road for them to make significant gains so they would be able to live in the county and not have to go far away from where they live to go to work. Entrepreneurship is a viable option. Many of the employers are moving from full time employee to contract employees. Looking to hold workshops available when many people do have a job to start talking about how to think like a CEO and still work while trying to have a business. Looking to build alliances with financial services representatives that will not push their company but will talk about how to provide real wealth for retirement and to create wealth for their family. Math is a big issue we are also looking at. Math is not the strong suit for many. Looking at ways to work with the colleges to have a professional development day that can be focused on Math with the professors. The 3-year plan for the state is due in June. We meet the 3rd Thursday of every month. As we move forward in the 3-year planning process we will be focusing on the ABE/ASE and would love to have someone be a part of the work groups.

Laura Burtness (Hillsdale High School): Had a CSM College & Career class in the Fall at Hillsdale HS. It went really well it helped the students matriculate to CSM. This will also be offered in the summer. Held multiple smccd registrations and enrollments. There is a disconnect with the matriculation process for students. We are offering more CSM college classes this summer and fall. Offering intro to film, business, and accounting. The classes are successful and students enjoy taking them. Promise has been confusing this year and especially with undocumented students. Met with all 2.0 students and below. Honor students and UMOJA students come as well. Will want to capture first gen students coming to CSM and have just EOPS come.

IV. College of San Mateo Check-in

Financial Aid (Karen Chadwick): Nominees and student awardees to scholarships offered to high schools. An invite along a letter they will get via email will be sent out soon. Students have until the 6th of May to RSVP to the ceremony. Spoke with Carlos from Peninsula and he mentioned that the students' parents that went last year enjoyed seeing their kids walk across the stage to get awarded. The response was good to hear. Always a full house at the ceremony and this year will be on Friday, May 10th. A small batch got sent out to CSM students and another batch will be sent soon. More updates are on the website for students. Donors this year wanted to pick the recipients.

Financial Aid (Claudia Menjivar): Close to 500 applicants for Promise. 167 did not have FAFSA/CA Dream Act application on file, which is required for Promise. Students that are undocumented and don't qualify for AB540 can be referred to the Director of Promise, Tiffany Zammit. Promise recently hired a PSC working with financial aid and the PROMISE team. She is in contact with students with financial aid requirements making sure they complete everything before they get awarded.

MCC/DC (Jackie Santizo): We have the Scholar Intern program and are currently in the process of expanding for next year. Currently have a student doing outreach and the role is to be more invested at the high schools focused on recruitment, helping with applications, and getting students more involved in the community. Many positions will be coming out and the application will be sent out soon. Excited to work with campus partners and talking about issues through a social justice based lenses. There is a newsletter to stay updated with what is happening at MCCDC or if there is an event you want to be promoted through the community section of the newsletter. We also do campus tours and have worked with the ELD population at SMHS, but are looking at AB540, undocumented, foster youth and LGBTQIA+ students. We are creating those safe spaces for those student populations. The CA Community College's dreamer's project report came out and it is a survey about how community colleges are serving undocumented students. Our district has been highlighted. Collaborating with immigrants rising, the lead for undocumented support, and are looking at undocumented people holistically. Any students in middle college will celebrate migration celebration the 18th of May. Many collaborative things happening. DREAMSF has worked with CSM and they offer an internship for students. The workshop allows them to develop their personal development and their work experience.

Student Representative – EOPS Club President (Oscar Avila): Being in office with the club has been a great learning experience. We have hosted many events such as an Art De-Stress workshops for students. We want students to enjoy their time here and enjoy their CSM experience. The EOPS services provides for students is really helpful and makes them see what their strengths are and what potential assets they have. Sometimes mental health is an issue and coming to school gives anxiety.

Retention Specialist (Paola Mora): 2nd Annual Migration Celebration taking place. The DREAMSF program works with different organizations in the city to provide internships for

undocumented students. It assists students in expanding their professional skills. I have been supporting students in this process.

