

- Overview
- Academic Senate Committees
- Administrative Groups
- College Committees at Large
- Institutional Planning Committees
- Committee Archive
- Institutional Planning Committee (IPC)
- Committee Directory
- Planning, Research, and Institutional Effectiveness
- Academic Senate
- Contact Us



**Summer 2019 Session begins**  
June 10, 2019

**Parking permit requirement begins for Summer 2019**  
June 17, 2019

**Independence Day Holiday**  
July 4, 2019

**Sexual Misconduct & Title IX**

[f](#) [t](#) [in](#) [v](#) [i](#)

## Institutional Committees

### Distance Education Advisory Committee (DEAC)

#### Mission

The immediate and long-term future of distance education and educational technology involves the merging and integration of many forms of teaching, learning, communication and adaptive, technologies. These technologies include onsite educational technology and distance learning tools and systems.

College of San Mateo's Distance Education Advisory Committee advises and makes recommendations on policy and plans for the academic use of these technologies to a variety of governance and administrative entities, including the Institutional Planning Committee (IPC), the Committee on Instruction (COI), other college and district committees, and the Vice President of Instruction and the Dean of Academic Support and Learning Technologies. DEAC reports directly to IPC.

The CSM Distance Education Advisory Committee facilitates the development of distance learning instruction in response to student and community needs, and the latest developments and standards in educational technology. The committee is committed to supporting faculty and students in obtaining training in the use of appropriate technology for teaching and learning, both in the classroom and online. The committee evaluates current and emerging resources and educational technology used to instruct, support, and educate CSM Distance Education and on-campus students to determine what changes or improvements need to be made to meet the needs of our faculty and students, and makes recommendations based on these evaluations.

The phrase "educational technology" is often associated with, and encompasses, [instructional theory](#) and [learning theory](#). Educational technology involves "the theory and practice of design, development, utilization, management, and evaluation of processes and resources for learning," according to the Association for Educational Communications and Technology (AECT). Educational technology includes, but is not limited to, software, hardware, learning management systems, and cloud-based applications such as wikis, e-portfolios, apps, and other online tools.

Please note that the committee was changed from the Distance Education and Educational Technology Committee (DEETC) to Distance Education Advisory Committee (DEAC) in April 2019. The change was made to better align the committee name to District DEAC and our sister colleges.

The goals of the committee are to:

1. Help shape a college vision of distance education;
2. Provide direction for integrating educational technology into all on-campus and distance education courses and programs;
3. Guide departments, faculty and staff towards an efficient, effective, and consistent use of educational technology;
4. Recommend policies for quality and academic rigor of all distance education classes;
5. Encourage faculty to participate in and make recommendations on the development of courses, course materials, and the use of appropriate educational technology;
6. Help guide student accessibility and promote distance education courses as a viable option for pursuing educational goals;
7. Develop procedures and guidelines for education technology and online instruction in consultation with the Accreditation Liaison Officer and Vice President of Instruction regarding compliance with external mandates, including specifications articulated by Title 5, Accrediting Commission for Community and Junior Colleges (ACCJC), and Section 508 of the Federal Rehabilitation Act;
8. Make recommendations to provide centralized online access to all student support services and resources;
9. Make recommendations to provide online support for students, such as creating an online readiness course for students struggling to use educational technology;
10. Provide support for professional development for all faculty and staff at the college in the area of educational technology;
11. Advise the college community about the appropriate use of proprietary applications (e.g. textbook publishers' online resources) that support teaching and learning; and
12. Consult, advise, and collaborate with, as appropriate, other college and district staff concerned with the effective use of distance education and educational technology.


#### Members

Name	Representation	Email Address	Office Phone
Nuri Ahmad	Student Representative (Fall 2018, Spring 2019)	<a href="mailto:nuriiliniahad@my.smccd.edu">nuriiliniahad@my.smccd.edu</a>	-----
Sue An	ESL	<a href="mailto:ans@smccd.edu">ans@smccd.edu</a>	(650) 574-6357
Tania Beliz	Biology	<a href="mailto:beliz@smccd.edu">beliz@smccd.edu</a>	(650) 358-6248

Diana Bennett	Digital Media	bennettd@smccd.edu	(650) 358-6769
Bryan Besnyi	Information Technology Services	besnyib@smccd.edu	(650) 358-6794
Tarana Chapple	Dean, Academic Support	chapple@smccd.edu	(650) 574-6572
Paul Hankamp (co-chair)	Biology/DE Coordinator	hankamp@smccd.edu	(650) 574-6626
Steven Lehigh	Economics	lehighs@smccd.edu	(650) 574-6428
Trang Luong	Counseling	luongt@smccd.edu	(650) 574-6583
Joseph Mangan	Cross Country/Track	manganj@smccd.edu	(650) 574-6448
Teresa Morris	Library Studies	morrist@smccd.edu	(650) 574-6579
Carol Newkirk	Director, Disability Resource Center	newkirkc@smccd.edu	(650) 574-6642
Rosemary A. Nurre	Accounting	nurre@smccd.edu	(650) 574-6493
Anniqa Rana	Director, Guided Pathways	rana@smccd.edu	(650) 574-6171
Erica Reynolds (co-chair)	Instructional Technologist	reynoldse@smccd.edu	(650) 574-6271
Jasmine Robinson	Information Technology Services	withamj@smccd.edu	(650) 358-6788
Chris Smith	Biology	smithchris@smccd.edu	(650) 358-6516
Jing Wu	Modern Languages (Chinese)	wu@smccd.edu	(650) 574-6341

