

## Tayag, Elnora Kelly

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**From:** Morris, Teresa  
**Sent:** Saturday, January 26, 2019 5:46 PM  
**To:** CSM Librarian  
**Cc:** Anderson, Rene; Baden, Robbie; Bruni, Peter; DeAndreis, Emil; Fitzgerald, Vincent; Goldstone, Scott; Jones, Barbara; Keller, Daniel; Kitamura, Jon; Lau, David; Lawrence, Sara; Luck, Joyce; Mangin-Hinkley, Sarah; Maxwell, Timothy; Reynolds, Roberta M.; Stafford, Anne; Treanor, Eric; Webster, Katherine; Cooper, Shanna; Tayag, Elnora Kelly; Burns, Chris; Dyckman, Lise; Montgomery, Matthew; Roach, Stephanie; Tabatt, Kalina; Thomas, Lia  
**Subject:** SPRING 2019 CSM Library and English 100/105 Faculty Partners for Information Competency  
**Attachments:** ENGL LIBRARIAN LIST-01252019.pdf

Greetings all,

Attached you will find the list of faculty partners for Fall 2018.

Partners:

I've tried to keep the librarian/ENGL instructor pairings the same, but some of you will see some changes. Please consider adding the librarian to your Canvas course shells. There is a new "Librarian" role in Canvas that you can use to add the librarian to your course shell. If you add your librarian partner using that role, they will not be able to see grades (which is good) but have enough permissions participate in course discussions (if invited by you), host a [conference](#) or students can communicate directly with librarians using the Canvas Inbox.

Communication:

Communicate with your librarian partners early in the semester about your essays and writing plans. Submitting requests early can help with the tight schedule in popular months but communication and earlier collaboration will also be helpful. There may be other optimal times earlier in the semester where library instruction sessions can support and enhance learning outcomes.

**New scheduling system:**

We have transitioned to a new scheduling system.

<https://collegeofsanmateo.libcal.com/spaces?lid=365&gid=1916> With this system you can see the availability begin two weeks out. Also note, the system checks for space availability – please also check with your librarian partner to see if they are also available – we’ve got adjunct librarians who don’t work at CSM every day.

Teresa Morris, MSLS

Reference and Instruction Librarian and Professor - Library Studies

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