V. EOPS/CARE Check-in (Krystal Romero, Gwen Kenny, and Arianna Avendano)

Dean of Counseling (Krystal Duncan): There is a clause in the title 5 regulations that some colleges have already adopted that some students don't qualify for AB540. Students can take up to 6 units at the state residency tuition. Promise started off as Year One to serve first year students. Our sister college often does a lot of research and brings a lot of equity conversations to the forefront that may not arise here on its own. Our sister college Skyline has always been called Promise Scholars program to help increase their graduation rates. Last year because of funding trickling, the Board gave us 1 year of funding which was Year One Promise. We were given 3 years of funding so the model we are replicating is the ASAP model from New York community colleges who serve underrepresented students. This year we go to selection criteria and this means that the students who were in promise last year can stay for 2 more years. The idea is graduation and completion. Prioritization is based on income and will continue to have conversations about what other criteria could be a part of this. It may be three-hundred fifteen new students that they can take in this year. They are still working on the messaging. I am intricately involved in what is happening with the program. We have to be transparent with our high school contacts. This isn't the program marketed last year. We will continue to keep everyone informed on Promise. Making sure all students are applying for the most that they can apply for. EOPS is still the way to go if they are eligible. We are working with Promise, but if they qualify for EOPS you want them to go through EOPS first. Super Saturday is over enrolled. One-hundred and fifty students are signed up. We are leaving the application open for today and would like for students to be sent at 8am. 5 slots left for the 10am and overenrolled for the others. HS transcripts are not required, students need to know what grades they got in certain levels of math and what English they took. Our district purchased a customer relations management tool based off Salesforce. Process analysis for how to track the students and how to know where they are. We will have access to data about the students that we have never had before. The high schools will be involved and will also have access to this information.

a. Reviewed EOPS Fact Sheet Spring 2018

Program Services Coordinator – EOPS/CARE (Gwen Kenny): Have been working with our PRIE (Planning, Research, and Institutional Effectiveness) office to garden more data about the current students in the program. The Fact Sheet looks slightly different and has been updated to include information on student first generation status, self-identification as former foster youth, cumulative/term GPA, and comparison of demographic data from fall 2018 with the college wide non-EOPS student comparison group. There is also information on high school attended. This semester we are serving 322 students, with 234 continuing and 88 new students. Serve fewer in the spring than in the fall and are serving an increase number of students this spring than last year's spring. 51 of current EOPS students are in the Promise Scholars Program. The additional data that we are working with PRIE to garner is going to be include on the next EOPS Advisory

Fact Sheet is more in depth information on percentage of students full/part time, veteran/military status, identified disability, first time CSM students and majors.

Program Services Coordinator – EOPS/CARE (Arianna Avendano): As we prepare to bring in the new group of students for fall 2019 we will be having our EOPS Preview Day tomorrow. We are expecting 28 students to participate this year and the numbers are continuing to grow versus the last few years. We have received 9 applications from Capuchin, 4 from Baden HS, Half Moon Bay, 2 from Hillsdale HS, 5 Peninsula HS, 7 from SMHS and 2 from Woodside HS. Students arrive in the morning and are here until about 2pm, we have an orientation for the students and it's a very informative day. The students will be going to a college class with their mentors, current EOPS students who completed a mentor training. The students enjoy this opportunity to volunteer their time. Mentors are majoring in what the mentee wishes to major in, campus tour often takes place if a class is canceled. Staff on campus comes and shares information with the high school seniors. Preview Day is supposed to get the student to get a preview day of what EOPS is going to offer them, what college life is going to look like for them and we want them to come back to SCRIP. SCRIP takes place in June upon graduation. Applications for SCRIP will be sent out to the high school contacts. SCRIP takes place June 10th through the 19th with 2 orientation dates, 1 of which is mandatory. Students can always come into our office hours. Students still need to have everything finished such as matriculation before entry to the program.

