

Institutional Planning Committee (IPC) Meeting

Friday, April 20, 2018

1:00 – 3:00 p.m.

College Heights Conference Room, B10-468

Members: Paul Hankamp, Lizette Bricker, Allie Fasth, Jeremy Wallace, Sandra Stefani-Comerford, Richard Rojo, Hilary Goodkind, Kim Lopez, Ludmila Prisecar, Jia Chung, Andreas Wolf, Kristi Ridgway, Danni Redding-Lapuz, Madeleine Murphy, Laura Demsetz, Ka'Ryn Holder Jackson, Kelsey Harrison, Elnora Kelly Tayag, Paul Hankamp, Erica Reynolds, Teresa Morris, Mary Vogt.

MEETING SUMMARY

Review of the Agenda

Lizette wanted to move her presentation to 2 p.m. and Mike Claire is absent so his presentation was cancelled. The rest of the agenda was approved.

Review Summary Notes from the April 6, 2018 meeting

Minutes were approved.

Update on Year One Promise Program

Allie Fasth presented a recap of the Year One program. This year CSM had 100 students. Next year the Promise program will be integrated with Year One to make the Year One Promise Program. The goal is to increase the cohort. CSM's program will emulate ASAP out of CUNY which has shown amazing results. Skyline has begun replicating ASAP to some degree already. She also distributed a handout covering the Year One Promise, showing what students will receive through the program and what it will entail, and how it compares to the CUNY model. She emphasized the counseling piece which will be intensified and the assistance with book expense. Lizette distributed another handout which lists the steps on how students can apply. Allie mentioned they are the heavy recruitment phase of the program presently. They already have 588 applicants. It's also open to students outside of the county but who are residents of California.

Update on International Ed Ad Hoc Committee

Danni Redding-Lapuz presented their first International Student Task Force report. The report covers the vision and goals within the task force. The task force was started in order to be more proactive than reactive. CSM has had foreign students since the 1950s, which is not well known. The report has a timeline showing the history of international students here. CSM has a 640% increase in international student enrollment since 2012. Recruiting has helped raise CSMs numbers especially for Nepal and Myanmar students. There was more information in the report, such as breakdown of majors and countries where international students come from. She also covered the challenges and needs of international students that have come up from polling. The geopolitical climate has also impacted many students. She asked if anyone was interested in becoming an advisor to any of their groups. She mentioned that there are many needs, especially an emergency fund to help students in crisis.

Kristi discussed the staffing challenges, needs and actions. There was several minutes of discussion about the support on the instructional side. Kristi went on to discuss professional development and Danni discussed institutional inclusion and equity, and next steps, which includes a list of actions they need help with. Danni also stressed the need for communicating with the rest of the campus in order to answer questions that arise around international students, as well as the need for more integration between international students and the rest of the student population.

Kim Lopez asked them to check in with her for a plan moving forward. She also provided a list of contacts for meetings with other departments and committees and asked them to report back afterwards.

College Index and Targets Discussion and Reflection

Hilary Goodkind gave an overview of the College Index, which historically has been used for accreditation purposes; its use, audience, etc. and said the district is also collecting information and data gathering, so the index may end up becoming less important than some of the other data IPC is collecting. She also reminded IPC that there will be an upcoming discussion on the EMP data which will be parsed soon and brought to future IPC meetings. Kim emphasized that it may not be necessary for us to spend a lot of time analyzing the College Index moving forward.

Program Review Equity Update

Jeremy discussed the faculty perception of program review, and how it is being revamped in order to address some of the issues. He distributed a draft program review form. Mainly, lots of question changes with regard to equity and a focus on equity throughout. The results were moved to the front and several questions were eliminated. Madeleine explained the

assessment portion of the PR process. Jeramy added that there will be training to cover the changes since there are so many.

ACCEL Update

Kelsey Harrison presented the ACCEL adult school program along with Ka'Ryn Holder Jackson. They discussed the programs that students tend to take who are not looking for a degree but for professional development or to earn a certificate, etc. Kelsey stressed that they want to rebrand the adult school and include a new marketing campaign and outreach. Ka'Ryn talked about some of the workshops they held.

Announcements

No announcements. Meeting adjourned at 2:57 p.m.

Next Meeting: May 4, 2018