

College of San Mateo

Committee on Instruction
March 22, 2018 (2:15 p.m.)

MINUTES

Members Present

Chair	Teresa Morris
Academic Support and Learning Technologies	Ron Andrade
Business/Technology	Melissa Green
Kinesiology Division	Shana Young
Math/Science Division	Christopher Walker, Christopher Smith
Student Services	Martin Bednarek, Mary Valenti
ASCSM	Gaby Topete Eng Goon

Absent/Excused

Business/Technology	Kamran Eftekhari
Creative Arts/Social Science Division	Judith Hunt, Nico van Dongen
Language Arts Division	Fermin Irigoyen, David Laderman
Library	Matthew Montgomery

Non-Voting Members

Marsha Ramezane, Ada Delaplaine, Niruba Srinivasan

Excused Non-Voting Members

Sandra Stefani Comerford, Alma Gomez

Other Attendees

Deborah Laulusa

Chair, Teresa Morris called the meeting to order at 2:22p.m.

Motion was MSCU to approve the March 22, 2018 agenda.

Action Items

Motion was MSCU to approve the Consent Agenda.

- **Approval of February 22, 2018 Minutes**
- **Course Modification**
 - BIOL 250 Human Anatomy (4)
(Changes in prerequisites, recommended preparation, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

The course was reviewed at the 2/22/18 meeting. A question was raised on the last sentence of the description: "Elective for pre-dental, pre-medical, and pre-veterinary students." The author would like to delete this sentence.

Open Agenda:

- Instead of following specific open agenda items, there was general discussion.

The committee discussed the Area E2, the Language and Rationality area of the AA/AS GE Degree Requirements. It appeared to the group that GE SLOs did not match the intent of Area E2b. It was suggested that SLOs #2, 3, 5 and 6 could be removed without negatively impacting the courses already in the area. Marsha added the removal of the SLOs would not affect course articulation. Later in the meeting it was suggested that SLOs 7-12 be removed from Area E2b as well.

A course in area E2a can only be used in that area, but a course used in E2b could also be applied in E2c. In trying to explain the differences within the areas, it was noted that Title 5 only has two areas under Language and Rationality, not three. Merging our three areas into two is something the committee will further explore.

It was recommended that the last sentence of SLO E2b English, Literature, and Speech Communication: "Students learn to produce sophisticated college level prose, as a written document, which reflects an awareness of audience and purpose, rhetorical conventions, and sentence stylistics" be moved from E2b to E2A.

For Area E2c, possibly remove SLOS #1 and 2. Comprehend, interpret, and analyze oral information. For the time being, no suggestions on how this should be written to help everyone understand when courses should be placed in this area.

Question brought up again about why we have our local requirements instead of just CSU GE pattern. The student representative stated it is confusing to students.

The CSU/IGETC guiding notes has an overall category, the Chair suggested the possibility of having a similar area for our local requirements. If we make a similar statement at the top of the requirements it may help in placing courses. General education should not include capstone courses.

Members suggested a definition could be used to assist in correctly identifying courses that are truly general education courses. For example, "A general education course is where a student is introduced to the content/skill/knowledge not where it is just being applied."

- A&R concerns for scribing GE changes in existing courses:

Niruba wanted to inform the group of a concern. When an existing course is revised and then approved to be placed into a GE area, if the AA/AS degree requirements worksheet does not state the effective term, then there is no way to correctly scribe the course. Therefore, students would get credit for meeting the GE area regardless of when they took that course, (before or after it was revised to meet the GE area). Marsha said she could add in the effective terms but it may be confusing to students. Gabby, the student representative said notes would be fine, but only if used for few courses; too many courses with notes would be confusing to students. Marsha felt it was not a problem if students were allowed to get credit for meeting the GE area. Niruba agreed that at this point it was not right to penalize students.

Niruba also shared another issue which was the inconsistent Biology requirements within our District. Our Biology AS-T degree requires 15 units of a biology series of courses but students are going to Canada or Skyline to take their 10 unit series instead and petitioning to wave the extra units. Niruba will be contacting the Math/Science Division, although it is not likely that the three campuses will align.

Meeting adjourned at 4:01 p.m.