EOPS Counselor, Coordinator (Patrice Reed-Fort): An additional important function of the EOPS/CARE Advisory Committee is to assist us in making local decisions when it comes to our programming and how we implement Title 5 regulations locally here on campus. As a result of AB705 there have been issues that have come up in the recent past. New support classes have been brought on along with high-unit Math courses. A number of students are taking one course which may occupy up to 8 units of their total semester enrollment (i.e. Math 120 (5 units)/Math 820 (3 units)). Our current local rule surrounding unit enrollment - students must have 9 units of enrollment at CSM and full-time enrollment in the district. When it comes to onboarding the student it does make things tricky for EOPS if they are not enrolled in 9-units at CSM and yet are full-time in the district. We want to bring forth to the committee an adjustment to the implementation of that local rule. If a student comes to us and has less than 9-units of enrollment at CSM (but full-time in district) we then have the purview to make a decision to onboard them with EOPS at CSM if the student is going to continue at CSM moving forward.

Dean of Counseling (Krystal Duncan): We only do this on the onboarding process, how many units they have within the district is at the beginning. We still want to keep the eligibility criteria at 9-units, but see if we are on the right track. We have a special admit criteria where we can make exceptions. This is our rule; it is a local policy. Income and being educationally disadvantaged are Title 5. Yet, the units that students are taking may lead them to not be able to take advantage. The engagement piece is the biggest piece. If the student is not here at much they may not be able to engage and decreases the likelihood of success. We have to be mindful of bringing someone in under 9-units, evening students is a different process. How is the student

going to make it to tutoring or do activities if they do not have a main campus? We can have those conversations with students when things come up.

EOPS Counselor, Coordinator (Patrice Reed-Fort): This situation has come up maybe less than 10 times. But we anticipate this being a reoccurring theme as more and more students enroll in these large unit courses. We will sit down and have a conversation with the students to make sure they understand what the best move is for them.

In brainstorming ways to be more creative with outreach and connecting HS students to EOPS early on. We run an Instagram page for our current students. What if we started an Instagram for high school students, sent updates and posted stories as deadlines approach. How do we get those students in those feeds without feeling like we are hammering them?

Dean of Counseling (Krystal Duncan): Any things rising up as we go moving forward we can use for our SMART Goals. We really want to refer students to the adult school if they find the math challenging. Standard curriculum, friendly, contextual and relevant to something the students are interested in. One of PCS can attend one of the ACCEL meetings next time the Math is on the agenda. Reaching the parents and having them be guest speakers at the night events can also increase outreach through family engagement. How to engage with former foster youth and SM adult school students.

VI. Closing

Next meeting scheduled for Tuesday, November 13, 2019

College of San Mateo

EOPS/CARE Advisory Committee Meeting Minutes November 13, 12:00 pm, 10-110

Committee Members Present: Sylvia Aguirre-Alberto (EOPS/MCC), Arianna Avendano (EOPS/CARE), Melina Cortez (County of San Mateo), Steve Hanson (San Mateo HS), Laura Burtness (Hillsdale HS), Karen Chadwick (CSM Financial Aid), Gwen Kenny (EOPS/CARE), Joyce Lynn (Capuchino HS), Claudia Menjivar (CSM Director of Financial Aid), Patrice Reed-Fort (EOPS/CARE/CalWORKS), Roxana Rugliancich (EOPS Counselor), Jackie Santizo (MCC/DC), Laurie Tezak (Aragon HS), Patty Villar (ACCEL SM County).

Committee Members Absent:, Cynthia Eagleton (Black Parent Association), Fabian Morales (San Mateo HS), Krystal Duncan (EOPS/CARE Director, Dean of Counseling), Oscar Martin Gardea (Director of EOP SFSU), Laurie Tezak (Aragon HS), Reeshemah Thornton (SFSU), Mike Mitchell (CSM Transfer Services), Sandra Murtagh (Mills HS), Carlos Nolasco (Peninsula HS).

