

Accessibility and Universal Design Advocate Announcement

Description of Advocate Professional Development and Responsibilities

College of San Mateo is seeking intermediate-level Canvas users who want to be an accessibility advocate for their division. Participants will receive 18 hours of professional development from a community of Canvas and accessibility experts, and develop or revise one of their own online courses to ensure it is fully accessible to people with a wide range of abilities, disabilities, and other characteristics.

Time Commitment

- 38 Hours in total, which will be paid at your special rate over the course of one academic year to include the following activities:
 - Summer 2018: 18 hours of professional development from 9:00 am to 3:00 pm on Wednesday, May 30th through Friday, June 1st.
 - Using the skills acquired in the summer workshops, develop and present an accessible online course by first cohort meeting in September 2018.
 - 10 Hours in Fall 2018 and 10 Hours in Spring 2019, days and times to be determined
 - Attend monthly cohort meetings.
 - Share successes and challenges in developing accessible course content.
 - Provide office hours and support to faculty in your division, either virtually by web conference or face-to-face.
 - Provide workshops/trainings/presentations within your division, either virtually by web conference or face-to-face.

Minimum Background and Abilities

- Taught an online course in Canvas for at least 1 semester (can include Spring 2018 online courses);
- Comfortable with peer-to-peer mentoring;
- Effective organizational planning, communication and interpersonal skills;
- Possess the ability to think “outside the box” and to lead and manage change in a positive and inclusive manner.

How to Apply

- Please complete the online [CSM Accessibility and Universal Design Advocate Interest form](#) by Friday, March 30, 2018 at 11:59 PM.