## 2018-2019

### Agendas



- May 8, 2019
- April 10, 2019
- March 13, 2019
- February 13, 2019 
- December 4, 2018 
- November 6, 2018 
- October 2, 2018 
- September 4, 2018 

### Minutes

- May 8, 2019
- April 10, 2019
- March 13, 2019
- February 13, 2019
- December 4, 2018 
- November 6, 2018 
- October 2, 2018 
- September 4, 2018 

## 2017-2018

### Agendas








- May 2, 2018 
- April 4, 2018 
- March 7, 2018 
- February 7, 2018 
- December 5, 2017 (Meeting Cancelled)
- November 7, 2017 
- October 3, 2017 
- September 5, 2017 

### Minutes








- May 2, 2018 
- April 4, 2018 
- March 7, 2018 
- February 7, 2018 
- December 5, 2017 (Meeting Cancelled)
- November 7, 2017 
- October 3, 2017
- September 5, 2017 

## 2016-2017

### Agendas





- May 2, 2017 
- April 4, 2017 (Meeting Cancelled due to Spring Break)
- March 7, 2017 
- February 7, 2017 
- December 6, 2016 
- November 1, 2016 
- October 4, 2016 
- September 6, 2016 

### Minutes









- May 2, 2017 
- April 4, 2017 (Meeting Cancelled due to Spring Break)
- March 7, 2017 
- February 7, 2017 
- December 6, 2016 
- November 1, 2016 
- October 4, 2016 
- September 6, 2016 

## 2015-2016




### Agendas

- May 10, 2016 (Meeting Cancelled)
- April 19, 2016 
- March 15, 2016 
- February 2, 2016 
- December 1, 2015 
- November 3, 2015 
- October 6, 2015 
- September 1, 2015 

### Minutes

- May 10, 2016  (Email Updates)
- April 19, 2016 
- March 15, 2016 
- February 2, 2016 
- December 1, 2015 
- November 3, 2015 
- October 6, 2015 
- September 1, 2015 

### October 6, 2015 Resources

- Program Review Data, Mode-Comparison, Spring 2016 Cycle (available mid-November, 2015)
- CSM Online Students: A Survey of Student Perceptions, Unabridged, Spring 2011 
- Surveys of Online Students Who Withdraw, 2012-2015
  - Online Withdraw Survey, Spring 2016 
  - Online Withdraw Survey, Fall 2015 

## 2014-2015

### Agendas

### Minutes

#### Agendas

- [April 20, 2015](#) 
- [March 30, 2015](#) 
- [February 20, 2015](#)
- [November 18, 2014](#) 
- [October 20, 2014](#) 
- [September 22, 2014](#) 
- [September 8, 2014](#) 

#### Minutes


- [April 20, 2015](#)
- [March 30, 2015](#) 
- [February 20, 2015](#)
- [November 17, 2014](#) 
- [October 20, 2014](#) 
- [September 22, 2014](#) 
- [September 8, 2014](#) 

### 2013-2014

#### Agendas

- [May 5, 2014](#) 
- [March 21, 2014](#) 
- [March 10, 2014](#) 
- [February 24, 2014](#) 
- [February 10, 2014](#) 

#### Minutes

- [May 5, 2014](#)
- [March 21, 2014](#)
- [March 10, 2014](#) 
- [February 24, 2014](#)
- [February 10, 2014](#)

### 2012-2013




#### Agendas

- [May 17, 2013](#) 
- [May 8, 2013](#) 
- [May 1, 2013](#)
- [April 24, 2013](#)
- [April 10, 2013](#) 
- [March 13, 2013](#) 
- [February 20, 2013](#) 

#### Minutes

- [May 17, 2013](#)
- [May 8, 2013](#)
- [May 1, 2013](#)
- [April 24, 2013](#)
- [April 10, 2013](#)
- [March 13, 2013](#)
- [February 20, 2013](#)


#### Committee Plan

- [CSM DE Plan: 2017/2018 - 2020/2021, 5-5-2019 \(updated revision\)](#)
- [CSM DE Plan: 2013/14-2016/17, 5-5-2014](#) 
- [CSM DE Plan, Workplan of Activities, 5-24-2016](#) 
- [CSM DEETC Distance Education Plan Timeline, Draft only, 9-21-2015](#) 

#### Reference Documents

- [College of San Mateo Substantive Change Report 2013](#) 
- [Best Practices in Distance Education: a Handy Guide](#) 
- [Curriculum on Instruction \(COI\) Distance Education Supplement, Sample Excerpt from CurricUNET](#) 
- [Definitions for DE Courses](#) 
- [SMCCCD Administrative Procedures on Distance Education: 6.85](#) 
- [SMCCCD Distance Education Organizational Map](#) 
- [SMCCCD Guidelines for Distance Education Proctoring](#) 
- [CSM DE Handbook](#) 

#### Resources

- [ACCJC Guide to Evaluating Distance Education](#) 

#### Committee Archive

- [Distance Education Committee, 2009-2012](#)