I. Welcome – Patrice welcomed the group.

II. Review Meeting minutes from April 10, 2018. Minutes were approved.

III. Community Check-in

a. High School Representatives

Steven Hanson (San Mateo High School) – Arianna has been speaking in the senior classrooms at San Mateo High School. There are a good percentage of students who are in AVID, but are community college bound students. Incorporating EOPS in some capacity within the AVID classes would make valuable sense.

Laura Burtness (Hillsdale High School) – Beginning of the year survey to identify community bound students in the works. All seniors are called in to come and complete the survey. Career Readiness class with Andy Gomez is going well. Students benefit from the one-on-one with CSM staff. Will be doing a 2-year Career Fair with the seniors. CSM, Skyline and Canada are coming November 28th.

Joyce Lynn (Capuchino High School) – New principal Jesse Boise at Capuchino (Jesse Boise) from SMHS. Career Day took place and was really successful. A total of 40 career speakers came and the entire school participated. Jackie Spier came at the last minute and hoping she will come to the Day of Action event. Great feedback from teachers. Focusing on the career interests profiler with seniors and then the counselors work with the students. Working with groups is not working for this class so rethinking some of the workshops. Students need more guidance and inspiration. The new onsite credit recovery program is a challenge to get students to graduate. Any ideas for smaller groups to assist students with more individual attention would be helpful.

Melina Cortez (County of San Mateo/ILP) – A couple changes in ILP, a new supervisor, Diane. Program manager will be retiring mid-December. Getting everyone up to speed with programming. Not holding monthly workshops in North and South counties at this time. ILP had a financial workshop, but it was canceled due to low enrollment. There are 40 seniors in foster care who will need to get FAFSA/CHAFFEE/GPA verification. John Burton will report numbers at the end of the year. Transition services to the aftercare team when they are 21 years of age, but they can be a linkage to supports. Partnership with Silicon Valley is ongoing.

IV. College of San Mateo Check-in

MCC/DC (Jackie Santizo) – Hosting drop-in hours for anyone who wants to see the PSC for SparkPoint. Nicole, PSC for SparkPoint did a credit score lesson and students are in the space getting the information while she is there. Student run center is following a four-year model. Students are doing projects with different programs on campus. Re-shifting to more community-oriented and rebranding what it means to be a foster youth on campus. LGBT support continues and running QT Chats. Hired undocumented support, hired a Retention Specialist to discuss SB68 expansion for AB540. Working with students one-on-one and linking them to other support services on campus. Students are working with basic needs and we don't give them the professional skills they can attain early on. Students were having trouble writing their extra curricular activities for college applications. Paola can be contacted for any issues with students filling out the AB540 form. Staff can now donate to the center to provide additional food funding. With additional grand funds will push fundraising for funding for speakers and food.

Financial Aid (Karen Chadwick) – The 19-20 District-wide scholarship is available and open to incoming high school seniors, continuing and transfer students or anyone leaving. The personal statement portion has changed, campuses decided to do three short essay questions. The question will be 250 word max essay questions (academics, volunteer/extra-curricular activities/additional information). There are prompts to assist students with this process. The application isn't due until March 2, 2019. New challenge is with the CCC application. Students aren't getting an email until they enroll. Students need to transition their email to the my.smccd.edu and need to notify financial aid. Student Success Completion grant has changed slightly. If a student gets any CAL grant and are enrolled in 12-14 units they get additional money (\$1,298 academic year). Students get additional money if they take 15 units or more (super full-time). Students still need to maintain good academic progress.

V. EOPS/CARE Check-in (Arianna Avendano, Gwen Kenny, and Patrice Reed-Fort)

- a. Reviewed EOPS Fact Sheet Fall 2018
- b. Discussion of AB 705 and Multiple Measures and potential impact on program recruitment efforts.

VI. Closing

- a. Next meeting scheduled for Tuesday, April 16, 2019.