

# College of San Mateo

## 2018-19 CTE Instructional Program Review

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### Program Name

*Please select your program*

Dental Assisting

### Division

*Please select your division*

Math/Science

### Submission Date

**1a. Provide a brief description of the program and how it supports the college's Mission and Values Statements, its Diversity Statement, CSM's and SMCCCD's Strategic Plans, and the college's Educational Master Plan. You may also discuss any factors that have impacted the program and its enrollment. Include changes in student populations, statewide initiatives, transfer requirements, advisory committee recommendations, legal mandates, workforce development and employment opportunities, and community needs.**

*If your answer is more than 2000 characters (approximately 300 words), please upload a Word document below (10 MB or less). If you're not sure, please upload your answer. Please upload text only; we cannot ensure that non-text such as images, diagrams, or charts will be retained in the final submission.*

The Dental Assisting Program (AS and CA) at College of San Mateo is a two semester program. Accredited by the Commission on Dental Accreditation and provides a comprehensive education in preparation to take the California State Board exam and the National board Exam.  
The program promotes and supports the following Institutional Priorities:  
Priority 1: Student Success. With an attrition rate of only 1%, for the last 2 years, the goal of the application selection is to improve in class performance. Qualitative and antidotally faculty perception is better student performance & learning.  
Priority 2: Academic Excellence. Successful completion of the dental assisting program requires that students receive a minimum of a 75% in all their courses both didactic and laboratory.  
Priority 3: Relevant, High Quality Programs. The need for dental assistants in the county is very high. There are rarely enough students to meet all the request from county dentists for interns from CSM. In addition, every graduate who wants one, has a job upon graduation

**2a. Describe the results of your previous Program Review's action plan.**

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Our action plan from previous Program Review was accomplished through using technology to update our student's evaluations.

**2b. Program coherence and effectiveness: Explain any curriculum changes since last program review, including SLO alignments.**

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Nwe course was developed, DENT 730 Occupational Safety and Infection Control in Dentistry, the intention of the addition of this course to the curriculum was to consolidate the infection control education. Previously taught throughout the program inefficiently. Dent 743 Coronal Polish and Dent 744 Dental Sealants courses, each 0.5 units, these were banked and the information was folded into the Dent 741 Chairside and Dent 722 Dental Materials courses taught in the spring. These curriculum changes demonstrated a more effective program schedule.

**2c. Student success and equity: Discuss what your program has done to address equity gaps between student populations and between modes of delivery (online, hybrid, and face-to-face), describing your successes, works in progress, and/or ongoing challenges.**

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The Dental Assisting program student population has changed and the equity gaps present to be much closer than in the past, as a program we have improved our efficiency to reduce the cost to the student for materials and instruments. Academically we now have a tutor and faculty are opening up labs to work with students during their office hours. This has had positive results for our students.

**2d. Provide an update on any long-term plans that are still in progress (if applicable).**

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Long term plans are improve our marketing for recruiting new students.

**3a. Course and program assessment. Discuss the results of your program assessment. Explain any strategies, research, initiatives, curriculum development or other activities intended to improve student learning and promote educational equity in your discipline, either at the course or program level.**

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Program Assessment: The program and the courses are meeting their objectives. The programs needs are to address how to attract and retain students to register for classes. The method will be to create a new marketing brochure and register accepted students earlier.

**3b. General Education / Institutional assessment. Discuss participation in any General Education, Core Competencies, institutional or interdisciplinary assessment activities.**

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None

**4a. Review the program's available labor market data, as applicable. Here are two relevant links:**

- [State of California Employment Development Department, Labor Market Information Division](#) (the official source for California Labor Market Information):
- [Employment data \(by Program Top Code\) from the State Chancellor's Office](#)

**Explain how the program meets a documented labor market demand.**

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Our program can not meet the labor demand as we have very small supply of Dental Assistants entering our program and the labor need is larger at this point based on a number of factors. This supports our need to market differently to be more attractive to students unsure of what they want as a career option.

**4b. Summarize student outcomes in terms of degrees and certificates. Identify areas of accomplishments and areas of concern.**

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Our student ourcomes for certification is 299, average 30 per year. We have continual increase in numbers of degrees. Once our students get into the program they are very sucessful. Enrollment needs to be higher to keep that trend going. Low enrollment is a concern.

**4c. Review and update the program's Advisory Committee information. Provide the date of most recent advisory committee meeting.**

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The advisory council has been consistently supportive, the number of attendees is lower than ideal, members find it hard to attend due to other commitments.

#### **Advisory Committee Information**

File upload

[Meeting Minutes April 20, 2018.docx](#)

#### **5a. Provide a brief description, including actions, measurable outcomes, and timelines**

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The Dental assisting program is having its accreditation site visit this year 2018. The results of that site visit will give us a clear plan for improvements and outcomes.

#### **5b. What will your program do to increase student success and promote student equity in the next two years? What kind of professional development and institutional support will be engaged and enacted to meet these goals?**

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The Dental Assistant program student success is very good at 100% completion rate last year (2018) and 99% the year prior (2017). We are constantly promoting student equity and addressing our student's needs. The professional development our faculty will need is more canvas training and teaching methodology.

#### **5c. Describe other professional development activities and institutional support and collaborations that would most effectively ensure that the program achieve its goals and plans.**

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Faculty will attend annual dental educator conference throughout California.